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The Village Administration Committee met on Wednesday, July 27 at 3:15 p.m. at the Village Office, 316 Brad Street S, Grantsburg, WI 54840.

Present: Chairman/President Terrance Kucera
Trustee Greg Peer
Trustee Hank Java

Others: Clerk/Treasurer Sheila Meyer
Police Chief Mitch Olson

Chairman/President Kucera called the Administration Committee Meeting to order at 3:45 p.m. The Pledge of Allegiance was recited.

Meet with Police Chief Olson regarding purchases. Police Chief Olson presented the committee with some items he would like to see purchased for the department as described below.

- **Bodycams:** Chief Olson showed a power point and reviewed the benefits of the officers being equipped with bodycams. He presented two quotes from Duluth Superior Communications and Visual Labs. Visual Labs was the most cost effective and is used by Siren PD. The fee per bodycam is \$55 per month and the implementation fee would be \$300-500. There would be an option to add squad cams also. Chief Olson explained benefits of this system; will work with the current department cellphones, all videos are stored in the cloud which is more cost-effective than needing to purchase a server, content can be sent to the Burnett County District Attorney's office electronically, and content can be redacted if needed. Chief Olson reviewed the body cams with Trevor Thiex at the Siren Police Department, and they are happy with the system. The sales rep with Visual Labs offered to do a presentation with the board if desired. Chief Olson feels bodycams should be a top priority for the safety of the Village and the department's officers. The committee asked Chief Olson to get information regarding what happens to the content if the department switches companies in the future. Chairman/President Kucera would like more details on policies for labeling and saving videos and how open records requests would be handled.

Clerk/Treasurer Meyer reviewed the year-to-date police budget saying some of these items could fit in this year and some may need to be budgeted next year. Necessary items to equip the department for safety could come from cash on hand. She also mentioned ARPA funds of \$7,000 may be available to the department this year but is waiting on more details. Chief Olson also suggested looking into local grants to help cover some costs.

- **Department handguns:** Chief Olson explained that currently each officer carries his or her own personal handgun which means each are different type/style and may require different ammunition and magazines. Chief Olson explained the importance of all officers carrying the same handgun for safety purposes. He presented two quotes ranging from \$409-\$525. The committee asked that he get quotes from local suppliers as well.
- **Office & squad computer:** Chief Olson would like a computer for his office and one for his squad. Clerk/Treasurer Meyer explained that we had budgeted a squad computer for the Explorer but could purchase one for the Chief Squad and budget one for the Explorer in 2023. Quotes will be obtained and presented.

- **Tracker:** Chief Olson provided a quote from WireWerks for \$1,270 for the install of the equipment needed for Tracker in the squad, he will be able to use the equipment from his county squad. The Burnett County Law Enforcement Citizens Auxiliary will pay for the hot & pop unit for around \$1,700. Also, Chief Olson informed the committee that Burnett County is asking \$3,500 for Tracker.
- **Spillman:** Chief Olson would like to see the department use Spillman as its report management system (RMS). He described the benefits of using the same RMS as Burnett County and the other agencies in the county. He explained that our officers would be able to read reports from the other departments regarding a particular case or person. He agrees that due to the high cost this is not a need but would like to see it budgeted for in the future. Estimated quote provided.
- **Lexipol:** Chief Olson was not able to get pricing details at this time but did note that the League of Wisconsin Municipalities would cover up to \$2500. Chief Olson explained this is a policy program that includes officer policy training. This program also updates automatically whenever there are statutory changes.

The committee reviewed the requests from Chief Olson and ranked in level of importance or need. The committee felt the \$3,500 for Tracker was part of the package when hiring Chief Olson but would like detail on how Burnett County came to the \$3,500 fee.

Motion by Trustee Peer second by Trustee Java to recommend the Village Board purchase five department handguns and an office computer. Motion carried.

Chairman/ President Kucera adjourned the meeting at 4:44 p.m.

Allison Longhenry
Deputy Clerk/Treasurer