

November 14, 2016

Grantsburg Village Board Meeting

The Village of Grantsburg Board of Trustees met on Monday, November 14, 2016 at 6:00 p.m. at the Grantsburg Village Office, 316 S. Brad Street, Grantsburg, WI. Present: Glenn Rolloff, Greg Peer, Larry Ebersold, Diane Barton, Rod Kleiss (left at 8:00 p.m.), Caylin Muehlberg. Absent: Scott DeRocker. Also present: Scott Hanson, Mark Dahlberg, Brent Blomberg, Jody Hermanson, Sarah Anderson, Georgianne Kleiss, Jeff Schinzing, Chris Bartlett, and Steve Briggs of the Burnett County Sentinel.

1. President Rolloff called the meeting to order at 6:00 p.m.
2. The Pledge of Allegiance was recited
3. **Discussion/Action: Approval of Minutes.** *Motion by Rolloff, second by Ebersold to approve the following meeting minutes: October 10, 2016 Special Village Board Meeting, October 10, 2016 Village Board Meeting, October 17, 2016 Administration Committee Meeting, October 17, 2016 Special Village Board Meeting, October 19, 2016 Administration Committee Meeting, October 19, 2016 Special Village Board Meeting. Carried*
4. **Board and Staff Reports.** 1) Public Works a) Director Report: Chris reported fall street sweeping is finished, 5 of the 8 requested residents have hooked up to the Village's water system with 1 waiting until spring. It was suggested that the Village look into available grants to help the last two accomplish this hookup. Site work has started on the Dollar General store site with cement expected shortly. Wisconsin Rural Water has been testing the Village's water system for leaks. A few cracks were found but no leaks. Two of the Village crew attended a chainsaw training class sponsored by the Village of Frederic. Chris is checking with Focus on Energy for rebates if variable frequency drives are installed in the wells. The bad spot by the Golf Course on W. St. George Avenue has been leveled and will be watched through spring. b) WI DNR Response to CMAR Report: The Village received a 3.21 G.P.A. on the 2015 CMAR report from Kathy Bartelson, WI DNR.
5. **Discussion/Action: DSG Metering Technology, Meter System Demo.** Chet Bente and Jonathan Bradley of Dakota Supply Group presented information on a new metering system using Kamstrup Ultrasonic Smart Water Meters to replace the Village's existing Sensus meters and system. The meters, batteries and accuracy are guaranteed for 20 years. The entire meter is replaced after 20 years. The DSG system is compatible with Workhorse software which is currently used to bill the Village's Water/Sewer accounts. Its meters have the lowest start flow in the industry which captures the actual water used more accurately. Chris showed comparisons with a plan to purchase a set number of meters each year over the 20-year period. DSG's system would be \$16,000 less than a Sensus system. A decision was tabled to allow further research.
6. **Discussion/Action: Jeff Larcom of Colonial Life.** Larcom requested permission to meet with the Village employees regarding the voluntary benefits offered by Colonial Life. These benefits are at no cost to the Village. *Motion by Peer, second by Barton to*

authorize Larcom to present the voluntary benefits to the Village employees who work over 20 hours per week. Carried The Village Board will be advised at the December board meeting if there is any interest in these benefits.

7. **Discussion/Action: 2017 Budget Hearing, Adoption of 2017 Budgets and Set 2017 Levy.** The 2017 Budget Hearing was called to order at 7:10 p.m. No persons appeared. The hearing was closed at 7:25 p.m. ***Motion by Rolloff, second by Ebersold to approve the following 2017 budgets: General Fund with revenues of \$1,451,494 and expenditures of \$1,448,467; Water Fund revenues \$302,360, expenditures \$299,082; Sewer Fund revenues \$253,750, expenditures \$250,360; Storm Water Fund revenues \$70,960, expenditures \$52,153; and Capital Projects Fund revenues \$182,725, expenditures \$182,725. Carried. Motion by Rolloff, second by Muehlberg to set the Village of Grantsburg 2017 levy at \$419,772. Carried.***
8. **Discussion/Action: Administration Committee Recommendations.** ***Motion by Peer second by Barton to include a 2.5% wage increase for all full-time and permanent part-time employees and to stay with the current health insurance, Anthem Blue Cross Blue Shield, for 2017 with a 9.3% increase in premiums for Village employees. Carried.***
9. **Discussion/Action: Airport Hangar Lease.** Anders Helquist, Village Attorney, submitted his comments on the new proposed lease which were discussed. President Rolloff suggested spreading any Village costs amongst the pilots as an increase in hangar rent. Attorney Helquist suggests reinstating and strengthening the closure paragraph. The closure clause was discussed. Kleiss suggested that pilots will not sign a lease with the existing closure clause for fear the Village will close the airport. President Rolloff will call Attorney Helquist to discuss a closure clause that would protect the Village and satisfy the pilots and will report back at the December Board meeting. Kleiss discussed creating an Airport Board. (Kleiss left the meeting at 8:00 p.m.)
10. **Board and Staff Reports continued:** 2) Police Report: The November police report was reviewed. Chief Schinzing reported that the Village has no plan in place for its officers and crew if involved in shootings or death. Burnett County may have some services available and we should work with them. Schinzing reported a number of people are in the cemetery, at late hours, due to the Pokémon craze. President Rolloff will talk to Richard Erickson, President of the Riverside Cemetery Association, about setting hours. Schinzing discussed a dilapidated home in the Village where the water has been shut off and the renters are now living in a camper on the site. Schinzing was given authorization to consult with an attorney about sending a letter to the property owner, to start the condemnation process. Police items that didn't sell on the WI Surplus site will be scrapped. 3) The Clerk and Treasurer reports were reviewed. 4) Housing Authority. 5) Fire Association: Barton reported that USDA ok'd the Fire Association's 2017 budget. 6) Library: The Director report was reviewed. 7) Plan Commission. 8) Parks. 9) Airport: a) pavement report b) Tree cutting. Chris recommends hiring Siren Tree Service to cut the necessary trees on parcel #0114 for a cost of \$600.
11. **Discussion/Action: UDC contract.** ***Motion by Peer, second by Barton to contract with Dennis Quinn, North Lakes Mechanical Consulting Services for UDC inspection services for 2017. Carried***

12. **Discussion/Action: ATV ordinance.** A request was received to add a sentence in the Village's ATV Ordinance that will allow residents to travel by ATV from their home to a designated trail and back home. ***Motion by Rolloff, second by Muehlberg to revise the ATV Ordinance to allow village residents to go from their home to a designated ATV trail and back home at the posted speed limit. Carried***
13. **Discussion/Action: Residential Zoning Codes for Garages and Out Buildings.** Several requests have been received for the Village to revise the Residential Zoning Codes as they pertain to the number and size of garages and out buildings on larger lots. President Rolloff will look at the existing ordinance and possible revisions.
14. **Discussion/Action: Delinquent Utilities and Special Assessments To Taxroll.** ***Motion by Barton, second by Peer to approve the list of delinquent utilities and special assessments to be put on the taxroll as presented. Carried.***
15. **Discussion/Action: Resolution #16-5 – County Library Levy Exemption.** ***Motion by Barton, second by Peer to approve Resolution #16-5 – County Library Levy Exemption. Carried.***
16. **Discussion/Action: Christmas Hams for Employees.** ***Motion by Barton, second by Muehlberg to approve the purchase of Christmas hams for full-time and permanent part-time Village employees. Carried.***
17. **Miscellaneous Items.** ***Motion by Rolloff, second by Peer to pay the \$40 fee for Muehlberg to attend the Leadership Seminar sponsored by Grantsburg Chamber of Commerce. Carried.***
18. **Discussion/Action: Approval of Payment of Bills.** ***Motion by Muehlberg, second by Barton to approve payment of the bills as follows:***

<i>General checks #29962 - #30044</i>	<i>\$ 87,714.92</i>
<i>Payroll checks #V4377-V4414</i>	<i>\$ 49,753.41</i>
<u><i>ACH/EFTPS payments</i></u>	<u><i>\$ 48,007.02</i></u>
<i>TOTAL</i>	<i>\$185,475.35</i>

Carried.

19. **Discussion/Action: Adjournment.** ***Motion by Muehlberg, second by Barton to adjourn the meeting at 9:10 p.m. Carried.***

Sheila Meyer
Interim Clerk