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The Village Administration Committee met on Thursday, June 16 at 3:45 p.m. at the Village Office, 316 Brad Street S, Grantsburg, WI 54840.

Present: Chairman/President Terrance Kucera
Trustee Greg Peer
Trustee Hank Java

Others: Clerk/Treasurer Sheila Meyer
DPW John Erickson
Superintendent Josh Watt
Chamber President Bryan Vilstrup
GRO President Niki Peterson

Chairman/President Kucera called the Administration Committee Meeting to order at 3:45 p.m. The Pledge of Allegiance was recited.

Pool – Meet with Josh Watt, Grantsburg Schools. Clerk/Treasurer Meyer provided an overview of a needs and wants list for the pool that was compiled by Pool Manager Fiedler and DPW Erickson. She also explained that currently the school taxes the school district members \$25,000 to offset the annual pool operating costs. The committee is asking the school if they could increase the \$25,000 amount as well as discuss cost-sharing in larger projects and/or items. Superintendent Watt commented on the importance of the pool in teaching water safety, providing a good healthy recreation activity and attracting families to this school district. Watt said he knows there has been school board support in the past for the pool and he will connect with them to review the costs. **No motions were made.**

Watt left the meeting.

Chamber of Commerce – Meet with Bryan Vilstrup & Nicki Peterson. The committee discussed the history between GRO and Chamber. Clerk/Treasurer Meyer explained the reason for meeting came from the need for Big Gust Days to have event insurance, the worry of who will cover events in the future and losing Chamber's ability to access certain grants and/or funds if they were to totally dissolve. Chamber President Vilstrup explained that there has been a lack of interest to participate in Chamber beyond paying dues and holding the insurance for Big Gust Days was its only purpose at this time. GRO President Peterson explained that GRO has 5 focuses, is more project driver, and is not interested in being a community event organizing group. GRO has used the Grantsburg VIP fund as a way to apply for grants/funds and accept donations as a 501 (c)(3). Discussion continued regarding how community events could cover the cost of insurance and that chamber would not totally dissolve so that it could be used as a policy holder if needed. **No motions were made.**

Vilstrup and Peterson left the meeting.

Discussion: Purchasing budgeted items. Clerk/Treasurer Meyer presented a list of items already included in the 2022 budget. She asked for direction from the committee regarding these items; do we need approval if they are already budgeted, is there a cost limit for when it has to come back to the board? The committee discussed possible cost thresholds for when department heads would have to bring back to the board for approval. **Motion by Trustee Java, second by Trustee Peer to recommend the Village Board implement a \$10,000 threshold before department heads would need board approval to purchase a budgeted item. Motion carried.**

Chairman/ President Kucera adjourned the meeting at 4:48 p.m.

Allison Longhenry
Deputy Clerk/Treasurer