

Airport Committee Meeting February 16, 2017

The Airport Committee met on Wednesday, February 16, 2017 at 10:00 p.m. at Moe Joe's Coffee Shop, 675 State Road 70, Grantsburg, Wisconsin.

Present: Chairman, Greg Peer. Members, Larry Ebersold and Caylin Muehlberg.

Absent: None.

Others: Clerk, Patrice Bjorklund; Treasurer, Sheila Meyer; and Public Works Director, Chris Bartlett.

Petition for Entitlement Dollars for Grantsburg Airport discussion took place. Matt Messina of the Division of Transportation Investment Management had sent a petition package to Treasurer, Meyer on February 9, 2017. The petition will help the village petition for federal/state aid for an airport development project. Key steps need to be done to obtain the funding. Such as:

- Notice of Public Hearing
- Petition of Resolution after the Public Hearing
- An Agency Agreement and Federal Block Grant Assurances

In July, 2016; The Village of Grantsburg agreed to waive receipt of funds apportioned for Fiscal Year 2013 in the amount of \$150,000 for eligible projects. All dollars were transferred to the Burnett County Airport. The board will need to transfer or use Entitlement dollars for 2014 by September 2017. Much discussion took place regarding this. Treasurer, Meyer wanted to know if the committee wanted to recommend using the Entitlement dollars or transferring them. She wanted the committee to keep in mind that the monies that are used are for the life of the project (e.g. lights – 10 years; runway – 30 years, etc.) Chairman, Peer stated that a mower needs to be purchased, the shed on the east side of the airport needs work as well as the driveway into the runway could use graveling. Public Works Director, Bartlett will check with Burnett County to see what their quote would be for crack sealing the runway. He stated that it is 4" thick. Treasurer, Meyer also stated that the village could cost share with the pilots for projects. All monies garnered and their use will weigh in at the Public Hearing she noted. Member, Muehlberg noted that the total of \$450,000 Entitlement dollars spread out over 3 years is a good thing. She thought this would be good to keep working on projects. The committee did agree that to have explanation of the program would be a good thing for the committee to understand the process. Clerk, Bjorklund agreed, since being new to the process it would be nice to know how the monies are distributed and used. Questions were asked by member, Ebersold if the board can request monies for each project which would be multiple requests, or does it have to be done all at once. He stated that a lot of the plans will hinge on what Mr. Messina says. Also, Treasurer, Meyer stated that an Airport Layout Plan will need to be submitted. One was done previously, can that be used? The cost to prepare one is rather costly Treasurer, Meyer stated. Member, Ebersold wondered if those costs can be included for Entitlement dollars. Clerk, Bjorklund will contact Mr. Messina or Mary Strait who works with the program and have them provide information to the committee regarding the process.

Member, Muehlberg asked if there are other uses for the airport. The committee should look into ways to expand uses of the airport. The discussion will continue at the next committee meeting.

The committee would like to look at doing inspections with the hangar owners. Discussion took place regarding dates to do the inspections with the owners and the committee. The following dates were decided upon:

Tuesday, March 7, 2017 @ 10:00 a.m.

Thursday, March 9, 2017 @ 4:00 p.m.

The committee directed Clerk, Bjorklund to draft letters to the hangar owners to invite them to meet with the committee on either date to inspect the hangars. If they cannot make either date, they should make arrangements to have a key available to the committee to do the inspection. The committee would also like to know when the leases expire on the current hangars. Clerk, Bjorklund will share this information with the committee in the near future. The committee also directed Public Works Director, Bartlett to obtain bids from Fahrner and Burnett County Highway Department for patching the cracks on the airport runway and to obtain pricing from Frontier Ag for a mower for the airport. All information requested will be shared with the Full Board at the March 13, 2017 Regular Board Meeting.

*Motion to adjourn by Member, Muehlberg at 11:00 a.m.; seconded by Member, Ebersold.
Carried.*

Patrice Bjorklund
Village Clerk

February 16, 2017