



August 12, 2019

Village Board Meeting

The Village of Grantsburg Board of Trustees met on Monday, August 12, 2019 at 5:15 p.m. at the James N. McNally Campground, 300 W. Olson Drive, Grantsburg, WI 54840.

Present: Village President, Mike Longhenry
Village Trustee, Diane Barton
Village Trustee, Julie Roberts
Village Trustee, Russell Stone
Village Trustee, Joe Sturdevant

Absent: Village Trustee, Greg Peer
Village Trustee, Caylin Muehlberg

Others: Director of Public Works (DPW), Chris Bartlett
Deputy Clerk/Treasurer, Allison Longhenry

President Longhenry called the Village Board meeting to order at 5:15 p.m. at the James N. McNally campground, 300 W. Olson Drive.

The Village Board looked at several possible areas to have a portable, outdoor skating rink and warming house. An area west of the bathhouse was discussed. Lack of lighting, distance from the bathhouse and poor visibility to the public were some concerns. The Board then toured the bathhouse, including the storage room on the south end of the building, for a possible concession stand area. Several modifications would have to be made so equipment in the storage room would not be accessible to individuals running the concession stand and skating on the rink. The grass area to the east of the bathhouse was then considered and measured. A 35' X 120' portable skating rink would fit in this area with lighting, public visibility and easy access to the bathrooms. The camping registration building was then considered for use as a concession stand. The Board felt these were good options.

Motion by Trustee Barton, second by Trustee Stone to close the Village Board meeting at 5:45 p.m. and to move the meeting to the Village Office building, 316 S. Brad Street. Motion carried.

The Village Board meeting reconvened and called to order at 6:00 p.m. by President Longhenry. The Pledge of Allegiance was recited.

Others Present: Police Chief, Dan Wald
Kristina Kelley-Johnson-Library Director
Jonathan Richie-Burnett County Sentinel
Malisa Engstrand, Police Admin. Assistant
Brent Blomberg, Rod Kleiss (6:15 p.m.), Rick Quimby (6:18 p.m.)

Discussion/Action: Minutes. Motion by Trustee Barton, second by Trustee Sturdevant to approve the minutes of the following meetings, as presented: July 8, 2019 Administration Committee; July 8, 2019 Village Board; July 15, 2019 Administration Committee; July 18, 2019 Special Village Board; August 5, 2019 Property Committee; August 5, 2019 Special Village Board/Airport Public Hearing. Motion carried.

Acknowledgements Letters of appreciation for improvements done to their property will be sent to Vincent & Geniva Zilka and Steve & Patzy Wenthe.

Correspondence Included in the Trustee packets were the following: DPW Report, Police Chief's Report, Clerk/Treasurer Report, Cash Report, Budget to Actual Report, Fire Inspections, Burnett County Administration Newsletter, Burnett County Agricultural Society Fair Property Committee Letter, Grantsburg Golf Course June & YTD Financials and July & YTD Financials, Population Estimate.

Board, Staff and Committee Reports.

Public Works: Discussion/Action: a) Fence around Rosalie Park on Violet Circle/Cost and styles. The Board looked at several options and prices for fencing a portion of Rosalie Park on Violet Circle. **Motion by Trustee Barton, second by Trustee Roberts to have a 100-foot long chain link fence installed at a cost of \$1,794.00 by Deutschlander Fencing, Pine City, MN at Rosalie Park on Violet Circle.** The fence should be installed off the ground to make it easier to maintain the grass under the fence. Motion carried.

b) PFAS Monitoring Request. DPW Bartlett explained the Village received a request from the WI DNR to monitor the Village's wastewater treatment facility influent and effluent for perfluoroalkyl and polyfluoroalkyl substances (PFAS) to assist the WI DNR in a statewide initiative to identify and quantify sources of PFAS. An informational document was also provided to answer some questions about the request from Wisconsin Rural Water Association. The Board decided to not participate at this time and asked DPW Bartlett to keep them informed.

6:15 p.m. Public Swearing in of New Police Chief. New Police Chief, Daniel Wald was sworn in by Clerk/Treasurer Meyer.

Board, Staff and Committee Reports (continued).

Library: Director Kelley-Johnson gave the Library Report and updates on several Grantsburg Revitalization Organization (GRO) projects.

Property Committee: Discussion/Action: a) Campground rates for 2020. Motion by Trustee Barton, second by Trustee Sturdevant to approve the Property Committee recommendation to keep the campground rates the same for 2020 as they are in 2019. Motion carried.

b) Business Income Insurance for Golf Course. This insurance will cover loss of green fees and cart rentals up to a maximum of \$50,000, in the event storm damage is enough to suspend play. The yearly premium is \$50.00. **Motion by Trustee Barton, second by Trustee Stone to approve the Property Committee recommendation to add Business Income Insurance for the Golf Course to the Village's insurance policy with a maximum coverage of \$50,000 at a yearly premium is \$50.00.** Motion carried.

6:30 p.m. Rick Quimby – Watercross 2019 Recap and Requests for 2020 Event. Rick Quimby, executive director of the Watercross appeared to give a recap of the 2019 event. Attendance was down approximately 35% due to the rainy weather. Quimby explained that a new 501(c)3 benevolent organization has been formed to run future Watercross events since the dissolution of Grantsburg Hockey Association. The money earned from the event will go to fund scholarships, help families experiencing catastrophic events and/or health issues, etc. Permission to hold the 2020 Watercross event was requested. **Motion by Trustee Barton, second by Trustee Roberts to approve the following for the 2020 Watercross event as in the past:**

- **Closure of the following streets from 8:00 a.m. on Thursday, July 16, 2020 until Sunday, July 19, 2020 at 10:00 p.m. (Olson Drive from Russell Street to Oak Street – Madison Avenue from Oak Street to Olson Drive – Burnett Avenue from Oak Street to Olson Drive – North Park Street from Jackson Avenue to Memory Lake).**
- **Closure of W. Jackson Avenue from N. Park Street to N. Oak Street on Friday, July 17, 2020 at 10:00 a.m. until Sunday, July 19, 2020 at 10:00 p.m.**
- **ATV Route from the gate on N. Park Street, north on Park Street, west on Jackson Avenue and south on Oak Street to the entrance driveway to the island.**
- **No parking on both sides of N. Oak Street from Olson Drive to Jackson Avenue.**
- **ATV use by Committee members for event set-up and clean up.**
- **The Watercross Committee will provide proof of insurance to the Village of Grantsburg and will name the Village as an “additional insured.”**
- **Watercross will provide a copy of the fireworks permit application to the Village to secure a permit for fireworks.**
- **To restrict outside food vendors/bar venues/merchandise (except outside bars approved in licensed patios) including food in approved outside patio/bar areas except in Watercross Venue Area.**
- **Variance for noise ordinance for all 3 days.**
- **Campground available from 8:00 a.m. the Tuesday before Watercross until 8:00 a.m. the Tuesday after the event.**

Motion carried

6:45 p.m. Mike Janke, owner of Hummer's Rendezvous Bar and Event Center, appeared with several requests. a) Façade Improvement Request. Janke explained his proposed project to update and change the front of his buildings at 115 W. Madison Avenue, under the Village's Façade Improvements Program. The project is estimated to cost \$17,600 and is expected to be completed this year. **Motion by Trustee Barton, second by Trustee Stone to follow the Plan Commission recommendation and approve the building improvements proposed by Mike Janke, owner of Hummer's Rendezvous Bar and Event Center, under the Village of Grantsburg's Façade Improvement Program. Motion carried.**

b) Beer/Liquor License Premise Extension on August 17-18, 2019. Motion by Trustee Stone, second by Trustee Roberts to grant Southern Crex Spirits, dba Hummer's Rendezvous, a beer/liquor license premise extension permit to cover the patio area for August 17-18, 2019 from 6:00 p.m. to 1:00 a.m. **Motion carried.**

c) Request for outdoor band on the patio August 17-18, 2019. Motion by Trustee Stone, second by Trustee Roberts to grant the request for an outdoor band on the patio August 17-18, 2019 at Hummer's Rendezvous. Motion carried.

Board, Staff and Committee Reports (continued).

Fire Association: Trustee Barton reported on the Fire Association.

Ambulance: a) Trustee Stone reported on the Ambulance meeting he attended on July 17, 2019. b) North Ambulance's 2nd quarter reports were provided.

Airport Committee: a) Discussion/Action: a) Submit Petition for Federal and/or State Aid? Resolution #19-05. Motion by Trustee Barton, second by Trustee Sturdevant to approve Resolution #19-05 Petitioning the Secretary of Transportation for Airport Improvement Aid. Motion carried. b) Comments from the Airport Public Hearing were provided.

Discussion/Action: Outdoor Skating Rink & Warming House/Concession Area. President Longhenry explained the Board's consensus to locate a public skating rink east of the bathhouse and south of the parking lot at the James N. McNally Campground/Memory Lake Park, 300 W. Olson Drive, and to use the camping registration building as a concession stand. Clerk/Treasurer Meyer will check with Trustee Peer on pricing and delivery timing for purchasing a portable skating rink and will report back to the Board.

Discussion/Action: Smoking Room Rules for Bar/Restaurant Establishments. A letter from the Village attorney, Anders Helquist with Weld Riley, S.C., was included in the Board's packets. Attorney Helquist suggested the Village may want to investigate adopting or revising an ordinance that would allow citations to be issued by local law enforcement for violations of the ordinance. Wisconsin law provides authority for Village officials to seek an injunction to stop "repeated violations" of the Indoor Smoking Law. Police Chief Wald will meet with the establishment owner. Clerk/Treasurer Meyer will include sample ordinances in the September board meeting packets. Meyer will also make a call to Larry Glockzin, an architect that has designed legal and acceptable smoking rooms for area establishments.

Discussion/Action: a) Xcel Gymnastics Letter & Email. Lara Lerud, Xcel Gymnastics, has decided not to renew the agreement for use of the Community Center. A letter from Lerud and an email from a participant's parent were included for the Board's review.

b) Uses of the Community Center. The Board discussed different uses for the Community Center and methods of advertising these options and availabilities. Clerk/Treasurer Meyer was asked to get the school gymnastics season hours from Coach Kathy Lund and report back.

Discussion/Action: Change residency motion to eliminate "must be a WI resident". Clerk/Treasurer Meyer reported she had checked with the League of WI Municipalities' legal staff regarding the residency motion made at a previous meeting. Municipalities can not put a residency requirement on its employees unless they are designated as "emergency personnel". **Motion by Trustee Barton, second by Trustee Stone to remove the "must be a WI resident" requirement from the Village of Grantsburg's Personnel Manual.** Motion carried.

Discussion/Action: Request from NWWEc for a permanent generator at 104 S. Pine Street. John Richards, Northwestern WI Electric Company, submitted a proposal to permanently locate an electric

generator adjacent to their office at 104 S. Pine Street. The generator would be placed on a concrete slab and would be operated during periods when the utility power was not available for the office allowing customer phone calls to be answered and crews to be dispatched during power outages. It would be exercised approximately 15 minutes each month with a noise level (dBA) of 68.8, equivalent to normal speech at 3 feet and a gas lawn mower at 100 feet. **Motion by Trustee Stone, second by Trustee Sturdevant to allow Northwestern WI Electric Company to permanently place an electric generator with a noise level (dBA) of 68.8 adjacent to their office at 104 S. Pine Street. Motion carried**

Discussion/Action: AED Defibrillator for the Village Office Building. Deputy Clerk/Treasurer Longhenry has been investigating grants for purchasing AED Defibrillators. More research is still being gathered. Target Corporation would like to come and discuss their grant with the Board. Longhenry will set up a meeting.

Discussion/Action: Property Maintenance & Nuisance Ordinances. Police Chief Wald discussed some concerns he has with the proposed ordinance regarding abandoned vehicles and the cost of having them towed and stored. Several other questions and needed clarifications were discussed. The Trustees will take paper copies of these ordinances and note suggested changes. The marked-up documents will be returned to the Village Office prior to the September board meeting so all suggested changes can be included in the September board meeting packets.

Discussion/Action: Tank Railroad Car – Piece of the Blueberry Special. Billy Haraldson, a member of the Grantsburg Area Historical Society, wanted the Trustees informed that a tank being removed from behind the Fiedler Ford building was possibly the last piece of the Blueberry Special railroad which ran between Rush City, MN and Grantsburg, WI from 1884 to 1951. The board tabled the issue but encouraged the Historical Society to continue investigating the possibility of restoring the car.

Discussion/Action: Approval of Payment of Bills. **Motion by Trustee Barton, second by Trustee Stone to approve payment of the bills presented as follows:**

| | |
|--------------------------------------|---------------------|
| General checks #32311, #32349-#32431 | \$117,620.64 |
| Payroll checks V6364-V6445 | \$ 42,663.09 |
| ACH/EFTPS payments | <u>\$ 38,281.00</u> |
| Total bills | \$198,564.73 |

Motion carried.

Discussion/Action: The Village Board will convene into closed session to discuss the Public Works Administration Assistant position pursuant to Wis. Stats. 19.85 (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.” Motion by Trustee Sturdevant, second by Trustee Barton to convene into closed session pursuant to Wis. Stats. 19.85 (c). Motion carried.

Discussion/Action: The Village Board will reconvene into open session pursuant to Wis. Stats. 19.85 (2) and will make decisions, if needed, from closed session. Motion by Trustee Barton, second by Trustee Stone to reconvene into open session pursuant to Wis. Stats. 19.85 (2).

Discussion/Action: Public Works Administrative Assistant Position. Motion by Trustee Stone, second by Trustee Barton to delay hiring a Public Works Administrative Assistant and to incorporate those duties into Deputy Clerk/Treasurer Longhenry's current duties for a trial period of 9 months with a \$2.00 per hour wage increase. If the additional duties along with the current duties cannot be completed in a 40 hour week or if this arrangement does not work out, the Board will reevaluate the Public Works Administrative Assistant position and Deputy Clerk/Treasurer Longhenry's wage will revert back to what it was prior to the trial period. Motion carried.

DPW Bartlett reported on the CDBG Downtown Project stating that the base material found under the street on the east portion from Pine Street to Robert Street was not what the engineers anticipated, and addition base will need to be purchased for rebuilding the street prior to paving. The cost of this could add \$30,000 to \$40,000 to the project cost. Clerk/Treasurer Meyer was instructed to contact Dan Penzkover, engineer for S E H, and invite him to a meeting to explain this oversight.

Discussion/Action: Adjournment. Motion by Trustee Roberts, second by Trustee Barton to adjourn the meeting at 8:20 p.m.

**Sheila Meyer
Clerk/Treasurer**