



## December 14, 2020 Village Board of Trustees Meeting

The Village of Grantsburg Board of Trustees met on Monday, December 14, 2020 at 6:00 p.m. remotely via zoom.

Present via zoom: President Michael Longhenry, Trustee Diane Barton, Trustee Greg Peer, Trustee Russell Stone, Trustee Joe Sturdevant, Trustee Leo Janke.

Absent: Trustee Caylin Muehlberg.

Others via zoom: Police Chief Dan Wald, Director of Public Works Chris Bartlett, Deputy Clerk/Treasurer Allison Longhenry, Library Director Sara Christopherson, Jonathan Richie-Burnett County Sentinel, Brent Blomberg, Chuck Becvar.

**CALL TO ORDER** President Longhenry called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

**MINUTES** Motion by Trustee Barton, second by Trustee Sturdevant to approve the following minutes as presented: Administration Committee November 9, 2020; Village Board November 9, 2020; Airport Committee November 18, 2020; Special Village Board November 19, 2020; Special Village Board November 30, 2020; Public Safety Committee December 9, 2020. Motion carried.

**CORRESPONDENCE** The following reports were included in the Trustee packets for review: Police Chief's report, Director of Public Work's report, Clerk/Treasurer's reports 1) license/permits issued, 2) cash report, 3) budget to actual reports, Burnett County Administration newsletter and Grantsburg Golf Course financial reports.

### **BOARD, STAFF and COMMITTEE REPORTS**

**Public Works** 1) Manganese Project DPW Bartlett explained the WI DNR is requiring the Village to send out another Water Advisory Notice due to the level of manganese in the Village water being over the Environmental Protection Agency's (EPA) recommended level for adults over 50. Several other municipalities in the area have also received this requirement from the WI DNR. The main change from the Notice the Village distributed in October 2019 is the addition of those age 50 and over. The Board asked to see the final Notice and letter prior to them being distributed with the 4<sup>th</sup> quarter utility invoices.

2) Burnett County request DPW Bartlett explained he has been contacted by the Burnett County Highway Department Commissioner Mike Hoefs, about moving forward with building a new salt shed on their lot located at the corner of E. Madison Avenue and S. Robert Street. Hoefs has reservations about how tight the new salt shed, and the existing equipment shed will be on their small lot. Hoefs asked if there were any opportunities to partner with the Village for either a salt shed or equipment storage or usage. **Motion by Trustee Peer, second by Trustee Barton to refer the Burnett County request to the Property Committee for further discussion and review. Motion carried.**

3) Bounty for trapping beavers DPW Bartlett reported beavers are causing issues in the river and asked if the Board wanted to offer a bounty for trapping them. The Board was informed that Chuck Becvar would trap beavers at no fee to the Village. Becvar confirmed this via zoom saying he enjoys the trapping process. **Motion by President Longhenry, second by Trustee Janke to allow Chuck Becvar to trap the beavers in the river where it is located within the Village. Motion carried.**

4) LWMMI Safety Grant program This was tabled to the January meeting.

**Clerk/Treasurer** 1) Cooper Engineering update C/T Meyer reported Cooper Engineering had been contacted and is willing to assist the Village in administering the WI DNR Safe Drinking Water loan and grant, if and when needed, on an hourly basis.

2) Industrial Park Expansion/EDA Update C/T Meyer informed the Board the Village received an email from Tom Baron, AICP, Economic Development Representative for Wisconsin, stating the Village application has been reviewed for merit and selected for further consideration. There is a list of items the Village will need to submit by December 31, 2020 to continue with the process. Meyer also informed the Board that WI DOA/EDA felt the Village fit better into their 50/50 grant program than the 80/20 program we applied under. This would increase the Village's portion from approximately \$434,000 to \$1,085,000. The Board did not feel comfortable with having to finance this increased amount at this time.

**Library** Director Sara Christopherson presented the library report. Christopherson also reported the library will be opening their doors to the public for limited hours soon. Christopherson informed the Board the Library has been granted a grant through the telephone company which will be used for a soundproof booth at the Library.

**Fire Association** Village Representative Trustee Sturdevant presented the Fire Association report. There have been 120 incidents to date in 2020 as compared to 100 at this time in 2019. There are currently 21 fire fighters on the roster with 1 individual on leave.

**Airport Committee Recommendation** 1) Airport project **Motion by Trustee Sturdevant, second by Trustee Peer to follow the Airport Committee recommendation and go forward with accepting approximately \$1,425,000 in Federal and State financial assistance to reconstruct the blacktop runway, taxiways and update the runway lighting at the Grantsburg Municipal Airport at a total estimated cost to Village taxpayers of approximately \$55,000 (\$75,000 less \$20,000 WI CARES Act funding) by contacting Matt Messina of the WisDOT/DTIM/Bureau of Aeronautics and having him start the process.** Trustee Barton indicated she wishes the Village knew for sure they can use \$20,000 of WI CARES Act funding for this project. **Motion carried with Trustees Barton, Peer, Sturdevant and Janke voting yes and President Longhenry and Trustee Stone voting no.**

2) Sale of Village-owned hangar Scott Hanson submitted an offer to purchase the Village-owned hangar, he now rents from the Village, for a purchase price of \$10,000. **Motion by President**

**Longhenry, second by Trustee Stone to accept the offer to purchase Village-owned hangar #11 received from Scott Hanson in the amount of \$10,000. Motion carried.**

**Public Safety Committee 1) No parking regulations** Trustee Peer explained the Public Safety Committee had met and recommends the Board change the parking regulations on Village streets during the winter months to make it consistent, so it is easier to understand and enforce. **Motion by Trustee Janke, second by Trustee Stone to change the parking regulations on Village streets to no parking between the hours of 10 p.m. and 6 a.m. from November to April 1<sup>st</sup> (excluding Main Street from Pine Street to Oak Street where there is no overnight parking from 3 a.m. to 7 a.m. Motion carried. Trustee Sturdevant opposed.**

**2) Ordinance Amendment #20-03 Motion by Trustee Peer, second by Trustee Barton to approve Ordinance Amendment #20-03 changing the parking hours on Village streets during the months of November, December, January, February and March. Motion carried.**

**3) Drone project** Burnett County Sheriff's Department will be purchasing a drone to assist in searches and would like trained individuals located throughout the County. **Motion by Trustee Sturdevant, second by President Longhenry to approve going forward with an agreement between Burnett County and the Village of Grantsburg designating Officer Joel Klatt as a certified drone operator and with an agreement between the Village of Grantsburg and the Grantsburg Fire Department to split the cost of the two-year certification and the cost of the required eight hours of training each month. Motion carried.** The Village will compensate Officer Klatt for hours spent on searches within the Village limits.

**2021 Community Center Rental Agreement Motion by President Longhenry, second by Trustee Barton to approve the 2021 Community Center rental agreement with the Grantsburg School District at a cost of \$7.00 per hour for usage and & \$100.00 per month for use of storage room #2. Motion carried.**

**Rod Kleiss' offer to groom trails** Village resident Rod Kleiss submitted an email stating he is willing to groom the Village trails in 2021 if the Village crew will assist by keeping them at least 8 feet wide. **Motion by Trustee Barton, second by Trustee Sturdevant to allow Rod Kleiss to groom the village ski and snowshoe trails in 2021. Motion carried.** DPW Bartlett was instructed to assist by keeping the trails at least 8 feet wide.

**2021 Recycling Center staffing agreement Motion by President Longhenry, second by Trustee Stone to approve the 2021 Recycling Center Staffing Agreement between the Village of Grantsburg and the Recycling Control Commission of Burnett and Washburn Counties. Motion carried.**

**Resolution #20-08 County Library levy exemption Motion by President Longhenry, second by Trustee Barton to approve Resolution #20-08 County Library Levy Exemption which exempts the taxpayers of the Village from paying both an amount levied by Burnett County as well as the**

amount contributed by the Village. Motion carried.

**Pawnbroker License** Motion by President Longhenry, second by Trustee Barton to approve the 2021 Pawnbroker License renewal for Dixon Ventures provided all paperwork is in order and fee is paid. Motion carried.

**2020 Budget Changes** C/T Meyer provided the Board with changes to be made to the 2020 budget. Motion by President Longhenry, second by Trustee Peer to approve the 2020 budget changes as presented. Motion carried.

**BILLS** Motion by Trustee Barton, second by Trustee Janke to approve the bills as presented:

Checks #33283-33349	\$135,598.64
Payroll vouchers #V7079-7097, 16606-16614	\$32,530.99
ACH/EFTPS payments	\$28,869.99
Total	<u>\$196,999.62</u>

Motion carried.

**VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION** pursuant to Wis. Stats. 19.85 (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility." Motion by Trustee Peer, second by Trustee Sturdevant to enter into closed session. Motion carried.

All participants were logged off the zoom meeting. Village Board members entered closed session via separate zoom meeting.

**VILLAGE BOARD WILL RECONVENE INTO OPEN SESSION** pursuant to Wis. Stats. 19.85 (2) Motion by Trustee Barton, second by Trustee Janke to reconvene into open session. Motion carried.

Motion by President Longhenry, second by Trustee Peer to approve reviews for Police Chief Wald, Director of Public Works Bartlett and Clerk/Treasurer Meyer. Motion carried. The Administration Committee will meet with Wald, Bartlett and Meyer separately to share their performance review.

**ADJOURNMENT** Motion by Trustee Janke, second by Trustee Sturdevant to adjourn the Village Board meeting at 7:50 p.m.

Sheila Meyer  
Clerk/Treasurer