

## Grantsburg Village Board Meeting

Village of Grantsburg

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The Village of Grantsburg Board of Trustees met on Monday, May 8, 2017 at 6:00 p.m. at the Grantsburg Village Office Board Room, 316 S. Brad Street, Grantsburg, Wisconsin. Present: Village President, Larry Ebersold; and Trustee's, Greg Peer; Diane Barton; Caylin Muehlberg; Scott DeRocker; Gary "Goob" Coy and Russell Stone (*left at 7:00 p.m.*). Absent: Chief, Jeff Schinzing. Others: Clerk, Patrice Bjorklund; Treasurer, Sheila Meyer; Public Works Director, Chris Bartlett; Library Director, Kristina Kelly-Johnson; Scott Hanson; Mark Dahlberg; Brent Blomberg; Chuck Becvar; Frank Becvar, Jr.; Vincent Zilka; Dick Erickson; Larry Stotz; McKenna Marek; Rick Quimby; Nikki Olson; Tim Thompson and Steve Briggs – Burnett County Sentinel.

1. The meeting was called to order at 6:00 p.m.
2. The Pledge of Allegiance was recited.
3. Village President, Ebersold introduced guests.
4. Discussion/Action: Approval of Minutes from the following meetings: April 10, 2017 Public Safety Committee Meeting; April 10, 2017 Regular Meeting; April 12, 2017 Administration Committee Meeting; May 1, 2017 Airport Committee Meeting and May 2, 2017 Administration Committee Meeting (with change of meeting adjournment from p.m. to a.m.). **Motion by Trustee, Muehlberg, seconded by Trustee, DeRocker to approve all minutes with the change to May 2, 2017 Regular Minutes. Carried with change.**
5. Board and Staff Reports. **1) Public Works a) Director Report.** Public Works Director, Bartlett gave a brief report. He noted that Spring Clean-up Days have started. He will plug in the Community Center Refrigerator/Freezer the day before Community Center Events (only.) He has been in discussion with the Village Engineering Company (S.E.H.) to look at engineering costs for water/sewer repairs and new street surface along Wisconsin Avenue from Oak Street eastward to Brad Street in a summer 2018 project. Water Tower diving inspection was done recently and slight sediment collection occurred there. He stated the last time the tower sediment was cleaned was in 2010. He will look at doing this again in 2027 (10 years.) Curb and line painting was investigated. He will go with R&P Construction of Frederic with costs of \$915 which is significantly less than Fahrner Asphalt for \$2,000. He also noted that the Deborah Clementson property on 224 N. Oak Street will be razed by the family. Priscilla Bauer, Family Representative will report the razing to the board when it is done. Dollar General as part of their planning put in an 8" line. There is a 5' hole that is needed for this. He noted that the Village water/sewer will have to go to a higher elevation to avoid interference with the gas line. He is working with Dollar General to review their plans to coordinate water/sewer there. **2) Police Department a) April 1, 2017 – May 1, 2017 Police Report** was included in member's packets. Police Chief, Schinzing was not at the meeting. **3) Public Safety a) Nothing to report.** **4) Village Administration a) Clerk Report** was presented by Clerk, Bjorklund. Village President, Ebersold noted that there have been individuals who were reported that did not apply for building permits in the village. Clerk, Bjorklund will send letters to those individuals. **b) Treasurer Report, Cash**

## Grantsburg Village Board Meeting

Village of Grantsburg

Report was presented by Treasurer, Meyer. **5) Housing Authority** a) Nothing to report. **6) Fire Association** a) Trustee, Barton noted that recently a fire truck was damaged in a rollover. She is waiting to hear on damages and amounts. She stated that 6 firefighters were in the truck and were slightly injured. She also stated that fire fighters are needed (daytime especially). **7) Library** a) *Director Report*. Rotary will be held on Tuesday, May 9, 2017 at Noon. Preschool Story Time will take place on Wednesdays @ 10:30 a.m. There is a Computer Tutor available by appointment. Third Thursday, Book Club @ 1:00 p.m. First Tuesday, Book Club @ 6:00 p.m. 1,000 books before Kindergarten. Board Games at the Library. **8) Plan Commission** a) Nothing to Report. **9) Parks** a) Treasurer, Meyer noted that more campground sites are needed. There are only a few sites left for this summer for RV/Motor Homes. The committee will need to look at this down the road. b) Golf Course – Financial Reports presented for March 2017 by John Addison. c) Pool – Membership Rates reviewed. Pool Manager, Olson stated that the rates have not been raised in quite some time. She is requesting adding \$10 to family and single memberships and keep daily memberships at \$5. **Motion was made by Peer to keep the memberships the same; seconded by Muehlberg.** Chairlift is at the pool Bartlett stated. The School paid for ½ of the cost. The pool has been pressure-washed. He would like to pressure wash, acid wash and paint the pool in the fall. Pool Manager, Olson also asked about an increase to lifeguards. There are approximately 10 lifeguards (3 on duty at a time.) **Motion was made by Village President, Ebersold to increase wages 50¢ per hour for the lifeguards. No second. Motion died.** **10) Airport** a) Trustee, Peer noted that there was a recent Airport Committee Meeting. Top priority is to get the runway repaired. There was a letter sent to the neighboring land owner on easement right-of-way to remove the trees there. There will be a future meeting to discuss with him. The Terminal Building needs work done and made into a historical building. Driveway needs repair and possible fuel system situated at the terminal for income for the airport. **11) Cemetery** a) Dick Erickson thanked the board for past financial support of Riverside Cemetery. The board accepted Johnson & Sons mowing, weed whipping and blowing stone (\$9978 for summer 2017.) This would consist of 32 mowing's. There are approximately 3000 graves that need to be cleaned around. Additional stumps will be ground in the future. There will also be approximately 700' of fence (preferably wrought iron) placed in the front of the cemetery. This will be discussed at the June 27, 2017 Cemetery meeting at 9:00 a.m. at the Village in the Board Room.

6. Communications: April 2017 Burnett County Newsletter; Humane Society Spring Report; Restorative Justice of NW WI 1<sup>st</sup> Qtr. Newsletter; Northwest Alliance Community Foundation Letter; State of WI Letter for Cigarette Licensing; Big Gust Days Poster; Local Government Center UW Ext. Training Flyer; Burnett County Towns Association Meeting Minutes for January 26, 2017.

## Grantsburg Village Board Meeting

Village of Grantsburg

---

7. Discussion/Action: Larry Stotz – Audit/TIF Audit: The 2016 Audits were presented by Larry Stotz. Larry suggested adding policies & procedures as well as risk assessment before next year's Audit.
8. Discussion/Action: Grantsburg Hockey Association – Open Skating: Rick Quimby gave the 2016/2017 GYHA Open Skate Report. The season began on: 12/11/16 and ended on: 2/26/17. Total registrants were 863. There were 11 open skate days. The 2017/2018 GYHA Open Skate season will begin 12/10/17. The board has budgeted and will continue to support this program for 2017. The board will review the request for 2018 for \$3900 during the Annual Budget.
9. Discussion/Action: Grantsburg Hockey Association - Watercross: Rick Quimby gave his Watercross report. At least \$10,000 will be needed for street lights and power poles on Park Street for campsites. Rick will come into the Village Office to apply for the fireworks display this week. They will be offering a photography scholarship for grades 9 through 12. First Scholarship will be for \$500, second will be for \$250 and third will be for \$100. The Hockey Association has applied for weed cutting permits through the DNR for cleanup of Memory Lake for the Watercross. The Hockey Rink is not closing as rumored. They have a goal to raise \$250,000 for renovations of the rink. They are working with the GRO Committee to rejuvenate the facility into a year round community sports complex. The Association is in the process of hiring a fund raising coordinator and ice scheduler (to get people there at the events.)
10. Discussion/Action: 2017 Adventure Triathlon – Chris Spaight: The event will bring 150 to 250 racers this year. This event will take place on Saturday, May 13, 2017. Chris detailed the event and thanked the village for all of their help policing and barricading streets, etc.
11. Discussion/Action: Water Drainage Issue on 860 S. Pine Street: Frank Becvar, Jr. stated he has lived at this residence since 1971. He thanked Village President, Ebersold for inspecting his property along with Trustee, Coy. He also stated he sent a certified letter to Karl Anderson on April 26, 2017. He defined § 88.90 Wis. Stats., regarding "Removal of obstructions from natural watercourses." He noted that he, as the homeowner can complain to the village for neighbor Karl Anderson filling a southern pond which was in the natural watercourse adjoining his property. He stated the DNR did not give permission for him to do so. Public Works Director, Bartlett noted that a permit from the DNR does not need to be pulled if it's less than an acre per Ruth King of the DNR. Mr. Becvar stated his property was worse after the pond was dug. Village President, Ebersold asked if the initial pond was opened, would it help his situation. Becvar stated it would. Village President, Ebersold asked if the ravine near the road should be cleaned out as well. Public Works Director, Bartlett stated this should be a catch basin instead. Mr. Becvar also noted in Section 4 of the Village of Grantsburg's Comprehensive Plan (Treatment, Retention Pods need to be properly maintained.) These are in the goals section. Ebersold will be in contact with Karl Anderson regarding

## Grantsburg Village Board Meeting

Village of Grantsburg

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- Mr. Becvar's issued. Bartlett stated he will dig near the ravine when he digs for manholes at Dollar General.
12. Discussion/Action: Cemetery Tree Removal: Public Works Director, Bartlett will do removal of trees this winter he stated.
  13. Discussion/Action: Chip Sealing/Pothole Filling/Paving Alley/Tennis Court: Public Works Director, Bartlett discussed resurfacing and painting lines. **Motion was made by Muehlberg to approve borrowing funds of \$10,028.84 to resurface and paint lines to do both of the tennis courts. Motion was seconded by DeRocker. Carried.** Alley, Chip Sealing, Sweeping and Spray Patching was discussed. The total cost with (4) different contractors (Burnett County-chip sealing \$14,450.62; Fahrner-spray patching \$10,000; Premier Outdoors-sweeping \$625) will be \$25,076.62. Monarch will repave the alley south of Main Street for \$13,855.94 for a total of \$38,931.56.
  14. Discussion/Action: Dollar General Signage Approval: The request for signs was approved by Clerk, Bjorklund. The final DOT approval had arrived just before the board meeting.
  15. Discussion/Action: Wayfinding Signs: Library Director, Kelly-Johnson and Public Works Director, Bartlett will work with the Tech Ed Department for additional signage other than the defined signs through Badger Sign Company.
  16. Discussion/Action: Big Gust Day (June 3, 2017) Street Closures: Closures from Madison Avenue from Robert Street to Oak Street – 6:00 a.m. – 5:00 p.m. was discussed. **Motion to approve the closures on June 3, 2017 from 6:00 a.m. – 5:00 p.m. was made by Ebersold; seconded by Peer. Carried.**
  17. Discussion/Action: Public Works Administrative Assistant Hiring: Karin Reinhardt was hired to start on: May 8, 2017. She will work 16 hours weekly at \$12 per hour for the Public Works Department for a six-month probation period with an increase of 50¢ per hour after that.
  18. Discussion/Action: Village Regular Meeting Times Discussion: **Motion was made by Village President, Ebersold to move the Regular Meeting time from 6:00 p.m. to 5:00 p.m.; seconded by Trustee, Peer. 3 yays and 3 nays. Vote failed.** Village President, Ebersold directed Clerk, Bjorklund to put this on the June 12, 2017 Regular Meeting Agenda.
  19. Discussion/Action: Airport Entitlement: Village President, Ebersold noted that there is a possibility to take out a loan for either 10 years @ 3.5% interest or a 20 year loan @ 4.0% interest. He noted that a public hearing will need to be done before any entitlement dollars are received. The loan would help offset the village portion that would not be received from the grant monies. The pilots would be responsible for paying back the loan. Before anything gets started with the grant entitlement process, a plan needs to be created and a public hearing will need to be held. More discussion will take place at a future meeting.

## Grantsburg Village Board Meeting

Village of Grantsburg

---

20. Discussion/Action: Hangar #7 Lease: Rolf Turner, owner of Hanger #7 is subletting his hangar to Michael Jehlicka who is keeping his plane there. Mr. Jehlicka is renting the hangar from him. The lease he holds does not allow subletting the space without approval from the Village Board. **Motion was made by Trustee, Muehlberg; seconded by Trustee, Peer to allow Mr. Jehlicka to sublet the hangar from Mr. Turner. Carried.**
21. Discussion/Action: Approval of Payment of Bills: The following bills were presented for approval:
- 22.
- General Checks (#30346 - #30416) - \$48,134.58
  - Payroll Checks (Voucher #: 4584 – Voucher #: 4610) \$37,553.60
  - ACH/EFTS - \$55,723.51

**TOTAL: \$141,411.69**

**Motion to approve bills in the amount of \$141,411.69 was made by Trustee, Barton; seconded by Trustee, Ebersold. Carried.**

23. Discussion/Action: Village of Grantsburg Survey: Trustee, Muehlberg is still working on the Village of Grantsburg satisfaction survey and will present at the June 12, 2017 Regular Board Meeting.

**Motion to adjourn at 8:50 p.m. was made by Trustee, Coy; seconded by, Trustee, Muehlberg. Carried.**

Submitted by:

Patrice Bjorklund, Village Clerk  
May 8, 2017