



June 8, 2020

Village Board Meeting

The Village of Grantsburg Board of Trustees met remotely on Monday, June 8, 2020 at 6:00 p.m. via zoom.

Present: Village President Michael Longhenry, Trustees Diane Barton, Greg Peer, Caylin Muehlberg, Russell Stone, Leo Janke

Absent: Trustee Joe Sturdevant.

Others: Police Chief Dan Wald, Director of Public Works (DPW) Chris Bartlett, Deputy Clerk/Treasurer Allison Longhenry, Library Director Kristina Kelley-Johnson, Gary King, Inter-County Leader, Jonathan Richie, Burnett County Sentinel, Rick Quimby, Watercross Director, Eric Peterson, President of DPR Engineering, Brent Blomberg, Earl & Annette Mosley, Gladys Becvar

CALL TO ORDER President Longhenry called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance was recited by Trustee Peer.

APPEARANCES Rick Quimby, Watercross Director, informed the Board that he has been talking with individuals from the community. Some are for the event happening and others are worried about bringing in so many people from outside the area. With the events being cancelled around the area due to the COVID-19 risk, the Watercross committee would not want to have any attendees or community members contract COVID-19 because of the event being held. **Motion by President Longhenry, second by Trustee Peer to cancel the 2020 Watercross Event due to the risk of COVID-19. Motion carried.**

MINUTES. Motion by Trustee Barton, second by Trustee Stone to approve the following minutes as presented: May 11, 2020 Village Board, May 19, 2020 Infrastructure Committee; May 20, 2020 Airport Committee; June 1, 2020 Administration Committee; June 3, 2020 Board of Review; June 3, 2020 Special Village Board. Motion carried.

CORRESPONDENCE. President Longhenry went through the correspondence included in the Board packets and asked for questions. DPW Bartlett was asked several questions regarding the CDBG Downtown Project. S E H engineer, Bryan Cunningham, provided a letter from the meeting held with the contract, DPW Bartlett and WisDOT rep. DPW Bartlett was questioned about the rust stains on the concrete from the handicapped grates and asked if they could be painted to avoid this. DPW Bartlett will check into this.

BOARD, STAFF & COMMITTEE REPORTS

Police: Police Chief Wald informed the board National Night Out has been cancelled for this year.

Public Works: 1) Harrison-N. Pine to N. Centennial. The Infrastructure Committee recommended this section be crack sealed and seal coated by Burnett County Highway Department. DPW Bartlett provided an updated quote in the amount of \$8,152.81. **Motion by Trustee Peer, second by**

President Longhenry to accept the bid received from Burnett County Highway Department to crack fill and seal coat E. Harrison Avenue from N. Pine Street to N. Centennial Street. Motion carried.

2) Benches/Trash Receptacles for Downtown. DPW Bartlett informed the board the Grantsburg Rotary Club will be donating three (3) trash/recycling receptacles for the downtown area. The receptacles match the benches recently installed and cost \$870.62 each. The receptacles will have the Rotary logo. DPW Bartlett also reported the cost of ordering the benches with plaque and hardware was less when ordered than originally quoted leaving a balance of \$882 in the Village account. **Motion by Trustee Muehlberg, second by Trustee Barton to use the \$882 to purchase a fourth trash/recycling receptacle for the downtown area. Motion carried.** The Village crew will be responsible for emptying and replacing trash bags in the downtown receptacles. The board instructed C/T Meyer to send a letter of thanks and appreciation to the Grantsburg Rotary Club and to all the individuals that purchased benches.

Clerk/Treasurer: C/T Meyer presented a quote from Easy I.T. Guys for a Lenovo ThinkPad E595 laptop to replace the current one, which is approximately six years old and very slow. The price for the laptop is \$671.99 with any labor cost by Easy I.T. Guys covered under the Village's existing contract. **Motion by Trustee Barton, second by President Longhenry to invest in a Lenovo ThinkPad E595 laptop from Easy I.T. Guys, to replace the existing laptop, at a cost of \$671.99. Motion carried.**

Library. Library Director, Kristina Kelley-Johnson presented the library report. Kelley-Johnson indicated the Library staff and Library Board have been working with the WI Department of Public Instruction on reopening instructions. The tentative reopening date is Monday, June 22nd. Kelley-Johnson also informed the board she submitted her letter of resignation to the Library Board on June 3rd. She has accepted a Library Director position with Somerset Library. She will be leaving in early July. The board congratulated Kelley-Johnson on her new endeavor and said they will be sorry to see her go.

Fire Association: Village rep, Trustee Sturdevant was paged out to a fire call prior to the start of tonight's meeting so no report was given.

Administration Committee: 1) Sale of parcel to Judith & John Peterson Trust. The Petersons have previously submitted a request to the Village to purchase a portion of Village-owned parcel Tax ID #30163 PIN #07-131-2-38-19-14-1 04-000-016000 lying just east of their property on E. North Avenue. The board reviewed the survey options presented by Steve Lee, Azimuth Surveying, LLC. Proposal #1 was selected. This option will subdivide the area lying between the Peterson Trust property and Gene Blomberg's property (extending southerly to North Road) for the purpose of joining it to the Peterson Trust property. The survey cost will be \$1,750 plus \$35 for recording the Certified Survey Map (CSM) with the Register of Deeds. Judi Peterson attended the meeting via zoom and agreed to the proposed cost. **Motion by Trustee Muehlberg, second by Trustee Peer to sell the west approximate 66' wide by 325' deep strip of land for the cost of the survey and recording fee of \$1,785 to Judith & John Peterson Trust, 464 E. North Avenue and to hire Steve Lee, Azimuth Surveying, LLC to do the surveying.** Trustee Janke asked if this amount was in addition to the \$1,000 sale price discussed at an earlier meeting. He was told it replaced the earlier discussed amount. **Motion carried.**

Airport: **1) CARES Act funding** C/T Meyer provided an email from Matt Messina, Airport Development Engineer with the WisDOT/DTIM/Bureau of Aeronautics, asking if the Village had decided on the CARES Act funding. Signing the agency agreement, provided by Messina, does not obligate the Village to accept the CARES Act funding. **Motion by Trustee Muehlberg, second by Trustee Janke to sign and submit the CARES Act Grant Operations and Maintenance Costs Agency Agreement Designating the Secretary of Transportation as the Village's Agent. Motion carried.** **2) Referendum Information** President Longhenry requested C/T Meyer provide the Board with information on referendums. President Longhenry asked the board members to look at the information and come back to the July meeting with whether they want to have a referendum question regarding the airport projects and/or Federal and State funding on the November election. **3) Request to use airport** Eric Peterson, President of DPR Engineering, Dead Pedal Racing Maserati Endurance Racing Team, located at 355 Industrial Avenue, Unit D, requested the Village Board's permission to use the runway at the Grantsburg Airport for occasional vehicle testing and tuning. A request for use of the runway would be made at least one day in advance, no more than twice per month, during mid-day times when there are no scheduled events at the airport. No high-speed runs are anticipated. Trustee Muehlberg mentioned the current condition of the runway. Peterson indicated they like the rough runway for their purposes. **Motion by Trustee Stone, second by Trustee Barton to allow Eric Peterson and Dead Pedal Racing Maserati Endurance Racing Team to use the Grantsburg Airport runway for occasional vehicle testing and tuning. Requests should be made to the Village Office at least one day in advance to allow the necessary NOTAM (Notice to Airmen) to be issued. Motion carried.**

Infrastructure: **1) Curt Lee request for driveway** Trustee Peer, Chairman of the Infrastructure Committee reported the committee had met with Lee at his property at 500 S. Robert Street and reviewed Lee's request to install a second driveway at the southwest corner of his building. The request was for a 60-foot wide concrete driveway off S. Robert Street at the intersection with E. St. George Avenue and three 12-foot wide garage doors. The committee members were not in favor of the driveway and garage doors. **Motion by Trustee Peer, second by Trustee Janke to not approve the request received from Curt Lee, owner of 500 S. Robert Street, to construct a second driveway, 60-feet wide and concrete, on the southwest corner of his building. Motion carried.** The Infrastructure also questioned Lee's use of the property and whether it complied with the current zoning of B-1 General Commercial District. Lee's response to the question of the use was "personal storage and storage/shop space for my trucks". This use is not a permitted use in the current B-1 General Commercial District. The board asked Clerk/Treasurer Meyer to send a letter to Lee requesting he either apply for a Conditional Use permit (if applicable) or apply to rezone the property to a district that allows this use.

NEW BUSINESS

Donation: A thank you card, and a monetary donation were received from Gordon and Jeanne Norling in thanks for the Village and Police Department's handling and relocating of numerous feral cats in their block. The board and Chief Wald appreciated the thank you received, but felt they were

just doing their jobs of serving the citizens of the Village. **Motion by President Longhenry, second by Trustee Barton to return the monetary donation to Gordon and Jeanne Norling, with thanks, and suggest they direct their donation to a different entity or cause as the Village and Police Department were just doing their jobs of serving the citizens of the Village. Motion carried.**

Building Permit: Motion by President Longhenry, second by Trustee Barton to approve the building permit application received from Northwestern WI Electric Company (NWWEC) to construct a 16' X 24' storage shed and to place a 15' X 5' generator on parcel 07-131-2-38-19-14-5 15-031-031000 owned by NWWEC and located on E. Burnett Avenue. Motion carried.

Complaints: Several complaints have been received about a truck selling corn on State Highway 70 west of the WI DNR Station. The corn is self-serve, in bags, and is located just off the highway on the owner's property. Police Chief Wald reported there have been no traffic issues related to this and asked for time to have his officers monitor the number of stops and report back.

License Fees: Discount? The board reviewed current fees charged for renewal of liquor and beer license in the Village. Due to COVID-19, bars and restaurants have been closed. **Motion by Trustee Stone, second by Trustee Janke to reduce the "Class B" Liquor, Class "B" Beer and "Class C" Wine license fees by 2 months for the license year July 1, 2020 to June 30, 2021. Motion carried.**

License Approvals: Motion by Trustee Barton, second by Trustee Janke to approve the following Liquor/Beer/Wine/Cigarette license for the July 1, 2020 to June 30, 2021 licensing year:

Class "B" Beer and "Class B" liquor license

**Denny's Downtown Lanes, LLC, DBA Denny's Downtown Lanes
Dennis L. McKenzie - Agent
120 W. Wisconsin Avenue, Grantsburg, WI 54840
At the premises located at: 110 W. Madison Avenue**

**Southern Crex Spirits, Inc., DBA Hummer's Rendezvous
Michael Janke - Agent
22848 West River Road, Grantsburg, WI 54840
At the premises located at: W. Madison Avenue
Cigarette License**

**TJN Events Corp LLC, DBA T Dawgs Bar & Grill
Valerie Fisk - Agent
1817 State Road 87, St. Croix Falls, WI 54024
At the premises located at: 429 State Road 70**

**American Legion Post No. 185
Kevin Tucker – Agent
25297 County Rd F, Grantsburg, WI 54840
At the premises located at: 108 N. Oak Street
Corinne & Dave's Pub, LLC, Corinne Scheele - Agent
14512 Bistram Road, Grantsburg, WI 54840
At the premises located at: 710 State Highway 70**

“Class A” Liquor and Class “A” Beer License and Cigarette License

Dixon Ventures, LLC, DBA Country Store

Darla Harper - Agent

23425 Johnson Road, Grantsburg, WI 54840

At the premises located at: 200 W Benson Avenue

Dolgenercorp, LLC, DBA Dollar General Store #17495

Julie Syring, Agent

14178 Oeltjen Road, Grantsburg, WI 54840

At the premises located at: 215 E. State Road 70

Family Dollar Stores of Wisconsin, LLC, DBA Family Dollar #27757

Steve Lowery, Agent

656 Indian Hills Drive, Eau Claire, WI 54703

At the premises located at: 449 E. State Road 70

Minit Mart, LLC, DBA Minit Mart #507

Joshua Kangley, Agent

1231 W. Grand Avenue, Port Washington, WI 53074

SP Stores LLC, DBA Dino Mart #4

SanJeev Kumar

416 S Pine Street, Apt #10, Grantsburg, WI 54840

At the premises located at: 108 W. State Road 70

Class “A” Beer License and Cigarette License

Johanneson’s Inc., DBA KJ’s Fresh Market

Lynn Auchy, Agent

216 Benson Avenue W, Grantsburg, WI 54840

At the premises located at: 603 State Road 70

Class “B” Beer license

Grantsburg Golf Course LLC, DBA Grantsburg Golf Course

John Addison - Agent

392 W. St. George Avenue, Grantsburg, WI 54840

At the premises located at: 333 W. St. George Avenue

Class “B” Beer and “Class C”

Mia Mangia, LLC, dba Mia Mangia

Gerald Ensign - Agent

23090 County Road Y, Grantsburg, WI 54840

At the premises located at: 433 State Highway 70

Fired Up Bistro, LLC, Marivel Harmon - Agent

23688 Soderbeck Road, Grantsburg, WI 54840

At the premises located at: 675 State Road 70 W

Motion carried.

Motion by President Longhenry, second by Trustee Janke to allow the Clerk/Treasurer to issue picnic license and operator’s license during the July 1, 2020 to June 30, 2021 license year without

prior Village Board approval provided approval and background checks are done by the Grantsburg Police Department on all operator’s license applicants. Motion carried.

Resolution #20-6 Compliance Maintenance Annual Report (CMAR): Public Works Director Bartlett presented the 2019 CMAR detailing the Sanitary Sewer operations. **Motion by President Longhenry, second by Trustee Janke to approve Resolution #20-06 Compliance Maintenance Annual Report for the Village of Grantsburg Sewer Utility for 2019. Motion carried.**

Campground Fees: Several seasonal campers at the James N. McNally Campground have inquired about a reduced rate for the 2020 season since the campground didn’t open until mid-May due to COVID-19 orders. The Board discussed the fact that the campers would not be required to leave for a week in July since there will not be Watercross. **Motion by Trustee Muehlberg, second by Trustee Barton to offer seasonal campers at the James N. McNally Campground to either stay the week in July they would normally have to leave for Watercross or if they choose to leave, be refunded \$150. Motion carried. Trustee Stone opposed.**

Trash/Recycling RFP: The Board reviewed the Request for Proposals for residential trash/recycling services provided by C/T Meyer. **Motion by President Longhenry, seconded by Trustee Muehlberg to approve the Request for Proposals for residential trash/recycling services as presented. Motion carried.**

Bills. Motion by Trustee Peer, second by Trustee Janke to approve payment of the following bills:

General checks #32958-33008	\$88,148.63
Payroll #V6843-V6879	\$32,293.58
ACH/EFTP	<u>\$22,448.74</u>
TOTAL	\$142,890.95

Motion carried.

Adjournment. Motion by Trustee Janke, second by Trustee Stone to adjourn the meeting at 8:00 p.m. Motion carried.

Sheila Meyer
Clerk/Treasurer