Grantsburg Village Board Meeting
September 10, 2012

The Village of Grantsburg Board of Trustees met on Monday, September 10, 2012 at 5:00 p.m. at the Grantsburg Village Office, 316 S Brad Street, Grantsburg, Wisconsin. Present: Roger Panek, Greg Peer, Dean Josephson, Val Johnson, Earl Mosley and Tasha Olson. Absent: Glenn Rolloff.

1. President Panek called the meeting to order at 5:00 p.m.
2. The **Pledge of Allegiance** was recited.
3. **Discussion/Action: Approval of Minutes**. *Motion by Olson, seconded by Peer to approve the following minutes as presented: August 13, 2012 Public Works Committee, August 13, 2012 Grantsburg Village Board, August 16, 2012 Parks Committee, August 20, 2012 Finance Committee. Carried.*
4. **Committee Reports**. 1) Public Works *a*) Discussion/Action: Madison Avenue/No Truck Route. *Motion by Johnson, seconded by Olson to install additional signage to mark the existing truck route. Carried.* 2) Parks *a) Discussion/Action: Approval of 2013 Seasonal Campsite Agreement, updated rules and 2013 camping rates. Motion by Josephson, seconded by Panek to approve the 2013 seasonal campsite agreement. Carried. Motion by Peer, seconded by Mosley to approve the updated campground rules as presented. Carried. Motion by Josephson, seconded by Olson to set the 2013 camping rates (to be the same as the 2012 rates). Carried.* 3) Public Safety *a) August Police Report.* The August Police Report was reviewed with Chief Schinzing. President Panek reported that the Homecoming parade is on September 21, 2012 at 2:50 p.m. 4) Airport 5) Housing Authority. Johnson gave an update on the last meeting. 6) Fair Association 7) Emergency Government 8) Fire Association *a) Discussion/Action: Approval of 2013 Budget. Motion by Johnson, seconded by Olson to approve the Fire Association budget for 2013 of $187,700 as presented. Carried.* 9) Plan Commission 10) Finance 11) Personnel 12) Library. Johnson gave an update on the last meeting.
5. **Discussion/Action: Cigarette License – Family Dollar**. *Motion by Josephson, seconded by Peer to approve the cigarette license for Family Dollar to be effective September 10, 2012 through June 30, 2013. Carried.*
6. **Discussion/Action: Habitat for Humanity – Building Permit and Certified Survey Map**. *Motion by Josephson, seconded by Olson to approve the building permit for Habitat for Humanity for a new home at 349 W Benson Avenue. Carried. Motion by Panek, seconded Peer to approve the certified survey map as presented for the Habitat for Humanity lot at 349 W Benson Avenue. Carried.*
7. **Discussion/Action: Ordinance 12-02 – Building Code Amendments**. *Motion by Johnson, seconded by Olson to adopt ordinance 12-02 building code amendments. Carried.*
8. **Discussion/Action: Ordinance 12-03 Regarding the Issuance of Operator Licenses**. *Motion by Josephson, seconded by Olson to adopt ordinance 12-03 regarding the issuance of operator licenses. Carried.*
9. **Discussion/Action: Purchase of Radios (Village Radio License update**). *Motion by Mosley, seconded by Peer to purchase radios from Professional Wireless Communication at a cost of $4335. Carried.*
10. **Discussion/Action: Dennis McKenzie – Denny's Downtown Lanes LLC – request for change of patio area for Class B Liquor/Beer License.** *Motion by*

Olson, seconded by Peer to approve a Class B Beer and Liquor license extension for a larger patio area for Denny's Downtown Lanes LLC subject to the acquisition of the property located at 111 N Pine Street. Carried.

11. **Discussion/Action: GRAEF GIS Maintenance Contract**. *Motion by Josephson, seconded by Johnson to continue our contract for GIS maintenance services with SEH. Carried.*
12. **Discussion/Action: Creation of Technology Committee**. *Motion by Josephson, seconded by Peer to form a Technology Committee with the following individuals: Glenn Rolloff, Tasha Olson, Earl Mosley and Roger Panek. Carried.*
13. **Discussion/Action: Quote from Crex Techs for 1) Refurbished laptop 2) Setup of Email Addresses for Trustees**. *Motion by Panek, seconded by Olson to purchase two refurbished laptops from Crex Techs for a total of $500. Carried. Motion by Johnson, seconded by Olson to hire Crex Techs to setup email addresses for the Village Trustees. Motion withdrawn. Motion by Josephson, seconded by Olson to approve a contract with Crex Techs for setting up email addresses for Village Trustees at a cost of $165 once the Technology Committee approves of implementing new technology for the trustees use. Carried*.
14. **Discussion/Action: Amendment to Airport Hangar Lease to Change Insurance Requirements to $250,000**. *Motion by Josephson, seconded by Mosley to approve an amendment to the airport hangar lease with Les Schebo changing the insurance requirement from $1,000,000 to $250,000. Carried.*
15. **Discussion/Action: Follow Up on Chamber of Commerce Meeting.** Nicki Peterson of the Grantsburg Chamber of Commerce to follow up on the Chamber of Commerce meeting that was held on September 6, 2012. Discussion was held.
16. **Discussion/Action: Copier.** The Village Board decided to keep the existing copier (the used copier from the Police Department) for possible future use in the Public Works Department.
17. **Discussion/Action: Operator Licenses Applications: 1) Bailey Coleman – NEW - Holiday 2) Jessica D. Ciotta – NEW – Country Store 3) Ruby Johnson – RENEWAL – American Legion 4) Carl Juleen – NEW – Denny's 5) Ashley Kurtz – NEW – Holiday 6) Paul Nelson – RENEWAL – Fair 7) Laurel L. Nelson – RENEWAL – Fair.** *Motion by Josephson, seconded by Olson to approve the following operator licenses: Bailey Coleman – NEW - Holiday 2) Jessica D. Ciotta – NEW – Country Store 3) Ruby Johnson – RENEWAL – American Legion 4) Carl Juleen – NEW – Denny's 5) Ashley Kurtz – NEW – Holiday 6) Paul Nelson – RENEWAL – Fair 7) Laurel L. Nelson – RENEWAL – Fair. Carried.*
18. The following **committee meetings** were set for 2013 budget preparation:
    9/25/2012 @ 4 p.m. Personnel Committee
    9/25/2012 @ 5 p.m. Special Grantsburg Village Board
    9/28/2012 @ 8 a.m. Airport Committee
    9/28/2012 @ 8:30 a.m. Village Property Committee
    9/28/2012 @ 9 a.m. Parks Committee
    9/28/2012 @ 10 a.m. Public Works Committee
    9/28/2012 @ 11 a.m. Technology Committee
    10/1/2012 @ 8 a.m. Public Safety Committee
    10/1/2012 @ 9 a.m. Finance Committee

19. **Discussion/Action: Community Center Contract with School (ending December 31, 2012).** This item was referred to the Finance Committee for review.
20. **Discussion/Action: Zoning Permits 1) Verizon Wireless – co-location of antennas on monopole tower & equipment shelter at monopole tower (on Tower Avenue).** *Motion by Panek, seconded by Peer to approve a zoning permit to Verizon Wireless for co-location of antennas on the monopole tower and equipment shelter at the monopole tower (on Tower Avenue). Carried.*
21. **Discussion/Action: Approval of Payment of Bills**, *Motion by Olson, seconded by Mosley to approve the following bills:*

General	*26642-26698*	*$73,746.94*
Payroll	*V2082-V2140*	
	15888-15896	*$35,238.21*
ACH/EFTPS		*$27,890.00*
TOTAL		*$136,875.15*

Carried.
22. *Motion by Josephson, seconded by Olson to adjourn at 6:35 p.m. Carried.*

Jennifer Zeiler
Village Clerk