



March 11, 2019

## Regular Village Board Meeting

The Village of Grantsburg Board of Trustees met on Monday, March 11, 2019 at 6:00 p.m. at 316 Brad Street South, Grantsburg, WI.

The Regular Board Meeting was called to order at 6:00 p.m. by Village President Larry Ebersold.

President Ebersold led everyone in the Pledge of Allegiance.

Present: Village President, Larry Ebersold  
Village Trustee, Diane Barton  
Village Trustee, Gary "Goob" Coy  
Village Trustee, Mike Longhenry  
Village Trustee, Greg Peer  
Village Trustee, Russell Stone

Absent: Village Trustee, Caylin Muehlberg

Others: Police Chief, Jeff Schinzing  
Public Works Director (DPW), Chris Bartlett  
Allison Longhenry, Deputy Clerk-Treasurer  
Kristina Kelley-Johnson, Library Director  
Jonathan Richie, Burnett County Sentinel  
Darcy Kolander, Inter-County Leader  
Nicki & Ben Peterson, Rod Kleiss, Mark & Marivel Harmon, as well as other members of the public.

**Discussion/Action: Ben & Nicki Peterson-Food Truck Fees.** Ben & Nicki Peterson, owners of Brickfield Brewery, appeared to discuss the Village's transient merchant/food truck fees. They presented information from area municipalities on the food truck fees they charge. The Petersons asked the board to consider adding the option of a seasonal fee along with the existing daily fee that is now being charged.

**Motion by President Ebersold, second by Trustee Coy to change the Village's fee schedule for Transient Merchants to add a separate category for Food Trucks with an optional seasonal fee of \$300 annually along with the existing fees of \$20 per week plus \$5 per day. Trustee Longhenry felt this would hurt some of the local businesses. Motion carried. Trustee Longhenry opposed.**

**Discussion/Action: Rod Kleiss-Airport Management.** Rod Kleiss appeared to request being named the manager of the Grantsburg Airport. He proposed doing this as a volunteer. Some of his duties would be issuing NOTAMs to close the airport when needed for snow removal, ice, etc., taking care of the terminal building, advertising, flying to Madison to discuss airport issues with the Bureau of Aeronautics, etc. Liability issues were discussed. Clerk-Treasurer Meyer was asked to contact the Village's insurance agent and report back to the Airport Committee.

**Motion by Trustee Peer, seconded by Trustee Longhenry to allow the Airport Committee to check into the liability issues and draw up a contract detailing the manager duties. Motion carried.**

**Discussion/Action: Approval of the Minutes. Motion by President Ebersold, seconded by Trustee Barton to approve the minutes of the following meetings as presented: February 11, 2019 Village Board Meeting and February 13, 2019 Special Board Meeting. Motion Carried.**

**Board, Staff and Committee Reports: Public Works. DPW Bartlett reported the sanding truck plow is damaged. The Town of Meenon had one that he is using now until spring and then we will have to decide what to do. He reported that Mike Moritz cleaned out the fire hydrants on WI Ave & St. George Ave. Other residents have also been helping to keep them accessible. Storm Water grates are being cleared out to assist with drainage as the snow melts and rains come. **Motion by President Ebersold seconded by Trustee Barton to designate spring cleanup week as May 13<sup>th</sup> to May 17<sup>th</sup>, 2019. Motion carried.****

DPW Bartlett reported that the South Water Tower will be inspected this year. The fee was included in the 2019 budget. They need to have a partial draw down every 5 years and a full draw down every 10 years.

**Motion by Trustee Peer, seconded by Trustee Longhenry to approve S E H's proposal for the 2019 South Water Tower Inspection at a fee of \$4,200. Motion carried**

**Police Department. Chief Schinzing presented the February 2019 police report. Schinzing informed the board that the Village Police Department will be participating in a WI DOT Seat Belt Grant with the Villages of Siren and Webster Police Departments, the Burnett County Sheriff's Department and the Tribal Police Department throughout the summer months. Three search warrants were recently executed in the Village on suspected drug activity. Several people were arrested on drug charges.**

**Discussion/Action: Temporary Class "B" Beer and Class C Wine License. Mark & Marivel Harmon, owners of Fired Up Bistro, appeared requesting a temporary Class "B" Beer and Class C Wine license for their restaurant at 675 State Road 70 West until a regular license is approved.**

**Motion by Trustee Longhenry, seconded by Trustee Stone to grant a temporary Class "B" and Class C Wine license to Mark & Marivel Harmon dba Fired Up Bistro. Motion carried.**

**Board, Staff and Committee Reports cont. Village Administration. Clerk-Treasurer Meyer presented the Clerk Report stating 3 operator's license were issued, 2 building permits and 1 transient merchant license. The Treasurer's Cash Report and Budget to Actual Report were also presented.**

**Library. Library Director Kelly-Johnson presented her Library Report.**

**Fire Association. Trustee Barton reported on the Fire Association. There were 10 incidents to date in 2018 and 16 to date in 2019 with only 1 being a medical assist. The fire department is investigating the possibility of the Fire Chief and some of the fireman becoming first responders.**

**Airport. No changes were proposed to the current agreement between the Village of Grantsburg and Burnett Dairy for the Dairy's use of the airport property.**

**Motion by Trustee Barton, seconded by Trustee Longhenry to approve the Airport Agreement between the Village of Grantsburg and Burnett Dairy for the period April 1, 2019 to March 31, 2020 at a fee of \$1,500. Motion carried.**

The board discussed an email received from Matt Messina asking about transferring the 2015 Entitlement dollars to Burnett County Airport. The board had previously made a motion and communicated to Messina their desire to transfer/loan \$125,000 to another airport and retain \$25,000 for crack sealing at the airport. Bids were never received from Messina for the crack sealing and an airport willing to loan back the \$125,000 was not presented to the Village.

**Motion by Trustee Longhenry, second by Trustee Peer to amend the previous motion from July 9, 2018 to lend the entire \$150,000 of the 2015 Entitlement Dollars to an airport that is willing to lend the funds back to the Village in the future. Motion carried.**

**Housing Authority.** Housing Authority board position. No one responded to the ad that was in the paper.

**Unfinished Business.** Building inspector/Ordinance Enforcement Officer – further research is needed. Public Skating Rink – tabled. Birguet Parcel – A Special Village Board meeting will be set up to discuss options in closed session.

**Discussion/Action: Hank Java Cleaning Contract.** No changes are proposed to last year’s contract.

**Motion by Trustee Coy, seconded by Trustee Stone to approve the cleaning contract with Hank Java for cleaning the Village Office building for a 6-month period from April 1, 2019 to September 30, 2019 at \$1,000 per month. Motion carried.**

**Discussion/Action: Payment of Bills.** The following bills were presented for approval:

General Checks #32036 - #32095	\$356,697.22
Payroll V6125-V6157, Ck #16542	\$ 31,682.35
ACH/EFTPS	<u>\$ 56,449.70</u>
<b>Total</b>	<b>\$444,829.27</b>

**Motion by Trustee Barton, seconded by Trustee Longhenry to approve the bills as presented. Motion carried.**

**Discussion/Action: Adjournment.** Motion by Trustee Longhenry, second by Trustee Stone to adjourn the meeting at 7:20 p.m.

Sheila Meyer  
Clerk-Treasurer