

Grantsburg Village Board Meeting

Village of Grantsburg

The Village of Grantsburg Board of Trustees met on Monday, July 10, 2017 at 6:00 p.m. at the Grantsburg Village Office, Village Board Room – 316 S. Brad Street. Present: Village President, Larry Ebersold; and Trustee's, Greg Peer; Diane Barton; Caylin Muehlberg; Scott DeRocker; Gary "Goob" Coy and Russell Stone. Absent: None. Others: Village Clerk, Patty Bjorklund; Village Treasurer, Sheila Meyer; Public Works Director, Chris Bartlett; Library Director, Kristina Kelly-Johnson; Police Chief, Jeff Schinzing; Steve Briggs – Burnett County Sentinel; Gregg Westigaard – Inter County Leader; Frank Becvar; Gladys Becvar; Mark Dahlberg; Brent Blomberg; Mike Janke – Hummer's Rendezvous; Joe Sturdevant; McKenna Marek; Rick Quimby; Tim Thompson and Scott Hanson.

1. The meeting was called to order at 6:00 p.m.
2. The Pledge of Allegiance was recited.
3. Village President, Ebersold introduced guests, and asked if there was any public comment. Frank Becvar addressed the board regarding his water drainage issue on his property located at 316 S. Brad Street. He has been in contact with State Representative, Adam Jarchow, the Wisconsin DNR, and the Army Corp. of Engineers about his water issue. Discussion ensued.
4. **Discussion/Action: Approval of Minutes from the following meetings: June 12, 2017 Regular Meeting; June 21, 2017 Administration Meeting and June 26, 2017 Airport Meeting.** *Motion by Trustee, Peer, seconded by Trustee, Muehlberg to approve all minutes. Carried.*
5. **Communications:** Village Clerk, Bjorklund included a copy of the Burnett County June 2017 Newsletter in all board members' packets.
6. **Discussion/Action: Steve Hoffman of the WI DNR gave his Bear Report.** He noted that the start of bear season hunting will be September 13, 2017 and will end on October 3, 2017. There will be 100 permits issued and the harvest will be 24 bears. The dog hunt will take place first with the regular bait hunt afterwards. All rules will stay the same as last year.
7. **Discussion/Action: Mike Janke dba Hummer's Rendezvous Beer/Liquor Outdoor Extension Permit:** Village President, Ebersold gave the floor to Mike Janke. He is requesting an outdoor permit during the Grantsburg Watercross in the back of his bar located at: 115 Madison Avenue. The extension will take place from July 21, 2017 – July 23, 2017 from 3:00 p.m. to 2:00 a.m. both Friday and Saturday Night. *Motion was made by Trustee, Barton to approve the request; seconded by Trustee, DeRocker. Carried.*
8. **Discussion/Action: Grantsburg Hockey Association Request to hold outdoor event for families (in the afternoon from Noon – 4pm) and adult music/alcohol (in the evening).** McKenna Marek, President of the Grantsburg Hockey Association was present. She is requesting a Back to School Block Party from 2:00 – 4:00 pm. This would consist of carnival games, face painting and food on August 19, 2017. She is also requesting DJ music from 7:30 p.m. – midnight. The event will be held on the back of

Grantsburg Village Board Meeting

Village of Grantsburg

the hockey arena (east side). The music would fast east towards the school. Trustee, Coy noted that the event would take place the same day as Hummer's Rendezvous event. Chief, Schinzing requested that the hockey association move it to another day. He also would like to see the music stop at 10:00 p.m. He would like to see the event held from 6:00 p.m. – 10:00 p.m. The noise ordinance would be reflected then. Trustee, Coy asked if the Hockey Association could get added security. Rick Quimby noted that they could. ***Motion was made by Trustee, Stone to waive the 10:00 p.m. noise ordinance and allow the Hockey Association to hold their event from 6:00 p.m. – 11:30 p.m. Motion was seconded by Trustee, Coy. Carried.***

Board and Staff Reports. **1) Public Works** *a) Director Report.* Public Works Director, Bartlett gave a brief report. He noted that Dollar General Sewer and manhole work is done. The depth of the water is 5' deep. Water will need to be run periodically to avoid freezing there this winter. He also noted that Fahrner Asphalt Sealing has completed spray patching on St. George, Olson and South Russell. He has also sent out Mutual Agreements with Village of Webster, Village of Luck and Village of Frederic for use of their equipment during emergencies. Brad Luedtke who is just outside of the village would like to hook up to village city water. He has the option to pay this as a special assessment to the village over the next 10 years. *b) Request to paint yellow curb line in front of Crexway Court on Oak Street was discussed.* Bartlett noted that this is needed to avoid long-term parking there. Residents and visitors who are elderly need to be able to use that area to load and unload themselves. ***Motion was made by Trustee, Muehlberg, to approve the request; seconded by Trustee, Stone. Carried.*** **2) Police Department** *a) June 1, 2017 – July 1, 2017 Police Report* was included in member's packets. Police Chief, Schinzing noted that there will be the Grantsburg National Night Out held on August 1, 2017 from 5:00 p.m. – 8:00 p.m. at the Grantsburg Fire Hall. It will be hosted by the Grantsburg Fire Department and the Grantsburg Police Department. He also noted that storage units are still getting broken into there. He and his department are working on this issue. **3) Village Administration** *a) Clerk Report.* Village Clerk, Bjorklund reported (7) Operator's Licenses were issued with a date to expire on June 30, 2019. There was a Temporary Class "B" Retailer's License to the Grantsburg Youth Hockey Association July 20, 2017 – July 23, 2017. There were (4) Land Use/Building Permits issued to Charles Juleen (Deck); Bev Finch-Trebatowski (Siding); James Chadwick (Replacement Windows); Lloyd & Eileen Johnson (Bay Window). *b) Treasurer, Meyer presented her Treasurer Report and Cash Reports.* **4) Library** *a) Director Report.* Library Director, Kelley-Johnson presented her report. In June 2017 there were 16 programs offered with 896 individuals attending. Special July events are: The Lake Superior Zoo-mobile on July 11, 2017 @ 1:30 p.m. at the Library. Books on Tap at 7:00 p.m. July 19, 2017 @ T-Dawgs. Thursday Night Movie Night @ on July 20, 2017 @ 5:30 p.m. and Festival Theatre's Arts in Action day camp July 31, 2017 – August 4, 2017. There are several ongoing programs as well. There are reading incentives for children, teens and adults where they can win great prizes as part of this summer. For every (3) books read their name gets entered into a drawing. *b) Appointment of Todd Anderson for Library Board to fill Carissa*

Grantsburg Village Board Meeting

Village of Grantsburg

Kammeyer Town Representative Spot. Carissa Kammeyer will fill Lisa Danielson's vacated spot who is the School Representative. Motion was made by Trustee, Muehlberg to appoint Todd Anderson as library town board representative to replace Carissa Kammeyer's spot that expires April 2018. And to also appoint Carissa Kammeyer to Lisa Danielson's spot as library school board representative which expires April 2020. Motion was seconded by Trustee, Barton. Carried.

5) Fire Association a) Trustee, Barton noted that there were 16 fire inspections done recently with ongoing violations in Fire Chief, Cory Barnett's report. Of the 16 inspections done, (2) were reported at last month's meeting, so they were disregarded at this time. The damaged fire truck insurance report has not been received yet. The fire department may get a new truck. The pancake breakfast that was recently held had a good turnout. The Fire Association meetings will be held the 3rd Monday of each month. Trustee, Barton reported that more firefighters are needed.

6) Ambulance a) Village President, Ebersold reported that the Burnett County Towns Association Emergency Ambulance Service Contract is complete. He attended the last Town's Association/Ambulance Meeting and it was voted unanimously by the Village's and Town's to accept proposal #7 in the amount of \$701,764. The cost would be \$52 per taxpayer for 2018 as compared to \$48 this year. This is a 5-year contract with North Ambulance with the potential of having costs go up approximately 5 – 6% more each year for the final 4 years. Chris Sybers is working with North Ambulance to negotiate the percentage to a lower amount. **Motion was made by Village President, Ebersold to accept proposal #7 with the understanding that the cost would be \$52 per taxpayer for 2018 with potential of increase of 5 – 6% thereafter and may change after negotiations with Chris Sybers and North Ambulance for 2019 – 2022. Motion was seconded by Trustee, Stone. 6 Yays, 1 Abstain. Carried.**

7) Golf Course a) John Addison, Manager of the golf course included the June 2017 Financial Statements in members' packets.

8) Pool a) Public Works Director, Bartlett stated the pool cleaner is not working properly. He and the technician for that unit will look at on Wednesday, July 12, 2017.

9) Memory Lake Campground. Treasurer, Meyer stated that she is still looking for Resident Camp Hosts for the campground. There have been individuals who have paid deposits for 2018 already. She noted that the village board will need to look at possibly adding new sites at the campground this fall.

10) Airport a) Discussion regarding new runway and install fuel costs for the airport took place. Trustee, Peer who is Chairman for the Airport Committee stated that the committee met earlier in the day to vote to pursue federal and state funding. The committee is making the recommendation to the village board to hold a Public Hearing @ 6:30 p.m. at Crex Information Center on July 31, 2017. The purpose of the Public Hearing would be to focus on the possible grant/entitlement/discretionary funds from the Federal and State entities for Airport runway reconstruction and later possible funding for a fuel terminal. The sponsor fees would be paid by the Hangar owners who are looking at becoming an LLC. The runway reconstruction would begin the Spring/Summer of 2019 if the grant is approved. The grant dollars would be paid as follows: 90% Federal, 5% State and 5% Hangar Owners. The payment for the 5% loan cost would be paid out over a 20 year period, but if a fuel terminal is installed (which would cost approximately \$500,000),

Grantsburg Village Board Meeting

Village of Grantsburg

revenues from the sale of fuel would help offset the cost. The runway would be reconstructed first with a fuel terminal second. **Motion was made by Trustee, Muehlberg to hold the Public Hearing as described above; motion seconded by Trustee, Coy. Carried.** 11) **Public Property Committee** Nothing new to report. 12) **Cemetery Association** a) Request for funds. Village President, Ebersold stated at the June 27, 2017 Riverside Cemetery Association Annual Meeting a request for budgeted funds in the amount of \$5,000 was made to the village for costs there. **Motion was made by Village President, Ebersold to approve a check in the amount of \$5,000 be issued to the Riverside Cemetery; seconded by Trustee, Muehlberg.** 13) **Public Safety** a) Trustee Peer stated there may be a Public Safety Meeting held after Grantsburg Watercross to discuss. He will coordinate a time with Village Clerk, Bjorklund and the committee. 14) **Infrastructure** Nothing new to report. 15) **Housing Authority** Nothing new to report. 16) **Plan Commission** a) Discussion to approve Lee Moyer Request to move house on a vacant lot owned by him and also build a basement under that house. **Motion was made by Trustee, Stone to allow Lee Moyer by conditional use to move a house on his vacant lot on Oak Street with a basement built there. The zoning is R1 and the condition of this use exceeds the size of the house on the property. He will need to apply for a Building Permit. Motion seconded by Trustee, Barton. Carried.** b) Discussion to approve Dallas Swenson Request to convert his building into a Single-Family Residence. **Motion by Trustee, Barton to allow Dallas Swenson by conditional use to convert the space which is zoned R4 and located at 306 S. Oak Street to a single-family dwelling which allows him to live there. Motion seconded by Trustee, DeRocker. Carried.** 17) **Website** Nothing new to report.

9. **Discussion/Action: Board Members, Committee Members and Commission Members review of Handbook:** Village Clerk, Bjorklund included a copy for each board member to review. (Informational for all board members.)
10. **Discussion/Action: Rebekah Stavne, Grantsburg Community Education Request for funding for pickleball lines at tennis court:** Rebekah Stavne, Grantsburg Community Education Director made a request to the village to have the village pay \$250 to put pickleball lines at the tennis court. **Motion by Trustee, Muehlberg to pay the \$250 cost to have the pickleball lines painted at the tennis court; seconded by Trustee, Peer. Carried.**
11. **Discussion/Action: Thorne Carter update on artist mural paintings:** Thorne was not in attendance, but he did include rules for use in all board members' packets. Steve Briggs spoke for him, and he stated the space is provided by the Village Board of Grantsburg, Jensen-Sundquist Insurance Agency, and the Grantsburg Senior Center. There are 4 distinct areas on the wall between the Senior Center and Jensen-Sundquist that have areas for the paintings. The areas will be painted a solid color once a month during the seasons that permit the use. There will be no profanity, nudity or racism allowed at the sites. Individuals can contact Thorne to reserve a project space or if they have questions.

Grantsburg Village Board Meeting

Village of Grantsburg

12. **Discussion/Action: Village of Grantsburg Emergency Operations Plan:** Village Clerk, Bjorklund is working on final additions to the Village of Grantsburg Emergency Operation Plan. She requested the board look the plan over, and if they see additions or changes they need to review those with her at next month's meeting where she's hoping to have the plan approved.
13. **Discussion/Action: Request for Cigarette/Tobacco License – Dennis McKenzie dba Denny's Bar & Lanes:** Dennis McKenzie applied for a Cigarette/Tobacco License for: July 10, 2017 – June 30, 2018 for Denny's Bar & Lanes. ***Motion was made by Trustee, Stone to approve the license. Motion was seconded by, Trustee, Muehlberg. Carried.***
14. **Discussion/Action: Burnett County Agricultural Society Fair parking request for Fair parking on: August 24, 2017 – August 27, 2017:** Burnett County Agricultural Society Fair requested to have the east side of State Road 48/87 closed for parking the entire length of the fairgrounds from August 24, 2017 – August 27, 2017. They are also requesting to have Madison Avenue (Main Street) from Olson Drive to Pine Street closed for the fair parade scheduled on Saturday, August 26, 2017. The parade is starting at 3:30 p.m. and should be completed by approximately 4:30 p.m. ***Motion was made by Trustee, Coy to approve the request, seconded by Trustee, Stone. Carried.*** Trustee, Muehlberg also gave an update on the recent fair meeting that she attended as the village representative. She stated that the proposed budget went from \$3,000 to \$6,000. This covers insurance and various costs on the property. She also stated that the Town of Grantsburg is building a new town hall on the current site. The fair may purchase and move to the fairgrounds.
15. **Discussion/Action: Approval of Payment of Bills:** The following bills were presented for approval:
 - General Checks (#30494 - #30577) - \$143,676.50
 - Payroll Checks (Voucher #: 4671 – Voucher #: 4730) \$34,947.25
 - ACH/EFTS - \$14,347.19

TOTAL: \$192,970.94

Motion to approve bills in the amount of \$192,970.94 was made by Trustee, Barton; seconded by Trustee, DeRocker. Carried.

16. **Discussion/Action: Village of Grantsburg Survey:** Trustee, Muehlberg is still working on the Village of Grantsburg satisfaction survey and will present at the August 14, 2017 Regular Board Meeting.

July 10, 2017

Grantsburg Village Board Meeting

Village of Grantsburg

Motion to adjourn at 7:50 p.m. was made by Trustee, Stone; seconded by, Trustee, Coy. Carried.

Submitted by:

Patty Bjorklund, Village Clerk
July 10, 2017