



May 13, 2019

## Village Board Meeting

The Village of Grantsburg Board of Trustees met on Monday, May 13, 2019 at 6:00 p.m. at 316 Brad Street South, Grantsburg, WI.

Present: Village President Michael Longhenry, Village Trustees Diane Barton, Greg Peer, Caylin Muehlberg, Julie Roberts, Russ Stone and Joe Sturdevant.

Others Present: Chris Bartlett, Director of Public Works, Jeff Schinzing, Police Chief, Jonathan Richie, Burnett County Sentinel, Darcy Kolander, Inter-County Leader, Allison Longhenry, Deputy Clerk/Treasurer, Police Officers Dan Wald and Bridget Getts, Brent Blomberg, Mark Dahlberg, Alan Kortan, Natalie Finch, Amy Hale, Tim Dahlberg, Amy Chadwick, Gina Schultz, Paul Rydberg, Scott Hanson, Rod Kleiss, Julie & Brad Luedtke, Al Hicks and Jim Chadwick.

The Village Board Meeting was called to order at 6:00 p.m. by President Longhenry.

**Communications:** Included in the Village Trustee packets: Burnett County Newsletter, Burnett County Towns Association January 24, 2019 meeting minutes, Golf Course April 2019 Profit & Loss Statement and Year-to-date Comparison, CDBG-PF Grant amendment approval from WI Department of Administration to increase grant and match amount to \$500,000 each.

**Discussion/Action: Approval of the Minutes.** Motion by Trustee Barton, second by Trustee Stone to approve the minutes from the following meetings: April 8, 2019 Village Board Meeting, April 22, 2019 Special Village Board Meeting, April 30, 2019 Board of Review, April 30, 2019 Special Village Board Meeting as presented. Motion carried.

**Discussion/Action: Street Closure Request.** Ben & Nicki Peterson submitted a request to close a portion of Madison Avenue for Big Gust Day's events on June 1, 2019.

**Motion by Trustee Muehlberg, second by Trustee Barton to approve the street closure request for Madison Avenue from west of Community Bank's parking lot to Olson Drive for Big Gust Days, Saturday, June 1, 2019. Motion carried.**

**Discussion/Action: Resolution #19-03 Fair Housing Resolution.** The Fair Housing Resolution is a requirement of the CDBG-PF Grant the Village has been approved for the 2019 Downtown Project.

**Motion by Trustee Muehlberg, second by Trustee Barton to approve Fair Housing Resolution #19-03 as required by the CDBG-PF Grant for the 2019 Downtown Project. Motion carried.**

**Discussion/Action: Code of Ordinance Amendment #19-04 Define ATV Routes.** Motion by Trustee Muehlberg, second by Trustee Stone to approve Ordinance Amendment #19-04 to redefine ATV routes in the Village. Motion carried.

**Discussion/Action: Code of Ordinance Amendment #19-05 ATV Speed Limits.** Motion by Trustee Muehlberg, second by Trustee Stone to approve Ordinance Amendment #19-05 to change all references to ATV speed limits to 25 miles per hour. Motion carried.



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**Board, Staff and Committee Reports: Public Works** a) DPW Bartlett gave his report. The sweeper the Village is purchasing should arrive by the first week in June, various streets will be crack sealed this year as budgeted, several areas will also have to be patched, the fitness trail at the pool is progressing, the water service line break on W. St. George at S. Pine Street will be repaired this week. b) **Discussion/Action: Purchase 2005 Peterbilt plow truck?** DPW Bartlett provided a cost comparison showing the amount the Village has spent on their current plow truck with a cost to replace the sander when needed and the cost of purchasing the 2005 Peterbilt plow truck that is for sale by the Town of Osceola.

**Motion by Trustee Muehlberg, second by Trustee Stone to decline purchasing the 2005 Peterbilt plow truck from the Town of Osceola. Motion carried.**

c) **Discussion/Action: Purchase plow from Town of Meenon for Village's plow truck?** DPW Bartlett previously reported that the plow on the Village's plow truck was damaged and would need to be replaced. The Town of Meenon had a used plow they let the Village use for the last snow.

**Motion by Trustee Barton, second by Trustee Muehlberg to purchase the used plow from the Town of Meenon for \$1,500 to replace the Village's snow truck plow that was damaged. Motion carried.**

d) **Discussion/Action: DSI individual to work part-time.** DSI (Diversified Services, Inc.) is a company located in Siren, WI that provides work opportunities to persons with disabilities. They would like one of their workers to work part-time, in the summer, for the Village. The first year (2019) DSI would pay all wages and benefits, worker's compensation and liability insurance for this individual. If the Village chooses to employ the individual beyond year one, the costs would be split 50/50 between DSI and the Village. DPW Bartlett discussed having this person water the hanging flower baskets, mowing, etc.

**Motion by Trustee Stone, second by Trustee Muehlberg to hire an individual from DSI on a part-time seasonal basis, with all wages, benefits, worker's compensation and liability insurance paid in the first year by DSI and with a start date of June 3<sup>rd</sup>, 2019. Motion carried.**

**Discussion/Action: Public Hearing – Request by Alan & Jennifer Kortan to rezone Lot 4, Linden Street from R-4 Multi-Family Residential to R-1 Single Family Residential (Low Density).** Public Hearing was called to order at 6:15 p.m. by President Longhenry. Clerk/Treasurer Meyer read the Public Hearing Notice. President Longhenry asked for persons for or against the rezone request. No one spoke for or against.

**Motion by Trustee Muehlberg, second by Trustee Peer to close the Public Hearing and reconvene into regular session. Motion carried.**

**Motion by Trustee Muehlberg, second by Trustee Barton to approve the request from Alan & Jennifer Kortan to rezone Lot 4, Linden Street from R-4 Multiple-Family Residential to R-1 Single Family Residential (Low Density). Motion carried.**

e) **Discussion/Action: Hire Cooper Engineering at \$5,000 to do an Engineering Study for the WI DNR on the Sewer Discharge System.** DPW Bartlett explained the current treatment system and the proposed option for treating the sewer discharge. He would like Cooper Engineering to check into the possibility of



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groundwater discharge options for the wastewater treatment facility. The board instructed DPW Bartlett to check into individual eye wash units since ferric is currently being added and there is no water source at the treatment facility.

**Motion by Trustee Muehlberg, seconded by Trustee Barton to hire Cooper Engineering at \$5,000 to do an engineering study for the WI DNR on the sewer discharge system. Motion carried.**

DPW Bartlett let the board know he will be closing the hiking trail temporarily, while logging is being done in that area, for safety reasons.

**Police Department:** a) Chief Schinzing presented the April 2019 police report b) **Discussion/Action: Officer requested for time off.** Officer Joel Klatt submitted a request to take off 4 weeks after the birth of his son.

**Motion by Trustee Muehlberg, second by Trustee Peer to approve the 4 weeks of time off request received from Officer Klatt. Motion carried.**

Clerk/Treasurer report was reviewed.

Fire Assn. Trustee Barton gave the Fire Association report. There are 20 current fire fighters. Inspection reports from Fire Chief Cory Barnette were included in the Board packets for their review.

Trustee Muehlberg reviewed the Library Report.

**Ambulance** a) North Ambulance's 1<sup>st</sup> quarter 2019 statistics report was included in the Board packets. b) Trustee Stone reported on the Ambulance meeting. Mutual aid with Washburn County will be discussed in the future. North Ambulance is meeting their contract obligations.

**Pool a) Discussion/Action: Estimates for roof over kiddie pool area and kitchen remodel.** No estimates were provided.

**Discussion/Action: Natalie Finch, Amy Hale, Charles Becvar Tim Dahlberg: Discuss/bring attention to ongoing issues on the northside of the village.** Natalie Finch explained the group's concerns with the increase in nuisance activity and continued possible drug activity on the northside of the Village. She wondered if anything new had been done locally with addressing the concerns since the last time the group approached the Village Board. President Longhenry presented a contact list of Federal and State Representatives. He felt they needed to be contacted for possible solutions. Finch reported that she has talked with the reps, but is directed back to the local authorities. Members of the community will attempt to keep better documentation on the comings and goings of certain households on the northside. Finch would like the local & county police to ticket individuals instead of just talking with them, so when they come before the Judge, she would know they have had contact with the police. Trustee Muehlberg suggested a forum with members from the Village, Burnett County, Federal and State Representatives and concerned citizens to discuss problems and options. President Longhenry assured the group that a meeting/forum will be organized with a public notice to inform the public about the meeting.



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**Discussion/Action: Paul Rydberg: Gary Street Gate.** Paul Rydberg appeared to request the gate on Gary Street be moved so his property on the east side of Gary Street is accessible to potential buyers.

**Motion by Trustee Peer seconded by Trustee Stone to have DPW Bartlett to move the gate to the south end of Gary Street and to install some signage at Benson Road and Gary Street. Motion carried.**

### **Board, Staff and Committee Reports: (continued)**

Airport Committee a) Manager's Report. Rod Kleiss informed the board that the Bureau of Aeronautics does not want to crack seal the existing runway, they feel it should be reconstructed. The airport pilots are preparing for a Fly-in event in August. The courtesy car is ready for use. Pilot Leader has offered his hangar as storage for the tractor and the car. The terminal building has no water, the water pump is not working. Scott Hanson discussed trying to fix the existing water pump. He replaced the pressure regulator, it worked for several days and then stopped. He talked to Jeff Finch, Darrell's Hardware, who thought the sand point screen may be shot from the sand. Jeff informed Scott that the current well may need to be abandoned, since it is not a WI DNR approved well. A new well would need to be pounded. Jeff said a new well would be about \$2,700. Jeff could help pound, but not hook it up. Kleiss wants to remodel the terminal building once a new well is completed. President Longhenry suggested an Airport Meeting be set up to discuss these issues. Rod asked about the driveway, the crew is going to work on it.

**Motion by Trustee Muehlberg, second by Trustee Peer to get a port-a-potty at the airport. Motion carried.**

**Discussion/Action: Dan Slaikeu - Request to create an outlet.** Slaikeu asked the Board if they would allow him to separate the east 30 feet of his property into a separate lot to allow a potential buyer to qualify for an FHA loan which requires 300 feet between the Burnett Dairy bulk tanks and the east lot line of the property. The board informed him that any lot created would have to meet the current code, so it would not be possible to create a 30-foot-wide lot. He could change his lot line to give a 30-foot-wide area to his neighbor and reduce his lot by the 30-foot area, but creating a substandard lot is not allowed. Slaikeu asked if there are requirements to have a barrier around the bulk tanks. The board did not know.

**Discussion/Action: AED Defibrillator for the Village Office Building.** Trustee Peer addressed the board about purchasing an AED Defibrillator for the Village Office Building that would be accessible to the Village Office, Community Center and Library. Trustee Muehlberg suggested getting a Zoll product so it is compatible with the ambulance and fire department. It was also suggested that one be purchased and placed at the swimming pool, especially with the fitness trail there. Police Chief Schinzing reported that the Police Department's two (2) defibrillators are very old and should be replaced. The issue was tabled for more research. Chief Schinzing will check on the status of his two units. Clerk/Treasurer Meyer will check on grants and Trustee Sturdevant will check on prices.

Clerk/Treasurer Meyer reported that the CDBG-PF Grant Amendment was approved. An Infrastructure Committee Meeting will be held at 8:00 a.m. Monday, May 20, 2019 to discuss alternates to the project. A Special Village Board meeting will be held at 3:15 p.m. on Monday, May 20, 2019 to decide on the Infrastructure recommendations.



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**Discussion/Action: Outdoor Skating Rink.** DPW Bartlett was asked to get estimates for converting a 16' X 16' area in the yellow shed for a warming house/concession stand. Trustee Peer will check on the timing of receiving the rink after it is ordered.

**Discussion/Action: The Village Board will convene into closed session to discuss the possibility of making an offer on a parcel of land pursuant to Wis. Stats. 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".**

Motion by Trustee Muehlberg, second by Trustee Stone to go into closed session. Motion carried.

**Discussion/Action: The Village Board will reconvene into open session to decide on making an offer on a parcel of land pursuant to Wis. Stats. 19.85(2).**

Motion by Trustee Muehlberg, second by Trustee Stone to reconvene into open session.

No motion was made regarding closed session decision as negotiations are ongoing.

**Discussion/Action: Approval of Payment of Bills.** Motion by Trustee Stone, second by Trustee Barton to approve payment of the bills as follows:

General checks #32150-#32217	\$97,810.86
Payroll Vouchers #V6194-V6249	
And Checks #16543-16558	\$59,475.92
ACH/EFTPS	<u>\$32,675.66</u>
Total	\$189,962.44

Motion carried.

Motion by Trustee Roberts, second by Trustee Stone to adjourn the meeting at 8:05 p.m.

Sheila Meyer  
Clerk/Treasurer



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