



October 15, 2018

Special Board Meeting

The Village Board met on Monday, October 15, 2018 @ 6:00 p.m. at 316 S. Brad Street, Grantsburg, Wisconsin.

The Special Board Meeting was called to order at 6:00 p.m. by Village President, Larry Ebersold.

Roll Call

Present: Village President, Larry Ebersold
Village Trustee, Diane Barton
Village Trustee, Gary "Goob" Coy
Village Trustee, Mike Longhenry
Village Trustee, Caylin Muehlberg
Village Trustee, Russell Stone

Absent: Village Trustee, Greg Peer

Others: Village Clerk, Patty Bjorklund
Village Treasurer, Sheila Meyer
Public Works Director, Chris Bartlett
Library Director, Kristina Kelly-Johnson
Library Board President, Ken Kutz
Golf Course Manager, John Addison
Annette Mosley

Village Treasurer, Meyer opened the meeting by discussing Publication of the Budget. She would like to publish the budget in next week's paper. She detailed the various funds such as General Fund, Water Fund, Sewer Fund, Storm Water Fund. She wanted the board to know that each fund runs as its own entity. The General Fund is supported by taxes, Shared Revenue, Transportation Aid, fines, user fees such as rent, camping fees, license fees, contributions. The Water, Sewer and Storm Water Funds are supported by user fees which are billed quarterly to customers. The Village Crews' wages, taxes, insurance and retirement are allocated between the four funds based on the actual time spent on each task as recorded on their timesheets. The President, Trustees, Clerk & Treasurer wages, taxes, insurance and retirement costs are also allocated to the four funds based on an estimated percentage of time spent on each fund. She noted that the percentage stays the same from year to year. She also included in the budget a comparison showing the cost of the employees receiving no increase, a 25¢ per hour raise (\$4,816), a 50¢ per hour raise (\$9,618), a 60¢ per hour raise (\$12,608) and a 70¢ per hour raise (\$15,489). Library wages were also included in the budget comparison showing the cost to the library employees receiving a 25¢ per hour raise (\$4,816), a 50¢ per hour raise (\$9,618), a 60¢ per hour raise (\$12,608) and a 75¢ per hour raise (\$15,489). Library Levy Budget is \$83,000. She noted that health insurance renewal information from Anthem Blue Cross, Blue Shield for 2019 has not been received, but she will hopefully have that information by the Budget Hearing. She is checking into League of WI Municipalities' WEA Trust health insurance again this year as in the past couple of years. She noted that WEA Trust was applied for last year, but they came back saying that the premiums for Anthem were better premiums. The 2019 budgets do not include any increase in wages to the employees. She included the WI Department of Revenues amount for the Village's allowable tax levy for 2019 which is an increase of \$2,314 over the 2018 budget. The Village's equalized value increased from \$62,427,000 in 2017 to \$65,723,500 in 2018. The Village does receive more than 80% of its revenues from taxes, Shared Revenue and Transportation Aid. There was a spreadsheet showing the amounts received since 2009. The Tax



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Increment District amount will increase due to the Dollar General. She noted that Shared Revenue and Transportation Aids are going down from last year's figures. Village President, Ebersold asked what the definition of Shared Revenue is. Village Treasurer, Meyer stated that it is the Expenditure Restraint, Tax from the Telco and Utility Companies. The State then distributes whatever amounts are received from those entities to the Municipalities. She stated that there were several Special Assessment searches this year (approximately 40). There were several properties that were sold. After review of the Revenues, there is an increase of \$4,071. Principal forgiveness for the Safe Drinking Water Loan Program was discussed. The WI DNR funds the monies distributed. The Village was awarded 60% of the Safe Drinking or \$239,616 for the Wisconsin Avenue Project. Total Revenues for the 2019 Proposed Budget were: \$1,477,115. Total Expenditures for the 2019 Proposed Budget were: \$1,466,502. Excess of Revenues over Expenditures were \$10,613.

Budget Requests outside of the draft budget were presented:

- Village Office Building/Exterior Repairs - \$82,700
- Extend Village Office, Library Parking Lot - \$13,524
- Ordinance Officer - \$10,000
- New Squad - \$31,350
- Equipment for New Squad - \$15,305
- Repaint Bike Lanes - \$622
- Blade for Mower - \$1,860
- Chip Seal, Patches, Fog Seal - \$10,800
- Heads/Wires on 14 poles not on Madison - \$15,917 or Lamps/Wires - \$8,289
- 5% of Entitlement Money - \$2,700
- Pavilion Screen - \$1,000
- Replace Decking on Wooden Bridge - \$5,600
- Replace 1 Blacktop Site at Campground with Concrete Pad - \$2,640
- Trees for Campground - \$1,000
- Patch Road & Repair at Campground - \$27,576
- Wedge/Overlay in Low Areas - \$4,544
- Bathhouse Replace Showerheads/Fixtures - \$2,710
- Robotic Cleaner for Pool - \$2,500
- Pool Staining on Pool Sides - \$1,000
- Pool Replace Showerheads/Fixtures - \$5,032
- Pay Off Fairway Mower - \$3,999
- Solar Lights for Dam - \$500

Totals requested without wage increase = \$245,442

Water Fund for Budget was discussed. The South Water Tower needs a 5-year inspection. Budgeted amount is \$4,300. Bartlett will have Cummings Sale and Service come and investigate why the generator does not run Well #2. The generator does run Well #1 and the North Lift. Budgeted amount is \$5,000. Training for Water/Sewer Operator, Erickson was discussed. Bartlett needs to make sure that he obtains his continuing credits for his water and sewer which would be \$1,500. The meter replacement plan was set in 2017 for a



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schedule of 20 years at \$10,000 per year. This helps the village budget for years to come. Approximately 31 meters are change per year. The scheduled exchange cost is \$8,994.26. He noted that this leaves room for new meters needed and situations where a new meter is implemented. Total Revenues for the 2019 Proposed Budget were: \$313,263. Total Expenditures for the 2019 Proposed Budget were: \$302,028. Excess of Revenues over Expenditures were: \$11,235.

Sewer Fund for Budget was discussed. A by-pass is budgeted in the amount of \$4,000 for the South Lift. There were issues last month when only one pump was operating the sewage. Ferric contact zone was discussed. A BJM Corrosion-Proof Submersible Effluent used to mix the Ferric with the wastewater. The goal is to make the Ferric mix thoroughly with the waste water for more efficiency. Proposed budgeted amount is \$1,700. Sewer upgrades needed to meet new limits in permit. Money needs to be put aside to start working on Engineering for this. Sewer upgrades needed to meet new limits in the permit. The monies need to be put aside to start working on engineering. The Village Engineer stated to have everything engineered next year and ready for bids in 2020, the best estimate would be \$20,000. Costs for possible budget for the sewer plant chemical room were discussed. All the electrical in the room has rusted out due to the years of improper chemical tanks. The quote that includes all wiring, ventilation, conduit and junction boxes is \$6,500. The pump grit removal system before the main South Lift Station costs \$7,588 - \$12,000. The sewer plant project might be able to incorporate these costs. There will need to be a drop to the Phosphorous and a more permanent building for the Phosphorous will need to be looked at. More discussion will need to take place regarding how to get water at the plant, etc. Bartlett also noted that more televising should be done at approximately \$5,000. Continuing credits and other training in both water and sewer for approximately \$1,500. Total Revenues for the 2019 Proposed Sewer Budget were: \$257,500. Total Expenditures for the 2019 Proposed Sewer Budget were: \$229,875. Excess of Revenues over Expenditures were: \$27,625.

Storm Water Fund for Budget was discussed. Bartlett noted that something needs to be done with the culverts under East North Avenue which is on the east end of the Village limits. The bottom of the culverts is rusting through. There are 3 culverts 28' x 36". He is looking at lining them. He gave a price from EverLast Rehab. They line the bottom half of the old culverts with sections of new culvert. They would then coat the bottom half of the culverts to seal them up and protect them from future rusting. Cost request is \$4,532. For the County to line each section of 24' liner is \$2,563. He noted that 3.5 of them are needed. This is just cost for liners. This doesn't include the work and the concrete cost for sealing. He would say cost is at least another 2,000. Burnett County Highway Operations Manager, Jeremy Burton said that since 90% of the time there is minimum flow. Cost request is \$10,970.50. To replace 3 culverts cost is \$682.41. 20' x 26' patch at a requested cost of \$3,739, cement work to replace the retaining walls is an educated guess. The labor in doing the work would need to be hired out. Cost request is \$9,786.20. Repairing storm sewer pipe from West Olson to the river was on last year, and work wasn't done. The location is just east of the entrance of the campground. The pipe runs between the entrance and the pavilion. It is galvanized culvert and is almost non-existent. Cost request is \$2,500. Street Sweeper and Sweeping was \$7,200 this year. Cost request for sweeping is \$8,000. Bartlett did investigate a new sweeper. A brand-new sweeper is \$200,000. He is in talks with the salesperson for a brand-new sweeper regarding financing options. He looked at 2010 – 2014 and cost was \$125,000. For the 2005 – 2007 costs were \$60,000 to \$65,000. Older units were also looked at. He discussed the McQueen financing which distributes the Pelican Sweeper. The options for financing for \$60,395. For 4-year at 4.75% (5 Annual payments at \$13,250.49); 5-year 4.95% (5 Annual payments at \$11,348.51) and 5-year 5.15% (5 Annual payments at \$10,013.05). He is concerned if the village purchases their own sweeper, storage is an issue and manpower to operate it. With the addition of a plow truck and a portable generator, storage space is



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limited. He felt the village would need a part-time person to help with this. Catch Basin repairs on North Brad by Fiedler's Dumpster was discussed. Cost request is \$2,500. Total Revenues for the 2019 Proposed Budget were: \$71,870. Total Expenditures for the 2019 Proposed Budget were: \$58,277. Excess of Revenue over Expenditures were: \$13,593.

Capital Projects Budget was detailed. Total Revenues were \$760,000 for Long Term Loan and Long-Term Loan, Grants. Expenditures for the Downtown CDBG Project are \$760,000.

Village Treasurer, Meyer is requesting that the Budget Hearing be held on November 12, 2018 during the Regular Village Board Meeting.

Village Trustee, Longhenry moved, seconded by Village Trustee, Stone to adjourn the Special Board Meeting at 7:53 p.m.

Ayes: Ebersold, Barton, Coy, Longhenry, Muehlberg, Stone
Nays: NONE
Motion to approve: Carried

Submitted by:

Patty Bjorklund – WCMC, CMC, CMTW
Village Clerk, Deputy-Treasurer
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