



March 3, 2020

## Airport Committee Meeting

The Airport Committee met on Tuesday, March 3, 2020 at 5:30 p.m. at 316 Brad Street South, Grantsburg, WI.

Present: Village Trustee/Chairman Caylin Muehlberg  
Village President Michael Longhenry  
Village Trustee Joe Sturdevant

Others: Village Trustee Greg Peer  
Village Trustee Diane Barton  
Allison Longhenry, Deputy Clerk-Treasurer  
Chris Bartlett, Director of Public Works  
Rod Kleiss, Airport Manager  
Scott Hanson

The Airport Committee Meeting was called to order at 5:30 p.m. by Chairman Muehlberg.

The Pledge of Allegiance was recited.

**Discussion/Action: Campground at Airport.** An email received from Howard Davis, C.M., Airport Compliance Manager for the WI DOT, Bureau of Aeronautics, was discussed. Davis' email said the Village's existing Airport Layout Plan (ALP) shows a proposed runway realignment which would impact the proposed campground. **Motion by President Longhenry, second by Trustee Sturdevant to recommend the Village Board abandon the future runway realignment as shown in the existing ALP. Motion carried.**

**Discussion/Action: Petition for State and/or Federal Funding.** Clerk/Treasurer Meyer distributed copies of an email Airport Manager Kleiss had received on January 7, 2020, from Mary Strait, Airport Program Engineer, WisDOT – Bureau of Aeronautics that stated, in part, “passing a petition resolution does not obligate the airport to pursue a project. We (the Bureau) need a petition to pursue work on behalf of the airport, including selection of a consultant, and then negotiating and entering into a consultant contract to do the planning and design. Once a contract is signed, the Village IS obligated – meaning, if the Village decided to drop the project it could be responsible for 100% of the costs incurred to date by the consultant”. Airport Manager Kleiss assured the committee that once the Airport Petition Resolution is submitted to the Bureau, the Village would receive an estimate of the consultant's fee and of reconstructing the runway before the Bureau incurred costs that the Village would be responsible for later if they chose not to go forward with the project. Chairman Muehlberg suggested everyone start thinking of ways to fundraise for the Village's 5% of the airport improvement projects, starting with a goal of \$50,000. The committee felt they needed to have estimates from the Bureau in order to make a decision about going forward with the Airport improvements. **Motion by Chairman Muehlberg, second by President Longhenry to recommend the Village Board submit Resolution #19-05 Petitioning the Secretary of Transportation for Airport Improvement Aid. Motion carried.**

**Discussion/Action: Adjournment.** **Motion by Trustee Sturdevant, second by President Longhenry to adjourn the meeting at 6:00. Motion carried.**

Sheila Meyer  
Clerk/Treasurer