

## Grantsburg Village Board Meeting January 9, 2017

The Village of Grantsburg Board of Trustees met on Monday, January 9, 2017 at 6:00 p.m. at the Grantsburg Village Office, 316 S. Brad Street, Grantsburg, Wisconsin. Present: Glenn Rolloff, Greg Peer, Larry Ebersold, Scott DeRocker, Rod Kleiss, Diane Barton and Caylin Muehlberg. Also Present: Sheila Meyer, Chris Bartlett, Jeff Schinzing, Kristina Kelley-Johnson, Brent Blomberg, Mark Dahlberg, Dave Grindell, Gladys Becvar, Frank Becvar, Lou Ann Ebersold, Jodi Schinzing, Tryn Bryant, Steve Coy, Gregg Westigard of the Inter County Leader and Steve Briggs of the Burnett County Sentinel.

1. The meeting was called to order at 6:00 p.m.
2. The Pledge of Allegiance was recited.
3. Dave Grindell who is running for Burnett County Judge was present. He discussed that he is running and is asking for everyone's vote at the April 4, 2017 Spring Election.
4. Discussion/Action: Approval of Minutes from the following meeting: December 12, 2016 Village Board Meeting. *Motion by Rolloff, seconded by Barton to approve the minutes from the December 12, 2016 Village Board Meeting. Carried.*
5. Board and Staff Reports. 1) Public Works a) *Director Report.* Bartlett gave a brief report. Removal of 2 parking spots by the Lion's Club Building on the west end of Oak Street was discussed. *Motion by Rolloff, seconded by Ebersold to remove the parking spots. Carried.* Keyless Entry System was discussed. The system will be a fob system. 2) Police Department a) *December Police Report.* The police report was reviewed with Chief, Schinzing. Chief, Schinzing discussed the Ransomware attack with the Police Department. Vacant Building on Main Street was also discussed. Board will invite owner to a future meeting for securing of the building. 3) Village Administration. The Clerk and Treasurer reports were discussed/reviewed. 4) Housing Authority. No Report. 5) Barton gave a brief report. 6) Library a) *Director Report.* Kristina Kelly-Johnson gave a brief report. 7) Plan Commission a) *Karl Anderson of Anderson's Repair request to increase fence height to 10' rather than 8' per his variance request.* *Motion by Rolloff, second by Peer. Motion carried.* 8) Parks. Rod Kleiss reported insufficient snow to groom ski trails. 9) Airport. Mark Johnson removed large pine tree at airport. 10) Cemetery Report. Charlie Wright would like some trees removed at the cemetery. Bartlett will get a price and report back to the board.
6. Communications: Thank you letter from the Grantsburg Lions Club to the Grantsburg Village Crew for help with the Holiday in the Park display. Northwest Regional Planning Commission – Community Development Block Grant Emergency Assistance Program Discussion.
7. Discussion/Action: Kristina Kelley-Johnson, Director – Invitation to hold February 2017 Board Meeting at Grantsburg Library. Kristina extended an invitation to the Village Board to hold the February meeting at the Library. *Motion by Rolloff, seconded by Muehlberg to hold the February 13, 2017 Village Board meeting at the Library. Carried.*
8. Discussion/Action: CAUCUS. The caucus was called to order at 7 p.m. There were 18 voters present. *Motion by Rolloff, seconded by Barton to elect Greg Peer as Chairman*

*of the Caucus. Carried. Motion by Rolloff, seconded by Barton to elect Gladys Becvar and Jodi Schinzing as tellers. Carried.*

The following individuals were nominated for Village President;

*Motion by Mark Dahlberg, seconded by Ebersold to nominate Glenn Rolloff.*

*Motion by Rolloff, seconded by Barton to nominate Larry Ebersold.*

*Motion by Gladys Becvar, seconded by Frank Becvar to nominate Vincent Zilka.*

Tellers, Becvar and Schinzing tallied the secret vote amongst voters. The results were:

Rolloff – 8

Zilka – 9

Ebersold – 14

Nominations were closed by Rolloff, seconded by Peer. Zilka and Ebersold will be provided proper paperwork to file with the Clerk's Office within (5) days or to decline in writing.

The following individuals were nominated for Village Trustee:

*Motion by Mark Dahlberg, seconded by Steve Briggs to nominate Glenn Rolloff.*

*Motion by Rolloff, seconded by DeRocker to nominate Diane Barton.*

*Motion by Barton, seconded by Muehlberg to nominate Larry Ebersold.*

*Motion by Mark Dahlberg, seconded by DeRocker to nominate Vincent Zilka.*

*Motion by Rochelle Christianson, seconded by Jodi Schinzing to nominate Josh Olson.*

*Motion by Gladys Becvar, seconded by Frank Becvar to nominate Gary Coy.*

Nominations were closed by Peer, seconded by Barton. Rolloff, Barton, Ebersold, Zilka, Olson and Coy will be provided proper paperwork to file with the Clerk's Office within (5) days or to decline in writing.

*Motion by Rolloff, seconded by Peer to close the Caucus at 7:20 p.m.*

9. Discussion/Action: Eldon Freese Resignation from Grantsburg Housing Authority. Eldon Freese sent his resignation effective December 31, 2016. To date, no replacement has been found.
10. Discussion/Action: Water Meter Replacement. Bartlett would like replacement spread out over 20 years. The cost would be \$7,000 - \$10,000 per year. *Motion by Rolloff, seconded by Muehlberg. Carried.*
11. Discussion/Action: Public Works Director, Bartlett Request for Generator Bid. Bartlett is requesting approval to bid for purchase of a Diesel Generator on a Tandem Axle Trailer through Wisconsin Surplus. The current bid is \$3,100. He would like to go to \$15,000. The bidding closes on January 18, 2017. *Motion was made by Rolloff to go to \$20,000*

*maximum bid on the generator with the understanding that the unit is in good condition as far as maintenance, etc. Motion seconded by Muehlberg. Carried.*

12. Discussion/Action: Ordinance #17-01 ATV Amendment. The ordinance was approved at the December 2016 Regular Board Meeting. The ordinance needed to be drafted, approved, signed and published. Roloff and Bjorklund signed the document.
13. Discussion/Action: Approval of Signatures at US Bank for Bank Accounts. *Motion by Roloff, seconded by Ebersold to approve the signature of Clerk/Deputy-Treasurer, Patrice Bjorklund as an additional signer at US Bank. She will be included as a signer with Roloff, Peer, and Treasurer/Deputy-Clerk, Sheila Meyer. The signatures will be renewed in April 2017 as well. Carried.*
14. Discussion/Action: Approval Clerk Notary Designation. *Motion by Muehlberg to update Notary Public Commission for Clerk, Patrice Bjorklund as well as Bond Insurance, seconded by DeRocker. Carried.*
15. Discussion/Action: Airport Hangar Lease. All previous samples of leases were reviewed. The most desirable lease was the Burnett County Airport Lease. The lease was sent to Village Attorney, Anders Helquist of Weld Riley. To date there has not been a response from him. This lease will be included with previous approved language from other leases. The lease will possibly be reviewed at the February 2017 Regular Board Meeting.
16. Discussion/Action: Formation of Airport Committee: *Motion was made by Roloff, seconded by Kleiss to appoint the following trustees to the newly formed Airport Committee which will be open to the public and posted like other committee meetings:*
  - Larry Ebersold
  - Caylin Muehlberg
  - Greg Peer
17. Discussion/Action: Restorative Justice of NW WI, Inc. Request for Donation: This discussion was tabled from a previous meeting. *Motion was made Muehlberg, seconded by DeRocker to not donate to Restorative Justice at this time. Carried. Barton, Kleiss and Ebersold Opposed.* The board would like to invite them back in the future to discuss their program.
18. Discussion/Action: Approval of Payment of Bills. *Motion by Roloff, seconded by Barton to approve payment of the following bills:*

General	30107-20148	
	30153-30165	\$246,624.27
Payroll	V4447-V4479	\$30,055.68
<u>EFTPS/ACH</u>		<u>\$35,018.68</u>
TOTAL		\$311,698.63

*Carried.*
19. Discussion/Action: Adjournment. *Motion by Kleiss, seconded by Ebersold to adjourn at 7:50 pm. Carried.*

Patrice Bjorklund  
Village Clerk