

Grantsburg Village Board Meeting

Village of Grantsburg

The Village of Grantsburg Board of Trustees met on Monday, August 14, 2017 at 6:00 p.m. at the Grantsburg Village Office, Village Board Room – 316 S. Brad Street. Present: Village President, Larry Ebersold; and Trustee's, Greg Peer; Caylin Muehlberg; Scott DeRocker; Gary "Goob" Coy and Russell Stone. Absent: Diane Barton. Others: Village Clerk, Patty Bjorklund; Village Treasurer, Sheila Meyer; Public Works Director, Chris Bartlett; Library Director, Kristina Kelley-Johnson; Police Chief, Jeff Schinzing; Steve Briggs – Burnett County Sentinel; Frank Becvar; Gladys Becvar; Mark Dahlberg; Brent Blomberg; Joe Sturdevant; Rick Quimby; Cory Barnette and Rod Kleiss.

1. The meeting was called to order at 6:00 p.m.
2. The Pledge of Allegiance was recited.
3. Village President, Ebersold introduced guests, and asked if there was any public comment. Gladys Becvar discussed the R-3 Zoning on her property and surrounding properties. Discussion ensued. Steve Briggs suggested going to 2 monthly meetings rather than one lengthy meeting. Discussion ensued.
4. **Discussion/Action: Approval of Minutes from the following meetings: July 10, 2017 Airport Committee Meeting; July 10, 2017 Plan Commission Meeting; July 10, 2017 Regular Board Meeting; July 31, 2017 Public Hearing; July 31, 2017 Special Board Meeting. Motion by Trustee, Muehlberg, seconded by Trustee, Coy to approve all minutes. Carried.**
5. **Communications:** Village Clerk, Bjorklund included a copy of the Burnett County July 2017 Newsletter, July 2017 Restorative Justice of NW WI, Inc. Newsletter, and the Burnett County Humane Society Newsletter in all board members' packets.
6. **Discussion/Action: Request for Beer/Liquor License Premise Extension Permit (Beer/Beverage Garden) Mike Janke, DBA Hummer's Rendezvous – August 19, 2017.** Mike Janke is requesting a premise extension permit for Hummer's Rendezvous (which is his bar) for Saturday, August 19, 2017 & Sunday, August 20, 2017 from 6:00 p.m. – 1:00 a.m. ***Motion to approve the request was made by Trustee, Peer, seconded by Trustee, DeRocker. Carried.***
7. **Watercross Update:** Rick Quimby gave an update for the 2017 and 2018 Watercross. He noted that everything went pretty well. The numbers were slightly down from 2016. The 2018 Watercross will take place the 3rd weekend of July. The dates are: July 20, 21, 22. He noted that he will be requesting street closures from Thursday, July 19 @ 9:00 a.m. until Monday, July 23. He brought in non-profit EMS paramedics from Webb Lake and also brought in a band that is non-profit. The numbers were down for volunteers this year Quimby stated. The football team did a great job asking for donations during the fireworks display. He would like to request no outside vendors sell their wares without approval from the Watercross on village property. Village President, Ebersold asked when entry into the Watercross prices are lowered? Rick said that on Saturday and Sunday, the price drops after 3:00 p.m. Trustee, Stone asked why the sled noise goes until the fireworks start? He would like to see them stop sooner. Rick noted

Grantsburg Village Board Meeting

Village of Grantsburg

that this is to keep the crowd there. It is intentional. When the sleds stop earlier, the crowd leaves. He wanted to see that Clerk, Bjorklund place his requests for approval for the 2018 Watercross on the September 11, 2017 agenda. She stated she would. He thanked the board for their continued support and contribution for the Watercross Event.

Board and Staff Reports. **1) Public Works** a) *Director Report.* Public Works Director, Bartlett informed the board about the following items: The air compressor at the shop went down. It was a 1981 C-Aire. He purchased a new one for \$2,149.99. It is the same brand and is made in Dresser, WI. The chip sealing that was budgeted for was completed last Tuesday by Burnett County. They were done in a half a day. They also came back with their broom and assisted the village crew to remove the excess rock the next day. Monarch Paving came in on Tuesday and started work on the Alley. They removed the old blacktop and came in Friday and fine graded it. They will be in the week of the 21st of August to pave it. Monarch also told him that the tennis courts would be done at the same time as the fine grading. He thinks they will most likely do it at the same time as alley paving. While they are here, they are going to patch 2 locations where repair of gate valves was done. Jeff from Wisconsin Rural Water Association showed up and found leaks up on the highway west of town. There were 2 hydrants that have bad seats that need to be repaired. Also, the crew will be digging up the Minion up on James to repair a crack in its barrel. He will know what parts are needed next week. There was also a problem at the South Lift Station. Last Tuesday, one of the pumps stopped pumping. After investigating, it was found the 1" shaft had sheared off of the propeller. He searched 4 companies and found 1 in Hudson. They came that day, removed the pump and brought it to their shop. They are waiting on the new shaft to be installed. The pump should be back in service next week. He already put items in the budget for next year to alleviate the issues when the pump goes down. He will discuss that during budget. The new mapping system is up and working. He is updating the map as changes are made. The maps will be accurate maps of the village's utilities. Wayfinding signs will be put up tomorrow. **2) Police Department** a) July 1, 2017 – August 1, 2017 Police Report was included in member's packets. Police Chief, Schinzing noted that Ordinance Officer, John Erickson is running into a lot of pit bulls and bulldogs. He is working closely on enforcing the dog ordinances. He stated that he is running into parking issues. He will work on writing tickets for no-parking areas. He also noted that the no stopping @ stop lights going west on highway 70 is becoming a problem. Many individuals are not stopping there. He is going to ask the Highway Safety Committee for a sign at that area so people stop. There have been a lot of drugs-probable cause cases. He also noted that the road closure of Highway 70 for the parade was applied for and received by Chris. **3) Village Administration** a) *Clerk Report.* Village Clerk, Bjorklund reported (21) Operator's Licenses were issued with a date to expire on June 30, 2019. There was a Temporary Class "B" Retailer's License to the Grantsburg Youth Hockey Association August 12, 2017; Temporary Class "B" Retailer's License to Burnett County Ag. Fair Association. July 21, 2017 – July 23, 2017; Temporary Class "B" and "Class B" Retailer's License – Burnett County Ag. Fair Association July 29, 2017 – July 30, 2017. There was (1) Land Use/Building Permits issued to

Grantsburg Village Board Meeting

Village of Grantsburg

Ed Linehan – 701 Pine Street North for a garage. Clerk, Bjorklund reported that she will be going to the WCMA Clerk Conference from: August 22, 2017 – August 25, 2017 at the Kalahari Resort in Wisconsin Dells, WI. *b) Treasurer, Meyer presented her Treasurer Report; Cash Reports; Budget to Actual; Tentative Budget Schedule.* The board will set up budget committee meetings after this evening's Regular Board Meeting. **4) Library** *a) Director Report.* Library Director, Kelley-Johnson presented her report. In July 2017 there were 3,952 people who visited the library. To date for 2017 there have been a total of 22,436. The library held a story time at the Farmer's Market on Monday, August 7. Young children and their families listened to stories, went on a fruit and vegetable scavenger hunt, tried vegetables and pretended to be a farmer vendor. On Monday, August 21 a total eclipse of the sun will be visible from the US for the first time in nearly 40 years. Community members are invited to stop in the library and put their name in for a drawing of eye glasses to view the rare solar eclipse. Winners will be announced August 17. Grab and go bags are available for families this month. Families can stop by the library and grab a bag of preselected theme books. Summer cinema Night: Thursday, August 17, 2017 @ 6:00 p.m. Back to School Carnival: Tuesday, August 29, 2017 at 4-6 p.m. Stop in at the library's booth. There is a new library card application available for computers and cell phones. She will discuss this at the quarterly Northern Waters meeting in Ashland. **5) Fire Association** *a) Trustee, Barton was not at the meeting, so Fire Chief, Cory Barnette had provided fire inspections to the board in their packets. For July 2017 there were 24 inspections completed that were due. The majority were for exit lights not lit. Public Works Director, Bartlett will see to it that a fire extinguisher is placed at the Grantsburg Golf Course & Clubhouse.* **6) Ambulance** *a) Village President, Ebersold reported that the Burnett County Towns Association Emergency Ambulance Service Contract is complete. He attended the last Town's Association/Ambulance Meeting and it was voted unanimously by the Village's and Town's to accept proposal #7 in the amount of \$701,764. The cost would be \$52 per taxpayer for 2018 as compared to \$48 this year. This is a 5-year contract with North Ambulance with the potential of having costs go up approximately 5 – 6% more each year for the final 4 years. The contract in hand is the final copy.* ***Motion was made by Village President, Ebersold to accept proposal #7 with the understanding that the cost would be \$52 per taxpayer for 2018 with potential of increase of 5 – 6% thereafter for the village with North Ambulance for 2019 – 2022. Motion was seconded by Trustee, Stone. 5 Yays, 1 Abstain. Carried.*** Tax Refund Interception Program was enacted August 6, 2015. Wisconsin Act 59 allows local governments that operate a 911 center to certify debt to TRIP that originate from a private ambulance service provider that has a contract with a local government. North Ambulance Service, for The Village of Grantsburg will enter into an agreement with the Wisconsin Department of Revenue to collect debt through this program. ***Motion was made by Trustee, Peer, seconded by Trustee, Coy to approve the Wisconsin Department of Revenue County and Municipality Agency Agreement for Tax Refund Interception (TRIP) between North Memorial Health Ambulance and the Wisconsin Department of Revenue. Carried.*** **Golf Course** *a) John Addison, Manager of the golf course included the July 2017 Financial*

Grantsburg Village Board Meeting

Village of Grantsburg

Statements in members' packets. **8) Pool** a) Public Works Director, Bartlett stated the pool pump is not working properly. He and the crew tried running the wiring inside conduit for the pump. When they did this, the breaker kept kicking out. They plugged the pump to a different outlet and it still kicked out the breaker. They put it back the way it was before, and it worked again. Before the pool shuts down for the season, they are going to try and run new wire again and see what happens. **9) Memory Lake Campground**. James N. McNally Campground Seasonal Campsite Agreement for 2018 was reviewed after changes were made. Removing kid's tent and screen tent. Removing decks, patios or mats can be no larger than 36 feet in size and must be portable. They must be removed when the seasonal camper leaves for the season. ***Motion by Trustee, Coy to approve the James N. McNally Campground Seasonal Campsite Agreement for 2018 with the changes discussed. Motion seconded by Trustee, Stone. Carried.*** Showers in bath house discussion took place. There has been some of the public taking advantage of the showers at the bath house. They haven't been paying for the showers. Public Works Director, Bartlett noted that they are taking up to 45 minute showers, using them inappropriately, leaving it a mess, and locking themselves in the showers and washing their clothes there. He stated that he had spoken to Luke at Burnett Plumbing on this matter. His first recommendation is to put different doors with keypad entry there. He also gave him a website on token or change controlled shower heads. He also noted that another option is shower heads that have a time limit. The button is pushed, and it runs 30 seconds to a minute. He will get pricing on the options for budget time and the board can review. **10) Airport** a) *Discussion regarding new runway and install fuel costs for the airport took place.* Trustee, Peer who is Chairman for the Airport Committee stated that the committee met prior to this meeting to discuss Entitlement Dollars. He noted that the village office email was cc'd on correspondence that was sent to Rod Kleiss before his meeting with Matt Messina of the DOT Aeronautical Division on Wednesday, August 9th. The years covered on the Project Funding Report that was sent were 2017 – 2025. Total cost for all items is \$3,357,917.65. He noted that the figure was very different in scope as compared to the original figure that was presented to the village before the Public Hearing to discuss the project. A result of the earlier Airport Committee Meeting held before this meeting, was to have the county do the crack sealing and micro-surfacing and see how that goes. The cost would be \$12,500 by Burnett County Highway Department for crack sealing of the runway cracks. It would be another \$75,000 to hire Fahrner to do micro-surfacing there. The cost of restriping by Fahrner would be \$5,000 - \$10,000. Fahrner's costs are more than the \$25,000 minimum bid, so the committee was unsure who Matt Messina would require to do the work. The committee voted to take the 2014 Entitlement Dollars in the amount of \$150,000 only. This would result in Resolution #17-03 being changed in item #2. Rod Kleiss stated that the resolution should be signed as is then we can proceed. The money doesn't come with this signing. Village President, Ebersold disagreed. Trustee, Stone asked if the village has to take all money available. Trustee, Peer said no. The resolution will need to be changed to reflect the chip sealing and micro-surfacing only. The trees will need to be cleared as well Public Works Director, Bartlett noted. ***Motion was made***

Grantsburg Village Board Meeting

Village of Grantsburg

by Trustee, Peer to go after the 2014 Entitlement Dollars in the amount of \$150,000 and change Resolution #17-03 to reflect the scope of the project as being crack sealing of the air traffic area and micro-surfacing. Motion seconded by Trustee, Coy. Carried. Sale of Hangar #6 to Dave Stieper from Rod Kleiss was discussed. Clerk, Bjorklund drafted a hangar lease for Mr. Stieper. This is a 10-year lease commencing on August 1, 2017. ***Motion was made by Trustee, Muehlberg to approve the 10-year Hangar Lease for Dave Stieper. Motion was seconded by Trustee, Coy. Carried.*** 11) **Public Property Committee** a) Rod Kleiss made a request to fill holes and mow near the ski trail. Public Works Director, Bartlett will try to do once a month. Mr. Kleiss will mow part of the area as well. Trustee, DeRocker would like to see signs on the trails banning the use of 4-wheelers there. He stated that there has been 4-wheeler traffic on the trails. 12) **Cemetery Association** Nothing new to report. 13) **Public Safety** Nothing new to report. 14) **Infrastructure** Nothing new to report. 15) **Housing Authority** Nothing new to report. 16) **Plan Commission** a) Discussion to approve division of Karl & Becky Anderson parcel #: 07-131-2-38-19-11-3 04-000-021100 by Certified Survey Map, for eventual placement of a house on Lot #12 of that division took place. ***Motion was made by Trustee, Peer; seconded by Trustee, Muehlberg to approve the division. Carried.*** b) Discussion to approve division of Richard Snyder parcel #: 07-131-2-38-19-15-4 04-000-042000 by Certified Survey Map, sale of outlot 1B to his neighbor took place. ***Motion was made by Trustee, Stone; seconded by Trustee, Peer to approve the division.*** 17) **Website** Nothing new to report.

8. **Discussion/Action: 860 S. Pine Street Discussion *Discussion on drainage issue by village as a result of the June 21, 2017 Administration Committee Meeting.** Village President, Ebersold noted that the discussion was inadvertently missed at the July 10, 2017 Regular Board Meeting. A result of that meeting was the following motion: “*Village President, Ebersold made the motion that the complaint isn’t just and he would like to make the recommendation to bring this issue to the Village Board as such. Also, not to make Karl and Becky Anderson bear the burden of doing anything further. Motion was seconded by Member, Peer. Carried.*” Trustee, Muehlberg noted that the Anderson’s should be responsible for maintaining their retention pond on their property. ***Trustee, Muehlberg made the motion to set up a maintenance schedule with Karl and Becky Anderson to maintain the drainage pond per DNR standards. Motion was seconded by Trustee, Peer. Carried.*** The next motion at that meeting was the following motion: “*Village President, Ebersold made the motion to not purchase the house on 860 S. Pine Street and bring his recommendation to the Village Board; seconded by Member, Coy. Carried.*” ***Motion was made by Trustee, Peer to not purchase the house on 860 S. Pine Street. Motion was seconded by Trustee, Coy. Carried.***
9. **Discussion/Action: DGI-Grantsburg, LLC – Request board approval to take over ownership and maintenance of sanitary sewer main for Dollar General Store:** Discussion took place to have the Village of Grantsburg take over ownership and

Grantsburg Village Board Meeting

Village of Grantsburg

maintenance of the sanitary sewer main for Dollar General Store. ***Motion was made by Village President, Ebersold to take over ownership and maintenance of the sanitary sewer main for Dollar General Store. Motion was seconded by Trustee, Muehlberg. Carried.***

10. **Discussion/Action: Pickleball use at old Kozak Building:** Earl Mosley had made a request to use the old cement slab where the old shed was at the Kozak site for 4 Pickleball courts. Earl wanted to put lines there and snow fence. Trustee, DeRocker asked about the liability there. Clerk, Bjorklund will check with the village insurance as far as liability coverage goes. Village President, Ebersold tabled this discussion until the September 11, 2017 Regular Board Meeting.
11. **Discussion/Action: Resolution #17-03 Petitioning the Secretary of Transportation for Airport Improvement Aid:** Discussed in an earlier portion of the meeting.
12. **Discussion/Action: Cigarette and Tobacco License approval for Dollar General Store #17495 and Class "A" Retailer's Fermented Malt Beverage and "Class A" Intoxicating Liquor License for Dollar General Store #17495:** Dollar General applied for a Cigarette and Tobacco License good for August 15, 2017 – June 30, 2018. They also applied for a Class "A" Retailer's Fermented Malt Beverage and "Class A" Intoxicating Liquor License for August 15, 2017 – June 30, 2018. ***Motion was made by Village President, Ebersold to approve application of a Cigarette and Tobacco License good for August 15, 2017 – June 30, 2018 and Class "A" Retailer's Fermented Malt Beverage and "Class A" Intoxicating Liquor License for August 15, 2017 – June 30, 2018. There was no second. Motion died. Clerk, Bjorklund wanted to clarify if the board was not voting for cigarette and tobacco or alcohol and liquor. Or were they not approving anything. Trustee, Muehlberg made the motion to approve application of a Cigarette and Tobacco License good for August 15, 2017 – June 30, 2018. Motion was seconded by Trustee, Peer. Carried.*** No further discussion.
13. **Discussion/Action: Emergency Operations Plan:** Village President, Ebersold reminded the board to review the plan in their Google Drive. This discussion will take place in the future after equipment needs are included by Public Works Director, Bartlett.
14. **Discussion/Action: 2018 Burnett County Guide and Map Project and BurnettCountyFun.com Listings/Sponsorship request for advertising from Yellow River Advertising:** Discussion took place regarding advertising in the aforementioned listings and guides. ***Village President, Ebersold made the motion to not advertise anywhere in the listings and guides with Yellow River Advertising. Motion seconded by Trustee, Stone. Carried.***
15. **Discussion/Action: Request to use ATV/UTV's for set-up of the parade signs on: Saturday, August 26, 2017 which will start at 3:30 pm at Memory Lake and ending at Fairgrounds:** Chief, Schinzing would like the board to allow the fair volunteers the

Grantsburg Village Board Meeting

Village of Grantsburg

ability to drive their ATV/UTV's on undesignated routes to set up parade signs on Saturday, August 26, 2017. ***Motion was made by Trustee, DeRocker; seconded by Trustee, Muehlberg. Carried.***

16. **Discussion/Action: Approval of Payment of Bills:** The following bills were presented for approval:

- General Checks (#30578 - #30668) - \$94,467.95
- Payroll Checks (Voucher #: 4731 – Voucher #: 4793) & Manual Checks (16137 – 16150) \$40,653.18
- ACH/EFTS - \$60,644.02

TOTAL: \$195,765.15

Motion to approve bills in the amount of \$195,765.15 was made by Trustee, Muehlberg; seconded by Trustee, Peer. Carried.

17. **Discussion/Action: Village of Grantsburg Survey:** Trustee, Muehlberg is tabling discussion until early next year around election time. More discussion at that time will take place on the Village of Grantsburg Survey.
18. This was not an agenda item, however; Village President, Larry Ebersold wanted to read a letter from Scott DeRocker. Trustee, DeRocker is resigning as a board member effective immediately. His last day on the board will be today. He thanked Trustee, DeRocker for his service to the board.

Motion to adjourn at 7:55 p.m. was made by Trustee, Muehlberg; seconded by, Village President, Ebersold. Carried.

Submitted by:

Patty Bjorklund, Village Clerk

August 14, 2017