



February 4, 2020

Special Village Board Meeting

The Village of Grantsburg Board of Trustees met on Tuesday, February 4, 2020 at 4:30 p.m. at the Village Office, 316 S. Brad Street, Grantsburg, WI 54840.

Present: Village President, Michael Longhenry
Village Trustee, Diane Barton
Village Trustee, Greg Peer
Village Trustee, Caylin Muehlberg
Village Trustee, Russell Stone
Village Trustee, Julie Roberts

Others: Director of Public Works (DPW) Chris Bartlett
Deputy Clerk/Treasurer Allison Longhenry
Rick Roeser, Business Development Specialist with Northwest Regional Planning Commission (NWRPC)
John Richards, Grantsburg Industrial Development Corporation (GIDC) President

President Longhenry called the Special Village Board meeting to order at 4:30 p.m. The Pledge of Allegiance was recited.

Discussion/Action: John Richards & Rick Roeser-Expansion of Industrial Park. John Richards, GIDC President, addressed the Village Board. He gave a history of the GIDC from its' inception in 1956. He explained the corporation was formed to “encourage and assist the industrial, commercial and economic growth of the Village of Grantsburg, Burnett County, Wisconsin and the area served by and serving the Village of Grantsburg, and to cooperate and assist the commercial club (now called the Grantsburg Chamber of Commerce), the Village Board and all other officers and persons engaged in the encouragement and development of the economic growth of the Village of Grantsburg”. The existing Industrial Park, located on W. Benson Avenue, has been very successful. There is only one lot available for a business and an existing business has shown an interest in this lot. Since 2014, the GIDC has purchased two parcels located directly north of the existing Industrial Park and combined them into one parcel of 26.23 acres for expansion of the Industrial Park. Richards reported there are approximately 200 jobs held in the existing Industrial Park with another 240 at Parker-Hannifin, located just outside of the Park. The parcel to the north is currently in the Town of Grantsburg and would have to be annexed into the Village. Rick Roeser, NWRPC, outlined the steps necessary to apply for a 50% to 75% grant from the US Department of Commerce/Economic Development for public works improvements (streets, curb, gutter, sidewalk, water, sewer and storm water) on the land. The first step would be to send letters to three engineering firms requesting pre-engineering costs and probable cost of construction. These costs are not grant eligible and would have to be paid by the Village with assistance from GIDC. **Motion by Trustee Peer, second by Trustee Barton to allow Richards and Roeser to draft and send out letters to three engineering firms requesting pre-engineering costs and probable cost of construction with the Village and GIDC covering the cost, which is not grant eligible. Motion carried.**

Discussion/Action: Public Works crew hours. President Longhenry explained the Administration Committee's recommendation to allow DPW Bartlett to change the work hours for the Village crew from the existing 8:00 a.m. to 4:30 p.m. to 7:00 a.m. to 3:30 p.m. This would allow the Village crew to accomplish many of their tasks before businesses open and traffic starts. **Motion by Trustee Stone, second by Trustee Barton to allow DPW Bartlett to change Monday thru Friday work hours for the Village crew to 7:00 a.m. to 3:30 p.m. Motion carried.**

Discussion/Action: The Village Board will convene into closed session to interview applicants for the public works crew position pursuant to Wis. Stats. 19.85 (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility." Motion by Trustee Muehlberg, second by Trustee Stone to convene into closed session. Motion carried.

Trustee Barton left the meeting as her son, Bill Buggert will be interviewed. The following four (4) individuals were interviewed for the public works crew position vacated by James Bistram: Tracy Blakeslee, Brandon Loftus, Bill Buggert, and Joe Sturdevant (Sturdevant submitted his resignation from the Village Board prior to submitting his application).

Discussion/Action: The Village Board will reconvene into open session pursuant to Wis. Stats. 19.85 (2) and will make decisions, if needed, from closed session. Motion by Trustee Muehlberg, second by Trustee Peer to go out of closed session and reconvene into open session. Motion carried.

Motion by Trustee Muehlberg, second by Trustee Stone to offer the public work's crew position to Tracy Blakeslee at a starting wage of \$17 per hour, to be increased to \$18 per hour once he has obtained his CDL. Motion carried 3-2. President Longhenry and Trustee Peer opposed the motion.

Discussion/Action: Adjournment. Motion by Trustee Roberts, second by Trustee Stone to adjourn the meeting at 7:30 p.m. Motion carried.

Sheila Meyer
Clerk/Treasurer