

**Administration Committee Meeting  
September 29, 2016**

The Administration Committee met on Thursday, September 29, 2016 at 3:30 p.m. at the Grantsburg Village Office, 316 S Brad Street, Grantsburg, Wisconsin. Present: Glenn Rolloff, Greg Peer, Larry Ebersold. Also Present: Chris Bartlett, Sheila Meyer, Jeff Schinzing, Rod Kleiss, Kristina Kelly-Johnson, Annette Mosley.

Glenn Rolloff called the meeting to order at 3:30 p.m. The 2017 budget items were discussed.

The following items will be included in the draft budget for review at the October 17, 2016 meeting.

Personnel

Wages	General 2-3% increase
Health Insurance	\$10800 (9.3% increase over existing plan)
WI Retirement	\$3500 (total increase in employer and employee percentage)

*Motion by Rolloff, seconded by Peer to recommend that resident campers be paid \$2400 for the 2017 season. Carried.*

Village Office

Fireproof File Cabinet	\$2500
Agenda Software	\$3500
Technology/Server/iPad replacement	\$ Pending
Recodification	\$25,000 (do not include in 2017, delay to 2018)

Other

Burnett County Ag Society Increase in Funding

Request	\$876
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Library

Appropriations (requesting \$88000 for 2017)	\$88000
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The Clerk position advertisement was discussed. Applications will be accepted until 4 p.m. on October 14, 2016. Clerk Zeiler will work with Treasurer Meyer to help with a smooth transition. Administration Committee will review applications on October 17, 2016 at 4 p.m.

Motion by Rolloff, seconded by Peer to adjourn to 4:45 p.m. Carried.

Jennifer Zeiler  
Village Clerk