



The Village of Grantsburg Personnel Committee met on Monday, March 7, at 5:30 p.m. at the Village Office, 316 Brad Street S, Grantsburg, WI 54840.

Present: Chairman/Village President, Terrance Kucera
Village Trustee, Kayla Woody
Village Trustee, Hank Java

Others: Clerk/Treasurer, Sheila Meyer

Chairman/President Kucera called the Personnel Committee meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION to review applications received for the Director of Public Works (DPW) position pursuant to Wis. Stats. 19.85 (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.” **Motion by Trustee Java, second by Trustee Woody to convene into closed session. Motion passed unanimously.**

VILLAGE BOARD WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2). **Motion by Trustee Woody, second by Trustee Java to reconvene into open session. Motion passed unanimously.**

Discussion/Action: Schedule interviews of DPW candidates. The committee discussed dates for interviews of DPW candidates and which committee will be responsible for conducting interviews. First round interviews will be conducted by the Personnel Committee on March 23rd, 2022, starting at 3:00 pm with the following candidates: Blakeslee, Borash, Erickson, Kirksey, and O’Leary. Second round interviews will be conducted by the Village Board on March 28th, 2022, starting at 6:00 p.m.

Discussion/Action: Review DPW Interview Questions and Job Description. The committee reviewed interview questions. The committee will send any changes to Clerk/Treasurer Meyer prior to March 23rd to be added to the final interview question list. No changes were made to the job description.

Adjourned the meeting at 7:24 p.m.

Allison Longhenry
Deputy Clerk/Treasurer