



October 9, 2017

Regular Board Meeting

Village of Grantsburg

The Village of Grantsburg Board of Trustees met on Monday, October 9, 2017 at 6:00 p.m. at the Grantsburg Village Office, Village Board Room – 316 S. Brad Street.

The Regular Board Meeting was called to order at 6:00 p.m. by Village President, Larry Ebersold.

Village President, Larry Ebersold led everyone in the Pledge of Allegiance.

Roll Call

Present: Village President, Larry Ebersold
Village Trustee, Diane Barton
Village Trustee, Gary “Goob” Coy
Village Trustee, Caylin Muehlberg
Village Trustee, Greg Peer
Village Trustee, Russell Stone

Absent: None

Others: Village Clerk, Patty Bjorklund
Village Treasurer, Sheila Meyer
Public Works Director, Chris Bartlett
Library Director, Kristina Kelley-Johnson
Police Chief, Jeff Schinzing
Steve Briggs – Burnett County Sentinel
Gregg Westigaard – Inter-County Leader
John Addison – Grantsburg Golf Course Manager
as well as featured guests and other members of the public

Approval of Minutes

September 11, 2017 Public Safety Committee Meeting
September 11, 2017 Public Property Committee Meeting
September 11, 2017 Special Board Meeting
September 11, 2017 Village Board Meeting
September 12, 2017 Airport Committee Meeting
September 13, 2017 Infrastructure Committee Meeting
September 13, 2017 Administration Committee Meeting
September 20, 2017 Airport Committee Meeting
September 21, 2017 Special Administration Committee Meeting

Trustee Peer moved, seconded by Trustee, Coy, to accept the minutes as presented and that the reading of the minutes from the Board of Trustees Meeting held on September 11, 2017 be suspended since all Board members received copies of the same prior to tonight’s meeting.



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Ayes: Ebersold, Barton, Coy, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

New Communications

Restorative Justice October 2017 Newsletter and Burnett County September 2017 Newsletter.

Scheduled Members of the Public Discussion/Action

Discussion took place regarding a letter that was sent from Priscilla Bauer dated September 18, 2017 for her request to sell her aunt, Deborah A. Clementson lot located at 224 N. Oak Street. Ms. Bauer had the house and storage shed demolished by Joe Schommer located on that lot. Before contacting a real estate agent to list the property, she is asking the board if the village would be interested in acquiring the lot for future development as it is zoned commercial. The board discussed and they were not interested in buying any property. Village President, Ebersold instructed Village Clerk, Bjorklund to send a letter stating the Village of Grantsburg would not be buying the lot on 224 N. Oak Street. *Note: Ms. Bauer arrived after discussion took place before her scheduled time of 6:30 p.m. and Village President, Ebersold explained the board's decision.*

Board and Staff Reports

1) Public Works a) *Director Report.* Public Works Director, Bartlett informed the board about the following items: Grantsburg Telcom is working on the retaining wall in the back alley. Luedtke Landscaping is doing the work, and it could take a week or two. He also noted that he is planning on scheduling the sweeping of the streets for the last week of October or the 1st week of November 2018. The tennis courts are closed until the resurfacing is done. The company doing the work came on the 29th of September and sealed the remaining cracks and prepared the surface for resurfacing. They were putting on the lines for tennis court and Pickle ball today. Public Works Director, Bartlett wanted the board to decide if they want the Wisconsin Avenue Project from Oak to Brad to be done in either 2018 or 2019. The Clean Water Fund and Safe Drinking Fund Grant money allows two years for completion of the project if the grant money is accepted. He stated that Burnett County gave the village a break in the estimated chip sealing and sweeping costs that was performed on Wood, Faith and Church Streets. There was a savings of \$3,822. Total costs were \$11,278. b) *Grantsburg Elementary Sidewalk.* Bartlett stated that he went to the Grantsburg Elementary School and used the village cut-off saw to try and alleviate possible tripping hazards that the school is concerned about on the sidewalk. He stated that Oachs Brothers did the work. He stated that they are very busy right now. He would ask for their help to replace the curb and sidewalk in question if they weren't so busy. He stated that the curb would have had to be done first and then the sidewalk would have had to be poured at a separate time. What made the repair of the curb difficult was because the sidewalk and curb going south to the elementary is not separate. He couldn't see any way of matching the curb with the school's curb stop. It is not custom to pour the sidewalk and curb together.

2) Police Department a) September 1, 2017 – October 1, 2017 Police Report was included in member's packets. Police Chief, Schinzing advised that the public needs to be cautious of leaving their vehicles



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unlocked as there have been items stolen. He also wants the public to notify the police if they see suspicious activity. *b) Phil Brenizer landlord for various rental properties was sent a letter on October 3, 2017 for his chronic nuisance premises that generated three or more calls for police within a 120 day period.*

3) Village Administration *a) Clerk Report.* Village Clerk, Bjorklund reported (3) Operator's Licenses were issued with a date to expire on June 30, 2019. There were (5) Land Use/Building Permits issued. Mayor's Breakfast Recap was given for the September 13, 2017 Mayor's Breakfast held @ 7:00 a.m. at Crex Convention Center. There were 60 people in attendance and 5 people were speakers as well as 6 sponsors giving money for the event. *b) Village Treasurer, Meyer presented her Treasurer Report; Cash Reports; and Budget to Actual.*

4) Library *a) Director Report.* Library Director, Kelley-Johnson presented her report. There will be a Local Author Book Signing with Sue Segelstrom on Saturday, October 10, 2017 from 10:00 a.m. – Noon; Kid's Book Club Starts Thursday, October 12, 2017 from 3:45 p.m. – 4:30 p.m. and School Early Out Event on Thursday, October 19, 2017 from 1:30 p.m. – 3:30 p.m. The library is seeking volunteers for the AARP Free Tax Assistance program. Candidates should be comfortable using computers and be available most Thursdays and Fridays from February – April, 2018. Alina Guerrero is 17 years old and she is from Santa Ana down town, San Jose' Columbia. She is a student of Technical High of Santa Ana. She will be the Library Intern for the next few months. This is a volunteer position. Library Director, Kelly-Johnson will be attending the Wisconsin Library Association Conference in Wisconsin Dells October 17, 2017 – October 20, 2017.

5) Fire Association *a) Village Trustee, Barton discussed the Fire Association Meeting topics from the September 18, 2017 meeting @ 6:00 p.m. There were 65 calls to date. Work was done on the curb and gutter to avoid flooding at the fire hall. The cost was not the responsibility of the Fire Association as this was due to the construction there. There are 3 new fire fighters. The Fire Association is 7 to 10 firefighters short of what is needed. The rescue truck had problems with the governor. It was returned to be fixed, since it is not working. The vehicle needs to be repainted. The color was incorrect. The Fire engine that was involved in an accident went to Cummins for engine repair. There were 12 Fire Inspections performed.*

6) Ambulance *a) Village Trustee, Stone presented Quarterly Ambulance Committee Meeting Notes from the October 4, 2017 Meeting held at the Village of Webster North Ambulance Garage at 7:00 p.m. He stated the amount of payment in 2018 per township and villages will be available by the end of January. This will be based on the most recent census figures. The tour of the building and equipment took place. The next meeting in January 2018 will be at the A & H's new building if it is done by then. A quarterly meeting will be held in the Village of Grantsburg's Ambulance Garage in the future. The committee will continue to meet quarterly a week or so before the quarterly Town's Association Meetings. North Ambulance will have a new dispatch system coming on live at the end of February 2018. Ambulance crews go to many community events when they are not on runs (i.e., football games, parades, etc.) to meet & greet with the public about what they do. North Ambulance does not bill if a transport of a person is not made. Trustee, Stone asked why not bill? He did not understand the reasoning given. He stated that people pay for other kinds of service calls.*

7) Golf Course *a) John Addison, Manager of the golf course included the September 2017 Financial Statements in members' packets. He presented the board with an overview of golf course equipment values. He stated a new greens mower is needed. Free green fees are/were given in October. It has helped increase revenues with rental of golf carts.*



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8) Pool a) *Splash Pad Discussion took place.* Girl Scout Troop Leaders, Stephanie Badowicz and Amanda Hill were present with Girl Scouts, Lola Hill and Gabby Hamlin to discuss the possibility of a Splash Pad at the Grantsburg Municipal Pool. An exercise trail and playground would be part of the plan. She stated that the current playground is outdated. It needs to be updated and the equipment should be handicapped accessible. The splash pad would be placed east of the pool between the Elementary School and the Grantsburg Pool. The water would be recycled and most likely not be heated. The Girl Scouts and the GRO Committee are looking at available grants. The Girl Scouts will look at fundraising efforts as well. They wanted the village board's blessing on this venture. The board was receptive, and looking to hear updates in the future.

9) Memory Lake Campground a) *Campground Host Discussion took place.* The campground has 2 available sites for shorter term campground site rentals for 2018. There are currently 36 campground full time site rentals that are committed for 2018. The need for a campground host is not necessary Treasurer, Meyer noted because of the fact that all sites are all almost committed to. The current campground hosts did offer to clean the bathhouses, clean the garbage and fire pits. They would like to pay of \$400 per month for those job duties in 2018. Since their site will be empty, the cost paid to the resident campers would be available for this cost Trustee, Muehlberg stated.

10) Airport a) *Loan Entitlement Dollars for 2014 to another Airport.*

Trustee Muehlberg moved, seconded by Trustee Peer to loan the 2014 Entitlement Dollars in the amount of \$150,000 to another airport with the understanding that the Village of Grantsburg can obtain those dollars at a future time for improvements at the Grantsburg Municipal Airport.

Ayes: Ebersold, Barton, Coy, Muehlberg, Peer, Stone

Nays: NONE

Motion to approve: Carried

11) Public Property Committee *Nothing new to report.*

12) Cemetery Association *Nothing new to report.*

13) Public Safety *Nothing new to report.*

14) Infrastructure *Nothing new to report.*

15) Housing Authority *Nothing new to report.*

16) Plan Commission *Nothing new to report.*

17) Fair Association *Nothing new to report.*

Scheduled Members of the Public Discussion/Action – Continued

Rick Quimby was present and discussed the possibility of again having an agreement between the Village of Grantsburg and the Grantsburg Hockey Association for Open Skating. The 30 hours will be during the period of December 3, 2017 through March 31, 2018. The rink will be closed during Christmas. The village will pay



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the Association \$130 per hour for each hour of open public skating. The Association will be responsible to maintain liability insurance and staffing of the rink during the periods of indoor public skating.

Trustee Barton moved, seconded by Trustee Stone to allow the village to contribute \$130 per hour for each hour of open public skating from December 3, 2017 through March 31, 2018.

Ayes: Ebersold, Barton, Coy, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

Tyler Myers was present and discussed his desire to possibly develop the Kozak Property for an Athletic Training Facility. He asked about the availability of the land there. He would like the building for use to be a 6,000 – 8,000 square foot building. The building will be a sports specific training facility. The zoning of the property would need to be changed from its current status of Industrial. He would utilize the building for facility rental of the gymnasium for School Sports and Functions, Club/AAU teams, Off-season Tournament Hosting, Independently-Organized Events and Professionals. There would be a secondary bay/storefront for a new or existing business and a lounge/study area. The clientele would be competitive athletes. Consideration for the location of the business would be TIF District location. He will keep the board discussion going at a future date. This is in the infancy stage, and he is very motivated to making this a reality.

New Business

Village Clerk, Bjorklund stated the Resolution was necessary for destruction of records not noted in the State of Wisconsin/Government Accountability Board's schedule. There are so many outdated records that are taking up storage space in the Village of Grantsburg storage closet that are no longer needed. There is a Destruction of Materials schedule through the State of Wisconsin/Government Accountability Board that she follows, however; there are additional records that are not listed that could be destroyed by Wis. Statute. The Resolution addresses those records. She also noted that she has gotten permission to destroy records from the Wisconsin Historical Society.

Trustee Barton moved, seconded by Trustee Stone to allow approval of Resolution #17-04 Destruction of Election Materials.

Ayes: Ebersold, Barton, Coy, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

Village Treasurer, Sheila Meyer requested the Ordinance be put in place to exempt the Village of Grantsburg from giving the bond as specified in § 70.67(2) Wis. Stats. The village would obligate itself to pay, in case the Village Treasurer fails so to do, all state and county taxes that the Treasurer is required to pay to the County Treasurer. Currently, there is insurance coverage that the village holds for this purpose.



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Trustee Muehlberg moved, seconded by Trustee Barton, to approve Ordinance #17-03 Exemption from Treasurer's Bond; seconded by Trustee, Barton.

Ayes: Ebersold, Barton, Coy, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

Public Works Director, Bartlett said the Clean Water Fund Program and Safe Drinking Water Loan Program is a grant that is available to use in 2018 and 2019 if the village is awarded the monies in the amount of \$340,000. The grant money would be used for the Wisconsin Avenue project that will include new curb, gutter, storm sewer and new street surface, plus sidewalk replacement on the block from Oak to Brad Street. It will also help cover water and sewer lines replacement. SEH, Inc. would be the facilitator of the grant paperwork.

Trustee Muehlberg moved, seconded by Trustee Coy, to approve SEH, Inc. to apply for the Clean Water Fund Program and Safe Drinking Water Loan Program. Motion Seconded by Trustee, Coy.

Ayes: Ebersold, Barton, Coy, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

Public Works Director, Bartlett said there are dollars available for Local Road Improvement Project (L.R.I.P) and applied through Burnett County for State Funds appropriated for this program in the amount of \$5,500. The grant money would be used for the Wisconsin Avenue Street Project. SEH, Inc. would be the facilitator of the application for funding.

Trustee Muehlberg moved, seconded by Trustee Peer to approve SEH, Inc. to apply for L.R.I.P. dollars; seconded by Trustee, Peer.

Ayes: Ebersold, Barton, Coy, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

Village President, Ebersold would like to see the Waste Management Garbage Cans removed from Main Street. He feels that they are unsightly. He would like to see round containers with wood slats. They would have garbage bags that the Village Crew would have to pull. The GRO Committee is looking at Street Façade Improvements that would possibly help address this he stated.

Village President, Ebersold noted that a village resident had approached him about the village putting a skateboard park and bike park in the village. The resident stated that the resident's children have no good area to ride in the village. Trustee, Barton stated that in the past there were dollars raised by Burnett Medical Center, but nothing was done for years for that project. The dollars raised by Burnett Medical Center were given back to them and it went towards the Community Sign along Highway 70.



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Village Clerk, Bjorklund put 2017 Trick or Treat Hours for Halloween as discussion and possible approval on the agenda.

Trustee Stone moved, seconded by Trustee Barton, to allow Trick or Treat Hours for Halloween in the Village of Grantsburg on 10/31/17 from: 5:00 p.m. – 8:00 p.m.

Ayes: Ebersold, Barton, Coy, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

Village Clerk, Bjorklund had put Grant writing and Fundraising Workshop Attendance for any interested Village Board Member and the Village Clerk on the agenda for discussion and possible approval. Trustee, Muehlberg expressed interest. The training will be held on November 3, 2017 from 1:30 p.m. to 4:30 p.m. at the Grantsburg Public Library. The training would be a good resource, Village President, Ebersold thought. Cost per person is \$25. Trustee, Muehlberg and possibly Trustee, Barton would like to attend. Also, Village Clerk, Bjorklund and Administrative Assistant, Karin Reinert would benefit from the training Public Works Director, Bartlett thought.

Trustee Peer moved, seconded by Trustee Muehlberg to approve up to \$100 for interested people to attend the training.

Ayes: Ebersold, Barton, Coy, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

The following bills were presented for approval:

- General Checks (#30721 - #30773) - \$75,690.36
- Payroll Checks (Voucher's: V4852 – V4889) - \$31,053.50
- ACH/EFTS - \$49,793.96

TOTAL: \$156,537.82

Trustee Muehlberg moved, seconded by Trustee Barton to approve bills in the amount of \$156,537.82 was made by Village Trustee, Muehlberg; seconded by Village Trustee, Barton.

Ayes: Ebersold, Barton, Coy, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

Trustee Stone moved, seconded by Trustee Barton to adjourn at 7:40 p.m.

Ayes: Ebersold, Barton, Coy, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried



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Submitted by:

Patty Bjorklund – WCMC, CMC, CMTW
Village Clerk, Deputy-Treasurer
October 9, 2017