

Special Grantsburg Village Board Meeting October 10, 2016

The Village of Grantsburg Board of Trustees met on Monday, October 10, 2016 at 3:00 p.m. at the Grantsburg Village Office, 316 S Brad Street, Grantsburg, Wisconsin. Present: Glenn Rolloff, Greg Peer, Larry Ebersold, Rod Kleiss, Diane Barton. Also Present: Sheila Meyer, Jeff Schinzing, Chris Bartlett, Matt Messina, Keith Gerard, Tim Thompson, Scott Hanson, Nate Ehalt, Dale Dresel, Steve Briggs of the Burnett County Sentinel, Gregg Westgard of the Inter County Leader.

1. The meeting was called to order at 3:00 p.m.
2. Keith Gerard and Matt Messina from the Bureau of Aeronautics was present to discuss the Grantsburg Municipal Airport. They discussed project funding and federal aid and assurances. Discussion was held.
3. Discussion/Action: Hangar Area Lease. The area hangar lease was discussed. Rolloff suggested that a paragraph be inserted that if the airport was no longer able to function due to an act of God, that the Village is not held liable. Rolloff is asking for sample language from the Lessee to be brought back to the Village for consideration. No action was taken at this time.
4. Cake for Outgoing Clerk. Cake was served for outgoing Clerk Zeiler, who has taken another position with another municipality.

Regular Village Board Meeting October 10, 2016

Additional attendance at 5:00 p.m.: Roger Corty, Jane Corty, Kristina Kelly-Johnson, Kevin Nelson, Jerod Hanaman-WI Technical Network, LLC, Carol Zeiler.

1. The regular meeting was called to order at 5:00 p.m.
2. The Pledge of Allegiance was recited.
3. Discussion/Action: Minutes. *Motion by Barton, seconded by Peer to approve the following minutes: September 12, 2016 Village Board, September 29, 2016, September 12, 2016 Plan Commission, September 26, 2016 Public Safety, September 29, 2016 Property Committee, September 29, 2016 Administration and September 29, 2016 Village Board Meeting. Carried.*
4. Discussion/Action: Appointment to Vacant Position. *Motion by Barton, seconded by Peer to appoint Caylin Muehlberg to the vacant trustee position to a term to expire April of 2018. Carried.*
5. Discussion/Action: Roger Corty – Water Hookup Charge. Roger Corty appeared to contest his water hookup charge and express his concern that the service is only at 4 feet deep because of the location of the main on Highway 70, as he is concerned about it freezing. He also is requesting permission that the well be left intact. He was required to hookup to water per Village ordinance. Discussion was held. *Motion by Rolloff, seconded by Ebersold to take the crew labor and payloader charge off the invoice to Roger Corty (Total invoice is \$1168.95.). Carried.*
6. Discussion/Action: Mike Janke – Request to have Fireworks on island at Memory Lake on 11/5/2016 at 7:30 p.m. Janke requested permission to have fireworks on 11/5/2016 in celebration of his 10-year anniversary. He has appropriate liability insurance for this event. The park will be cleaned up after the event. *Motion by Peer, seconded by Barton to approve Mike Janke's request to have fireworks on the island at Memory Lake on 11/5/2016 at 7:30 p.m. provided a certificate of insurance is provided to the Village. Carried.*
7. Discussion/Action: Jerod Hanaman – WI Technical Network LLC – request for approval of placement of utility pole. Hanaman of WI Technical Network LLC appeared to request approval of placement of utility pole in the right of way. This item was tabled until 10/17/2016.

8. Discussion/Action: Holiday in the Park Request. Carol Zeiler appeared to request permission for Holiday in the Park beginning November 26, 2016 – January 8, 2017. The Lions will provide a certificate of insurance. She also requested that the Village pay for the electricity and plow the campground. In addition, she also requested that the Village decorate the registration building. *Motion by Rolloff, seconded by Ebersold to approve Holiday in Park from November 26, 2016 through January 8, 2017 with the Village paying for the electricity and the plowing. Carried.* Scott DeRocker arrived at 5:45 p.m.
9. Board and Staff Reports. 1) Public Works a) Director Report. Chris reported that the streets will be swept the first week of November. Additional items were discussed. b) Brush Site Policy. The brush site will be open to Village residents only and coordination of opening the site will be done at the Village Office. A key access code will be looked into. *Motion by Rolloff, seconded by Barton to lock up the brush site to non-Village residents. Carried.* 2) Police Report. The September police report was reviewed. 3) Administration. a) Treasurer Report. *Meyer discussed the actual to expected report.* b) Clerk Report. 4) Housing Authority. No report. 5) Fire Association. Barton gave a brief report. 6) Library a) Director Report. Kristina Kelly-Johnson gave the library report. A break was taken at 6:30 p.m. Rod Kleiss left the meeting. The meeting was called to order at 6:45 p.m. 7) Plan Commission. No report. 8) Parks. Dave Ferris reviewed site #14 at the campground. The area around the campground site needs to not be mowed to help protect the bank. Scott DeRocker asked to rent the brush hog to get the snowshoe trails going again. *Motion by Peer, seconded by Rolloff to allow Scott DeRocker to rent the brush hog to clean up the snowshoe trails. Carried.* 9) Airport a) DNR request to use airport for training. *Motion by Rolloff, seconded by DeRocker to allow the DNR to use the airport for training October 11-13, 2016. Carried.* 10) Cemetery Association. No report.
10. Discussion/Action: Amendment to Ordinance Sec. 2-2-9 Meetings. *Motion by Rolloff seconded by Barton to approve amending the ordinance 2-2-9 meetings (changing the meeting time to 6 p.m.). Carried. Ebersold opposed.*
11. Discussion/Action: Dollar General Building Permit Application. No action taken. This item will be placed on the October 17, 2016 Village Board meeting agenda.
12. Discussion/Action: Adoption of Resolution and Tax Increment Bond for DGI-Grantsburg, LLC. No action was taken at this time. This item was tabled.
13. Discussion/Action: Authorization to Purchase Tables (for Community Center/Election Use). *Motion by Rolloff, seconded by Peer to authorize the five purchase of tables for the community center/election use. Carried.*
14. Discussion/Action: Diane Barton – Attendance at Annual League Conference. *Motion by Rolloff, seconded by Ebersold to authorize Diane Barton to attend the annual League Conference. Carried.*
15. Discussion/Action: Agreement with Food Shelf. *Motion by Rolloff, seconded by DeRocker to approve an agreement with the food shelf from November 1, 2016 through November 1, 2017. Carried.*
16. Discussion/Action: 1) Sign Permit Application from TA Operating (Minit Mart) 2) Sign Ordinance. *Motion by Rolloff, seconded by Barton to approve the wall sign for TA Operating – Minit Mart. Carried.*
17. Discussion/Action: Set Halloween Trick or Treat Hours – 10/31/16 from 5pm – 8pm. *Motion by Rolloff, seconded by Barton to set Halloween trick or treat hours from 10/31/16 from 5-8 p.m. Carried.*
18. Discussion/Action: Approval of Payment of Bills. *Motion by Barton, seconded by Peer to approve payment of the following bills:*

General	29910-29961	\$215,343.21
Payroll	V4336-V4376	
	16095	\$32,886.35
<u>ACH/EFTPS</u>		<u>\$34,732.77</u>
TOTAL		\$282,962.33

Carried.
19. Discussion/Action: Appointment of Interim Clerk until Successor is Hired. *Motion by Rolloff, seconded by Barton to appoint Sheila Meyer as Interim Clerk until the successor is hired. Carried.*

20. Miscellaneous 1) Golf Course Report.

21. Discussion/Action: Adjournment. *Motion by Muehlberg, seconded by Barton to adjourn at 7:15 p.m.*
Carried.

Jennifer Zeiler
Village Clerk