



April 13, 2020

Village Board Meeting

The Village of Grantsburg Board of Trustees met on Monday, April 13, 2020 at 7:00 p.m. The meeting was held remotely via zoom.

Present: Village President Michael Longhenry, Trustees Diane Barton, Greg Peer, Caylin Muehlberg, Russell Stone, Julie Roberts, Joe Sturdevant.

Others: Police Chief Dan Wald, Director of Public Works (DPW) Chris Bartlett, Deputy Clerk/Treasurer Allison Longhenry, Library Director Kristina Kelley-Johnson, Craig Bowman and other members of the public.

- I. **CALL TO ORDER** President Longhenry called the Village Board meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.
- II. **MINUTES** Motion by Trustee Stone, second by Trustee Roberts to approve the minutes of the following meetings as presented: **March 16, 2020 Special Board; March 23, 2020 Village Board. Motion carried.**
- III. **Correspondence.** Included in the Trustee's meeting packets were Police Chief Report, Director of Public Work's Report, Clerk/Treasurer's Report, Cash Report, and Election Report. Clerk/Treasurer Meyer informed the Board of the unofficial April 7th election results that were counted prior to the meeting as follows: Greg Peer 219, Caylin Muehlberg 202, Leo Janke 140, Kayla Woody 102. The top 3 vote-getters will take office as Village Trustee on Tuesday, April 21, 2020.
- IV. **Board, Staff and Committee Reports.**
Public Works: E. Benson Avenue. DPW Bartlett discussed the E. Benson Avenue resurface project that was talked about at budget time in November 2019. The Village will have to decide if they want to go out for bids so the project can get on a contractor's schedule for 2020. **Motion by President Longhenry, second by Trustee Peer to place an ad in the paper requesting bids on this project so the amount can be looked at the next meeting in May. Motion passed.**
Library: a) Director's Report. 1) **Library report** was included in the Board packets. Director Kelley-Johnson reported the Library is currently closed to the public. The library staff continue to work. Employee Sara Christopherson and her 9 year old daughter, Brynn, have been doing virtual sessions each day for the public. The Village will send an acknowledgement letter of thanks to Brynn thanking her for her participation in the sessions.
2) **Library Board Appointments.** Kelley-Johnson informed the Village Board that Pam Davies has fulfilled her allowable two 3-year terms which expire April 2020 and the Grantsburg School District representative, Carisa Kammeyer's term also expires April 2020. **Motion by Trustee Muehlberg, second by Trustee Barton to make the following appointments to the Library Board for 3-year terms to expire 2023: William Norine and Jodi McLain Richards, Grantsburg School District representative. Motion carried.**
Fire Association: Trustee Sturdevant informed the Board that meetings and trainings have been cancelled for now. Firefighters are encouraged to go to the fire hall only when called to a fire.

Airport: Manager Kleiss' email regarding the driveway's need for work was included in the packets. DWP Bartlett reminded the Board that the crushed blacktop from Madison Avenue will be used on the driveway.

V. **Bills:** Motion by Trustee Barton, second by Trustee Muehlberg to approve payment of the bills as follows:

General Checking #32861-#32914	\$121,690.77
Payroll V6768-V6806	\$ 34,009.49
ACH/EFTPS	<u>\$ 27,062.79</u>
TOTAL	\$182,763.05

Motion carried.

VI. NEW BUSINESS

A. COVID-19

1. **Village Emergency Operations Plan** – The Village's Emergency Operations Plan was updated with new contact information as needed. The updated plan was included in the Board's packet for their information.
 2. **RESOLUTION #20-4 Emergency Disaster Declaration.** Motion by Trustee Peer, second by Trustee Barton to approve Resolution #20-4 and declare an emergency disaster for the Village of Grantsburg due to COVID-19. Discussion ensued. Motion carried. Trustee Muehlberg opposed.
 3. **Village Office-Closure to public.** Motion by President Longhenry, second by Trustee Barton to follow the State of Wisconsin's Stay-at-Home order for closure of the Village Office to the public. Motion carried.
 4. **Campgrounds/Parks.** Trustee Barton reported the WI State parks and trails are closed until April 30th. State campgrounds remain closed. Motion by Trustee Barton, second by Trustee Roberts to follow suit with the State of WI openings for campgrounds and parks. Motion carried. Trustee Muehlberg opposed.
 5. **Pool/Fitness Trail Equipment.** The Board felt it was too early to make a decision on whether the pool would be open this summer. This will be discussed at the May 11th Village Board meeting. The equipment on the Fitness Trail is already posted to use at your own risk.
 6. **Recycling Center & Leaves, Brush Site.** These sites will continue to be open M-F 9 am to 3 pm and Saturdays 9 am to 1 pm.
 7. **Spring Cleanup May 11 to May 15.** Trustee Sturdevant informed the board that Republic Services (his employer) has cancelled all cleanups nationwide. DPW Bartlett expressed concerns with the Village crew handling all of the items. Motion by President Longhenry, second by Trustee Peer to cancel the scheduled spring cleanup and look at rescheduled dates at the May 11th meeting. Motion carried.
- B. **RESOLUTION #20-2 For Outdoor Recreation Financial Aids.** Motion by Trustee Muehlberg, second by Trustee Barton to approve Resolution #20-2 to authorize an application be submitted by S E H, Inc. to WI DNR Stewardship Grant Program for financial assistance with developing and constructing a new campground west of the existing campground on Olson Drive. Motion carried.

- C. **RESOLUTION #20-3 Close TID #3.** C/T Meyer has been discussing the Village's Tax Increment Financing Districts with Brian Reilly from Ehlers Financial Advisors. Tax Increment District #3 (current industrial park) is scheduled to close in 2021. All costs in the district have been paid. Reilly suggested closing TID #3 before May 15, 2020. **Motion by President Longhenry, second by Trustee Muehlberg to approve Resolution #20-3 Tax Increment District #3 Termination to close the District before May 15, 2020. Motion carried.**
- D. **REQUEST USE OF AIRPORT FOR ROCKET LAUNCH.** Craig Bowman requested permission to allow Western WI Association of Rocketry-Section #723 use the Village airport for rocket launches in 2020 as in past years. The launch dates will be held the first Sunday of each month from June to October (dependent on any COVID-19 restrictions). **Motion by President Longhenry, second by Trustee Stone to approve Craig Bowman-Western WI Association of Rocketry-Section #723 to use the Village airport for rocket launches on June 7, July 5, August 2, September 6 and October 4, 2020 as long as it is not restricted by COVID-19 requirements. Motion carried.**
- VII. **Adjournment.** President Longhenry thanked Trustee Roberts for her service on the Village Board and for her input at meetings. Trustee Roberts chose not to run at the April election. **Motion by Trustee Sturdevant, second by Trustee Roberts to adjourn the meeting at 8:14 p.m. Motion carried.**

Sheila Meyer
Clerk/Treasurer