The Village of Grantsburg Board of Trustees met on Monday, January 14, 2019 at 6:00 p.m. at the Grantsburg Village Board Room – 316 S. Brad Street.

The Regular Board Meeting was called to order by Village President, Larry Ebersold.

Village President, Larry Ebersold led everyone in the Pledge of Allegiance.

Village President, Larry Ebersold welcomed guests.

**Roll Call**

Present: Village President, Larry Ebersold

Village Trustee, Diane Barton

Village Trustee, Gary “Goob” Coy

Village Trustee, Mike Longhenry

Village Trustee, Caylin Muehlberg

Village Trustee, Greg Peer

Village Trustee, Russell Stone

Absent: None

Others: Village Treasurer, Sheila Meyer

Public Works Director, Chris Bartlett

As well as featured guests and other members of the public.

**Approval of Minutes**

December 10, 2018 Special Board Meeting

December 10, 2018 Village Board Meeting

January 3, 2019 Administration Committee Meeting

January 9, 2019 Special Board Meeting

***Motion by Trustee Coy, seconded by Trustee Barton to accept the minutes as presented. Motion carried.***

**New Communications**

The board members’ packets included the December 2018 County Administration Newsletter and a letter from the Wisconsin Downtown Action Council, Madison

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**Scheduled Members of the Public Discussion/Action**

None currently.

**Board and Staff Reports**

1. **Public Works** *a)* Public Works Director, Bartlett informed the board that he has been notified that the Garden Club is dissolving. They are the group that plants the flowers by the Welcome sign on State Rd 70 west of town and by the flag in the park. Another plan will have to be implemented this spring. He is working on inventory for year-end, has met with S E H engineer, Brian Cunningham, regarding the Downtown CDBG project scheduled for this summer and has met with approximately 2/3 of the business owners to inform them of the project. The snow equipment is in good working condition and he has ordered a push blade for the 1565 mower that will be used to remove snow on sidewalks. Chris discussed sanding business parking lots. Do to the severe slipperiness recently, he did sand 8 business parking lots, but asked if this is something the Village wants to continue doing? The consensus of the board was to let private businesses be contacted for the sanding. Any calls to the Village Office will be given phone numbers for sanding businesses. Chris will look into requesting a street light at N. Park Street and Industrial Boulevard.
2. **Police Department** *a)* The December 1 – December 31, 2018 Police Report was included in the Trustee packets for their review. Police Chief, Schinzing is at training and could not attend the meeting.
3. **Village Administration** *a)* The Clerk Report indicated that there will be no Spring Primary in February. The Spring Election on April 2, 2019 will have one (1) individual running for Village President and four (4) individuals running for three (3) Trustee positions. *b)* Treasurer Meyer indicated that the large cash balance on the Cash Report is due to the taxes that are currently being collected.
4. **Library** *a)* Library Director, Kelly-Johnson reported that she is beginning work on the Library Annual Report. A Library committee is also starting to work on some long-range planning for the Library. Director Kelly-Johnson invited the Village Board to host their February 11, 2019 Board meeting at the Library, as has been done in the last few years. The Board accepted her invitation.
5. **Fire Association** *a)* The December 2018, Fire Inspection Report was reviewed by Trustee Barton. For the Village there were 27 inspections due and completed. There were 6 re-inspections due and completed. Total inspections for 2017 were 328. In 2018, 327 inspections were done and 338 re-inspections. Trustee, Barton noted that there are currently 18 firefighters. The ice rescue training was cancelled due to poor ice conditions.
6. **Administration Committee** *a)* Treasurer Meyer summarized the HSA discussion that was held at the Administration Committee meeting on January 3, 2019.

***Trustee Barton moved, seconded by Trustee Peer to contribute an additional $500 for single coverage and $1,000 for family coverage, along with the approved yearly amounts of $1,500 single and $3,000 family, to the employee HSAs for the year 2019 only. The additional amount plus one-quarter of the approved yearly amount will be deposited now with the remaining amount divided into the next three quarters. Motion carried. Trustee Muehlberg opposed.***

*b) Discussion/Action:* Scott Hanson was present to represent Rod Kleiss and spoke in support of Kleiss being named the Airport Manager. The board would like to meet with Kleiss to discuss his thoughts and duties if he were named Airport Manager. A meeting will be set up in the future. Hanson will inform Kleiss. Treasurer Meyer will call the Village’s insurance agent to discuss how the airport volunteers are covered by insurance.

**Unfinished Business**

None

**Continued Discussion/Action**

Burnett County Resolution #2018-43 was discussed. The resolution will deed the lot known as the “Plemel” property to the Village of Grantsburg.

**Motion by Trustee Muehlberg, seconded by Trustee Longhenry to approve Ordinance Amendment #19-01 § 507-1 (C) (1) All-Terrain Vehicles and Utility-Terrain Vehicles. Motion carried.**

**Motion by Trustee Peer, seconded by Trustee Barton to approve Ordinance Amendment #19-02 § 464-5 (F) (1) Construction and Repair of Sidewalks, Curb and Gutter. Motion carried.**

**Motion by Trustee Longhenry, seconded by Trustee Barton to approve Resolution #19-01 International Migratory Bird Day proclaiming May 18, 2019 as International Migratory Bird Day in the Village of Grantsburg. Motion carried.**

**Motion by Trustee Barton, seconded by Trustee Stone to approve the rental agreement with Grantsburg Area Food Shelf for use of space in the Village Office building the period November 1, 2018 to October 31, 2019. Motion carried.**

**Motion by Trustee Barton, seconded by Trustee Longhenry to approve the rental agreement with the Grantsburg School District for use of the Community Center and storage room for the period January 1, 2019 to December 31, 2019. Motion carried**

Curt Lee appeared before the Village Board to inquire whether they would still like to offer ice skating to the public. It would be an outdoor rink for outdoor skating. The Village would need to pay for the water used to flood the rink and Lee would be responsible for keeping the ice maintained with his zamboni. The board asked to have some time to think about this. It will be placed on the February Village Board meeting agenda for a decision. Lee also asked about the property directly to the east of his and was informed that the Riverside Cemetery owns that property. Lee asked about the possibility of putting in a driveway to his property off E. James Avenue. He was instructed to stop in the village office and obtain a copy of the Village’s ordinance on driveways.

Treasurer Meyer presented a proposal from Core Documents, Inc for the creation of a full Section 125 Cafeteria Plan and HSA Module for a cost of $329. This plan will allow the Village employees to have the insurance premiums withheld from their paychecks to be pre-tax. Dependent child care is also included as a pre-tax option. This plan is employee funded.

**Motion by Trustee Muehlberg, seconded by Longhenry to approve a $329 payment to Core Documents, Inc. for the creation of a full Section 125 Cafeteria Plan and HSA Module. Motion carried.**

A service agreement with Professional “Technology” Tutor, located in Siren, WI, was presented for on-site and remote IT services and anti-virus protection for the Village’s seven (7) computers. The agreement includes 10 hours of labor and 100 GB of cloud backup for a total cost of $1,730 per year.

**Motion by Longhenry, seconded by Peer to approve the service agreement with Professional “Technology” Tutor for on-site and remote IT services and anti-virus protection for the Village’s seven (7) computers for the year 2019 at a yearly cost of $1,730.**

The following bills were presented for approval:

* General Checks (#31910– #31972) $129,001.90

(#31980-#31991)

* Payroll Vouchers (V6058 –V6092) $32,488.03

(Check # 16540)

* ACH/EFTPS $32,698.15

TOTAL: $194,188.08

**Motion by Trustee Barton, seconded by Trustee Longhenry to approve payment of the bills in the amount of $194,188.08. Motion carried.**

***Motion by Trustee Longhenry, seconded by Trustee Barton to adjourn the Regular Board Meeting at 7:20 p.m. Motion carried.***

Submitted by:

Sheila Meyer

Village Treasurer/Deputy Clerk

January 14, 2019