



August 22, 2019

Special Village Board Meeting

The Village of Grantsburg Board of Trustees met on Thursday, August 22, 2019 at 4:00 p.m. at the Grantsburg, Village Office Board Room, 316 S. Brad Street, Grantsburg, WI 54840.

Present: Village President, Mike Longhenry
Village Trustee, Diane Barton
Village Trustee, Caylin Muehlberg
Village Trustee, Julie Roberts
Village Trustee, Russell Stone
Village Trustee, Joe Sturdevant

Absent: Village Trustee, Greg Peer

Others: Police Chief, Dan Wald
Director of Public Works (DPW), Chris Bartlett
Allison Longhenry, Deputy Clerk/Treasurer
Village Engineer, Dan Penzkover/S E H
Pricilla Bauer/Inter-County Leader, Scott Hanson, Jerry Boyd, Earl Mosley,
Caroline Glover

President Longhenry called the Special Village Board meeting to order at 4:00 p.m. The Pledge of Allegiance was recited.

Engineer Dan Penzkover, S E H, was asked to clarify why the need for additional base under Madison Avenue was not investigated prior to the Village agreeing to the CDBG Madison Avenue Project. He explained that this situation has not been encountered on other street projects they have done in the Village and so it was assumed that the same situation would be found under Madison Avenue. Approximately one-third of the needed gravel for the base was included in the bid, it was not anticipated that more would be needed. A-1 Excavating, Inc., the project contractors, will be bringing in their crusher so any remaining blacktop on Madison Avenue can be crushed and used as base to reduce the cost of purchasing new material. Penzkover estimated the cost for the additional base material and for crushing the existing blacktop to be approximately \$25,000 for the full length of Madison Avenue from Olson Drive to Robert Street. The Board thanked Penzkover for attending the meeting and explaining the situation.

Discussion/Action: The Village Board will convene into closed session to consider the hiring recommendation made by the Public Safety Committee and to determine benefit package for the new full-time Police Officer pursuant to Wis. Stats. 19.85 (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.” Motion by Trustee Barton, second by Trustee Stone to convene into closed session pursuant to Wis. Stats. 19.85 (c). Motion carried.

Discussion/Action: The Village Board will reconvene into open session pursuant to Wis. Stats. 19.85 (2) and will make decisions, if needed, from closed session. Motion by Trustee Muehlberg, second by Trustee Roberts to reconvene into open session pursuant to Wis. Stats. 19.85 (2). Motion carried.

4:30 p.m. Discussion/Action: Request to have fireworks at wedding held at Fairgrounds. Caroline Glover appeared to request permission from the Village Board to have fireworks after her daughter's wedding on September 14, 2019 at the Burnett County Agricultural Society Fairgrounds. The fireworks would last approximately 10 minutes and would be done after dark. The Fair Board has agreed to allow the fireworks at this event. **Motion by Trustee Stone, second by Trustee Barton to allow the Glover's to have fireworks after their daughter's wedding on September 14, 2019 at the Burnett County Agricultural Society Fairgrounds to be completed no later than 10:00 p.m. Motion carried**

Motion by Trustee Barton, second by Trustee Muehlberg to hire Bridget Getts as a full-time police officer at a wage of \$22.50 per hour. Motion carried.

Motion by President Longhenry, second by Trustee Barton to increase Officer Joel Klatt's hourly wage by \$0.50 per hour due to increased duties as requested by Police Chief Wald. Motion carried.

Discussion/Action: Airport Courtesy Car and Mower a) accessibility b) insurance. a) President Longhenry conveyed his concern with the Airport courtesy car and the mower being easily accessible to the public. The car keys are in a lock box with the combination for that box written on the sign in sheet. The car and mower are being stored in a privately-owned hanger that is not locked. Scott Hanson appeared and explained the code on the lock box has been changed by an unknown person and cannot be opened to access the car keys. The combination written on the sign in sheet is for a code that only pilots should have access to. Earl Mosley reported he googled the code and was able to access the lock box code. Hanson will check with airports and find out how they handle access to their courtesy cars.

Motion by Trustee Stone, second by Trustee Roberts to have the airport courtesy car keys brought to the Village until these issues can be resolved. Motion carried. Trustee Muehlberg opposed the motion.

Motion by President Longhenry, second by Trustee Muehlberg to have Clerk/Treasurer Meyer contact the hangar owner and ask if the Village can put a temporary lock on his hangar until another storage option can be researched. Motion carried. Trustee Barton opposed the motion.

DPW Bartlett reported it would cost approximately \$1,000 to enclose the existing pavilion located at the airport so it could be used for storage.

b) Clerk/Treasurer Meyer reported on conversations held with the Village's insurance agent, Larry Passint, Spectrum Insurance Group, regarding the public use of an airport courtesy car. Passint stressed that incidents would be covered by the Village's insurance, but the League of Wisconsin Municipalities' Mutual Insurance strongly encourages municipalities to "manage the risk issues" so exposure to incidents is reduced. This keeps the insurance premiums at an affordable cost to municipalities.

Discussion/Action: Airport Hangar Lease – Mike Jehlicka. Mike Jehlicka has purchased Hangar #5 from Steve Bell. **Motion by Trustee Barton, second by Trustee Muehlberg to approve the purchase of Hangar #5 by Mike Jehlicka. Motion carried.**

Discussion/Action: Airport Petition Submittal. Clerk/Treasurer Meyer reported the email conversations she has had with Matt Messina, P.E., WisDOT/DTIM/Bureau of Aeronautics, concerning the costs associated with obtaining an airport project estimate once the petition is submitted. There would be costs to the Village for Messina’s work in estimating the cost of airport projects listed on the Petition for Airport Improvement Aid even if the Village chose not to go forward with accepting Federal and/or State Aid for the airport improvements. Meyer was instructed to invite Messina to a future meeting so the Board could ask more questions regarding the Airport Petition submittal and improvements.

Discussion/Action: Loan Proposals. Clerk/Treasurer Meyer presented loan proposals received from Bremer Bank and Community Bank along with the current WI State Trust Fund rates. Nothing was received from U.S. Bank, N.A. **Motion by Trustee Muehlberg, second by Trustee Barton to obtain a 10-year loan for \$247,250, to cover various capital items purchased in 2018 and 2019, from Community Bank at an interest rate of 2.259% and to obtain a 20-year loan for approximately \$600,000, to cover the sewer portion of the WI Avenue/Brad Street to Oak Street Project from 2018 and the 2019 Community Development Block Grant (CDBG) Downtown Project at an interest rate of 2.56%. Motion carried.**

Trustee Roberts indicated she has been contacted by several Village residents regarding the deer and bear in the Village. Clerk/Treasurer Meyer will invite Steve Hoffman, St. Croix Area Wildlife Supervisor with the WI DNR to a future meeting.

Discussion/Action: Adjourn. **Motion by Trustee Roberts, second by Trustee Stone to adjourn the meeting at 5:40 p.m. Motion carried.**

Sheila Meyer
Clerk/Treasurer