



August 28, 2018

Airport Committee Meeting

The Airport Committee met on Tuesday, August 28, 2018 @ 4:30 p.m. at 316 S. Brad Street, Grantsburg, Wisconsin.

The Airport Committee Meeting was called to order at 4:30 p.m. by Committee Chairman, Caylin Muehlberg.

Roll Call

Present: Chairman, Muehlberg
Member, Larry Ebersold
Member, Mike Longhenry

Absent: None

Others: Village Clerk, Patty Bjorklund
Village Treasurer, Sheila Meyer
Public Works Director, Chris Bartlett
Bonnie Jehlicka
Mike Jehlicka
Rod Kleiss
Scott Johnson

Airport Campground discussion took place. Rod Kleiss wants to get people there to camp for the convenience of using the area. Those individuals are most likely pilots and they frequent the airport often. This would encourage them to explore the area. The consensus of the committee was to check with Matt Messina, Wisconsin Department of Transportation – Bureau of Aeronautics regarding steps that need to be done to proceed with the placement of a campground at the airport.

Member Ebersold, moved to recommend to the full board to contact Matt Messina, Wisconsin Department of Transportation – Bureau of Aeronautics regarding steps that need to be done to proceed with the placement of a campground at the airport because of the interest, seconded by Member Longhenry.

Ayes: Muehlberg, Ebersold, Longhenry
Nays: NONE
Motion to approve: Carried

Crack sealing of airport runway discussion took place. Public Works Director, Bartlett stated that there has been no progress to date on dates for completion and prices. He has been waiting on Matt Messina to respond. He will look into prices this fall for next year and be in contact with him regarding the work that is to be done on the airport runway.

Tree topping discussion took place. Public Works Director, Bartlett stated that the covenants of the easement state that the trees there need to be topped and not cut down. Chairman, Muehlberg noted that government funds can be used for that process. Discussion took place regarding acquiring the property attached to the easement that the trees are located on. This is another question for Matt Messina. Village Clerk, Bjorklund or Public Works Director, Bartlett will contact him regarding this question and report back at a future meeting.



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Fundraising support was mentioned by Chairman, Muehlberg regarding the current (ALP) Airport Layout Plan that was done in 2006. Rod Kleiss noted that the cost to do a new ALP is approximately \$50,000. The Village of Grantsburg share would be 5% or \$2,500. Chairman, Muehlberg reiterated the fact that the Airport Committee which consists of pilots and other individuals are interested in doing fundraising to help defray costs for this. More discussion will take place at a future meeting.

Courtesy Car and bikes discussion took place. Steve Briggs donated a 2004 Mercury Sable for the purpose of a courtesy car. The car will be locked in a shed at the airport. Village Clerk, Bjorklund noted that the car is insured through the village insurance for liability. The cost is approximately \$400/yearly. Mike Jehlicka will purchase a lockbox and will look into obtaining a security camera and signage for the area where the car is stored there. The car will not be used in the winter months. Member, Longhenry asked if the village could get a reduction in insurance by not using the car in the winter months. Village Clerk, Bjorklund will look into this and report back to the board. Member, Ebersold asked about the Airport Pilots Group and seeing about advertising on the vehicle. If advertising takes place, the cost of the ads can be used towards the airport costs (e.g. car, etc.) Local businesses could be solicited for ad space on the car. Mike Jehlicka will look into soliciting for donations for the ads on the courtesy car. Chairman, Muehlberg will find prices for decals for the courtesy car ads.

Member Longhenry, moved seconded by Chairman, Muehlberg to recommend to the full board to pursue advertising on the courtesy car.

Ayes: Muehlberg, Ebersold, Longhenry
Nays: NONE
Motion to approve: Carried

Chairman, Muehlberg also brought up the possibility of having bikes at the airport. They would be locked in the terminal building. The airport group had discussed the possibility. Chairman, Muehlberg mentioned it would be approximately 2 – 3 bikes and they would locate donated bikes for the purpose of letting pilots and their families use them while in the area.

Member Longhenry, moved seconded by Member, Ebersold to recommend to the full board to allow bikes stored and locked in the airport terminal building.

Ayes: Muehlberg, Ebersold, Longhenry
Nays: NONE
Motion to approve: Carried

Chairman, Muehlberg brought up a well/water source for the airport. Public Works Director, Bartlett noted that currently there's a sand point well there. It is 25' down and the cost for material would be \$500 to fix the well according to Jeff at Darrell's Hardware. The old pump and tank would be used. The pump has to be above ground. That would mean that it would have to be heated in the winter if a water supply was needed. The committee will wait on the water source discussion and do so when improvements to the terminal building are investigated.



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Chairman, Muehlberg brought up the runway entrance low spot that fills with water every rainfall. Discussion ensued. Public Works Director, Bartlett will use fill from Broadway Avenue behind the Crex sign on Highway 70. He figured 4 – 5 loads will help.

2019 Budget was discussed. Village Treasurer, Meyer will look at budgeting \$2,500 for the (ALP) and consider the \$2,500 (ALP) donation. Money will need to be put aside for the well/water source as well as crack sealing the runway. The most recent cost that came in was \$14,000 from Burnett County Highway Department. Public Works Director, Bartlett will pursue contacting Matt Messina for bids on that project. Tree topping will also need to be budgeted for as well he noted. Rod Kleiss also asked about gravel for the entrance into the airport. Would this be considered something that Entitlement Dollars could be used for? This could be added to the list of desired uses for the funding he thought. Village Treasurer, Meyer will do an updated Budget for 2019 and present at a future meeting.

Member Longhenry moved, seconded by Member Ebersold to adjourn the Airport Committee Meeting at 5:45 p.m.

Ayes: Muehlberg, Ebersold, Longhenry
Nays: NONE
Motion to approve: Carried

Submitted by:

Patty Bjorklund – WCMC, CMC, CMTW
Village Clerk, Deputy-Treasurer
August 29, 2018