



December 21, 2017

Airport Committee Meeting

Village of Grantsburg

The Airport Committee met on Thursday, December 21, 2017 @ 10:00 a.m. at 316 S. Brad Street, Grantsburg, Wisconsin.

The Airport Committee Meeting was called to order at 10:00 a.m. by Member, Larry Ebersold.

Roll Call

Present: Member, Larry Ebersold
Member, Caylin Muehlberg

Absent: Chairman, Greg Peer

Others: Village Clerk, Patty Bjorklund
Village Treasurer, Sheila Meyer
Mike Jehlicka – Pilot
Rod Kleiss – Pilot

Rod Kleiss noted that he had spoken to Scott Nillisen who is interested in either purchasing Hangar #7 from Rolf Turner or possibly Sub-Leasing the hangar. He is in the process of purchasing a Mooney Airplane in January 2018. He needs a place to put his plane by February 2018. Mr. Turner wanted \$4,000 for his hangar. Mr. Nillisen thought that cost is more than he wanted to spend for that hangar. Member Ebersold asked how much it would cost to construct a building of that size. Mike Jehlicka stated a 36' x 40' hangar without a floor would cost approximately \$14000. That would be a very basic hangar he noted. He mentioned that while he had rented the hangar from Mr. Turner, the tin where the nail holes were are rusting and allowing moisture in from the elements, therefore causing dry-rot in the footings and other wood in the building. Hangar #7 Lease is out of compliance under Section #7 of that lease regarding Hangar Usage. Village Clerk, Bjorklund had drafted a sample letter to Mr. Turner regarding his noncompliance of his existing Lease with the Village of Grantsburg for his Hangar. The term is 10 years and is set to expire April 1, 2021. In the lease it states: ***“The Lessee shall utilize the hangar for primarily airport related items. Hangars cannot be used for living quarters. Commercial usage of hangar needs to be approved by the Village Board.”*** In her sample letter, she noted that the Airport Committee was aware that there is no longer a plane stored in his hangar. Since Mr. Jehlicka is now subleasing Hangar #10 from Mike and Tammy Lindquist and storing his 2 planes there. She also asked him to contact her within 30 days to let her know his intention for his hangar for any of the following items: Sub-lease of the hangar, Sale of his hangar or storage of his own airplane or airport related items as stated in the requirements of his lease. She also noted that when he responds, the old lease could get updated with a new one. ***Member Muehlberg moved, seconded by Member Ebersold to send the letter that Clerk, Bjorklund drafted to Mr. Rolf Turner regarding his intentions for his Hangar #7. This item will be discussed at the January 8, 2017 Regular Board Meeting.***

Ayes: Ebersold, Muehlberg
Nays: NONE
Motion to approve: Carried

Long Range Planning took place for items wanted for the Grantsburg Municipal Airport. Village Treasurer, Meyer noted that 5% of the \$100,000 Entitlement Dollars requested for crack sealing and micro-surfacing of



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the runway was budgeted in the 2018 Village Budget. When it's warm enough in the spring of 2018, Burnett County will do the crack sealing, since it will fall under the \$25,000 bidding structure. Specifically, Wisconsin state law requires government entities to competitively bid all "public construction" projects when the estimated cost of the project exceeds \$25,000. The criteria for the micro-surfacing would fall under that bidding structure. The bidding for that will take place in the spring and work would most likely not take place until late summer or early fall. A question the committee was unsure of is if the crack sealing would be done on the taxiways as part of the crack sealing for the project. Rod Kleiss is planning on speaking with Matt Messina of the Division of Transportation System Development Bureau of Aeronautics for the WI Dept. of Transportation. He is the contact person for this project. Mr. Kleiss will report his findings. Mr. Kleiss had presented a detailed update that he will be presenting at the Pilot Meeting with Pilots and Airport Supporters that will take place on January 1, 2018 @ 6:30 p.m. at T-Dawg's. He noted in his detail that the village is supportive of all of the aviation events they are considering for future fundraising efforts. He noted that Long Range Plans for the airport need to be listed in order to qualify for FAA Entitlement Funds to do the work they have planned at the airport. He detailed them as follows:

- Surface the entry road to the airport
- Repair taxiways and tarmac
- Repair or replace terminal building
- Replace runway lights with pilot activated LED's
- Replace old rotating beacon
- Add AWOS weather station
- Build new hangars for rent
- Add fuel
- Purchase snow removal equipment and add storage facility for them
- Plan for new hangar locations
- Consider adding taxiways to runway ends
- Pole Shed for Courtesy Car
- New Tractor for snow removal

He noted that the items will need to be addressed in the Airport Layout Plan (ALP) in order to qualify for Entitlement Dollars for that effort. The study will cost somewhere in the region of \$50,000 and it will qualify for a 95% grant from Entitlements. The 5% local money required would be \$2,500. The question was asked if we can add that to our current Entitlement Dollars. If hangars are purchased, can they be sold Member, Ebersold asked? The Pilots and Airport Enthusiasts felt that they could raise that money in fundraising efforts. Mr. Kleiss will discuss this with Mr. Messina all items that will be discussed at their meeting as well as sale of hangars that are built and the ALP with Mr. Messina and report his findings.

Mr. Jehlicka asked about permits that are required for their fundraising events held at the Airport. Village Treasurer, Meyer stated that in the past there were no permits, however; Insurance needs to be obtained to cover the liability of those events. Village Clerk, Bjorklund will look into either the village sponsoring those events or seeing what the requirements are for the pilots obtaining liability insurance through another sponsor. Mr. Kleiss asked how the donations are distributed to the village that they raise for improvements at the airport. Village Treasurer, Meyer noted that the donations could be used as (VIP) Village Improvement Projects for the



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larger donations. Mike Thoreson would be a good resource to discuss those. Member, Ebersold noted that a good resource to use for publicizing the events that are taking place at the Airport or other areas for fundraising would be through We Are Grantsburg which is run by Bob Rombach. The GRO Committee is another good resource Member, Muehlberg noted. She also mentioned Burnett Wire which is an online news service who Steve Briggs is a Reporter for.

The fuel at the Airport would be no lead. There are different grades (100 Octane is the preferred grade.) It is the healthiest fuel if no catalytic converter is in place in the small engine. He had contacted Swift Fuel inquiring about the cost for putting a tank at the airport and the requirements for doing so. He has not heard anything yet. He also wanted the committee to know that the pilots are not interested in getting Jet Fuel at the airport like Burnett County Airport has.

Mr. Jehlicka mentioned that Burnett Dairy uses the driveway into the airport to spread their whey in the fields. He realizes that they rent that space from the village. Village Treasurer, Meyer noted it is at an annual cost of \$1,500 to them for that ability. He wanted it known that with their heavy trucks; they are making ruts and potholes in the driveway. He wonders if they could help with the cost for repairs there (i.e., gravel and getting a good base there.)

Camping possibility was discussed at the airport. Mr. Jehlicka noted that pilots like to sleep under the wing of their plane sometimes at airports with a tarp tent. He wondered if camping had ever been discussed there. Village Treasurer, Meyer noted that 36 sites are already spoken for at the Memory Lake Campground and there are only 2 spots left. Camping is very much needed in the area she noted. The WI DNR would need to be contacted before a license for a campground is even considered. She noted that the application process takes a while and there are regulations involved. The well is a shallow well and the water would need to be tested. A new well was discussed. How deep would the well need to be Mr. Jehlicka asked. Village Treasurer, Meyer stated that it would depend on how many sites are there and how much water will be used. That would be the determination of depth of that well and costs related to installation of that well.

Tree removal discussion in regards to runway obstruction took place. On the east side of the runway, the neighbor there has trees that either needs to be removed or replaced. The trees could be topped, Member Muehlberg noted, but in previous conversations with Public Works Director, Chris Bartlett at previous Airport Committee Meetings, she noted that it was difficult to find someone to do that work. Member, Muehlberg suggested the committee get a quote for topping the neighbor's trees, and if that is not a possibility, then get a quote for replacing those trees. The tree obstructions need to be dealt with before Entitlement Dollars are requested beyond the scope of the current crack sealing and micro-surfacing that will be done as part of a requirement for those dollars she noted.

Pilots, Kleiss and Jehlicka thanked the committee for the continued support by the village. They noted that the pilots and enthusiasts will continue to work with fundraising efforts, etc. to make the airport better for everyone.



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Member Muehlberg moved, seconded by Member Ebersold to adjourn the Airport Committee Meeting at 11:15 a.m.

Ayes:	Ebersold, Muehlberg
Nays:	NONE
Motion to approve:	Carried

Submitted by:

Patty Bjorklund – WCMC, CMC, CMTW
Village Clerk, Deputy-Treasurer
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